

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING APRIL 7, 2016
STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:02 pm by Chair Swolgaard.

BOARD MEMBERS PRESENT: Lee Cross, Ken DeWitt, Kirk Robinson, Tom Swolgaard. Absent: Jay Kinney.

ADJUSTMENTS TO AGENDA: Add Executive Session for Real Estate

BOARD CONSENT

PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Mary Dombrowski, island resident, said she was speaking as a representative of the Fort Ward Neighborhood Association, which would like to make a donation to the Fort Ward Parade Grounds. She said the Association has done a lot of fundraising over the years and would like now to make some of these funds available for amenities at the Parade Grounds such as picnic tables and benches. She asked how to best go about doing this. Park Services Director Dan Hamlin said he will discuss this with the staff person who handles donations, and have him contact her to walk the site together.

APPROVAL OF MINUTES Upon making the following revisions to the minutes of the March 17, 2016 regular board meeting, Chair Swolgaard stated the minutes stand approved as corrected: p. 1: change "footage to frontage"; p. 3: add "i" to the name "Sakai"; p. 3: add "on the Sakai property" after "taxes".

APPROVAL OF PAYMENTS: MSC: Cross/Robinson: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

Batch Dated	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
03/15/16	105,613.68	001	General	95,452.22	3/15/16
		300	Capital	10,161.46	
03/22/16	44,459.98	001	General	17,047.46	3/17/16
		300	Capital	27,412.52	
4/5/16	104,528.53	001	General	95,937.76	3/31/16
		300	Capital	8,590.77	
04/10/16	53,978.09	300	Capital	53,978.09	
March Payroll	348,319.19	001	General	348,319.19	
March Payroll	535.42	001	General	535.42	

UNFINISHED BUSINESS

COBI OLYMPIC DRIVE PROJECT: Perry Barrett introduced Patty Jenkins, COBI Project Engineer for the City's Olympic Drive project that will re-route biking and pedestrian traffic from the ferry up to the intersection of Winslow Way and SR305 where it will then tie into the Sound to Olympics Trail. She reviewed several conceptual plans that have been considered since 2013 when the project first began. The approved plan includes an extended right-of-way granted by WA State Dept. of Transportation that will add 30' to the south side of the street for biking/pedestrian traffic and a vegetative strip. Due to ADA regulations, the project will have some impact on the Waypoint where it is tied into the

park. Delineation in how the pavement is scored is needed to clearly designate when the park is moving into a traffic area, but the intent she said is to extend the park feeling. She said the Park District can give input into the vegetation that is planted, and hoped the Park District will care for this extended version of the park in the same way it currently cares for the Waypoint. She said ferry traffic will be affected by the project construction due to the extensive roadwork needed, and noted a number of trees must be taken down in the right-of-way. Chair Swolgaard asked for consistency in pavement surfaces between the park and the public works project, and indicated this can be done even when the scoring must be different to meet ADA requirements. The Board thanked Patty Jenkins for her presentation.

WAYPOINT AGREEMENT WITH WA STATE FERRIES: Senior Planner Perry Barrett presented an agreement with WA State Ferries that would allow a trail to be developed and maintained by the Park District on the WSDOT owned woodland parcel near the Waypoint pedestrian park. This effort has been championed by the BI Parks Foundation; BIPF board member Dave Shorett was present to answer questions. This agreement was first considered by the park board during a first reading at the 1/21/16 board meeting. The District's attorney Ryan Vancil has reviewed the document before the board this evening and approved it for signature. Commissioner Robinson asked about putting in a few picnic tables or benches. Dave Shorett did not think this would be a problem. **MSC: Robinson/DeWitt: That the Trail License Agreement (No. GCB 2376) with WSDOT Ferries Division pertaining to the Waypoint woodlands trail be approved, and that the Executive Director be authorized to sign.**

OLD MILL ROAD/CEMETERY TRAIL LICENSE AGREEMENT: Senior Planner Perry Barrett said this trail dedication off Old Mill Road is the final link needed to complete the trail connection between Eagledale and Blakely Harbor Parks. It is provided by IslandWood for a ten year period. **MSC: Robinson/Cross: That the Trail License Agreement with IslandWood completing the trail connection between Blakely Harbor Park and Eagledale Park be approved, and the Executive Director be authorized to sign.**

COBI TRANSFER OF MEIGS AND ADJOINING PROPERTIES: The Park District's attorney Ryan Vancil presented documents for the transfer of Meigs Farm and adjoining properties from the City of Bainbridge Island to the Park District. This transfer agreement uses the same template that has been used for other transfers of COBI park property to the District with two additions, a well easement, and a trail easement. He recommended that the trail easement be modified to allow vehicular access so that: 1) the Park District can to do trail maintenance and cross the easement for property access; and 2) the right is preserved for the public to cross the easement in the event that this might be needed for future access to the property. Commissioner DeWitt also asked for wording that considers ADA requirements saying he would not want motorized wheelchairs to be prohibited on the trail. Commissioner DeWitt also asked that wording in the well easement agreement be included that requires the City to maintain and pay all fees related to its access and use of the designated well easement area.

Discussion then turned to the question of obtaining a park designation for this property prior to the transfer so that no permitting fees would later be required to obtain a COBI park plan designation. It was noted that when making improvements on some of the other COBI properties transferred to the District, the City required the District to pay large fees to obtain this park designation before a permit would be issued. This expense seems unwarranted given that with the COBI transfers it is stipulated that the properties be used as parks.

The City has been approached with this issue, and has indicated a willingness to consider a formal land designation for parks. However, because this is an involved and lengthy process, Ryan Vancil said the City wants to initially provide any park designations under the zoning code.

Ryan Vancil suggested that he take back to the City the edits just discussed for the transfer agreement. This will allow time to work out terms with the City related to getting a park designation for the property. The board agreed to this.

WRPA AWARDS: Two awards will be presented for Park District nominations at the upcoming WRPA conference in May. One will honor Vicki and Jim Reilly for their fundraising efforts related to the new playground at Schel Chelb Park, and the other is for the newly constructed Knudsen/Veterane trails at Gazzam Lake Nature Preserve.

DIRECTOR'S REPORT

Recreation Superintendent: Mark Benishek: spring break classes and programs are underway; a new frog slide at the pool has been delivered and replaces the prior one that had flaking paint due to a manufacturer's defect; he and Terry Lande met recently with the Senior Center Non-Profit's Executive Committee and agreed to make some changes to the agreement between the District and the Non-Profit board.

Senior Planner: Perry Barrett: asked the board to sign a letter of support for a joint COBI/WSF grant application that would provide funds for two non-motorized bridges, one over SR305 that will tie into the Sound to Olympics Trail, and one for a pedestrian bridge at the ferry site in Winslow. **MSC: DeWitt/Cross: that the letter in support of the COBI/WSF Application for Federal Highway Administration funds through PSRC be approved.**

Park Services Director: Dan Hamlin: The BI Police were a great support to the Park District this past weekend when a number of parks across the island were vandalized; a new Risk Management Committee has been formed consisting of Leadership Team staff members that is tasked with developing a Risk Management Plan for the District; the spring break SCoCo team did a great job under the direction of the new volunteer coordinator.

Executive Director: Terry Lande: the Megga Egg hunt that recently took place was a great success.

UPCOMING MEETINGS & EVENTS: 4/23/16: Second public meeting for planning the Sakai property (10:00am-1:00pm at the Nakata Meeting Room in the Aquatic Center).

BOARD MEMBER ITEMS:

- Commissioner Cross volunteered for the recent egg hunt and commended staff for doing a great job.
- Commissioner Cross has been attending BI Park Foundation meetings as well as their Trails and Park Projects committee meetings. She said they are moving forward with their fundraising efforts to match an amount donated for the next phase of the vegetation project at Blakely Harbor Park.
- Commissioner Robinson attended a Dog Advisory Committee meeting and noted effort is now going towards generating other options for off leash areas on the island.
- Commissioner DeWitt recently attended a Chamber of Commerce After Hours gathering and was approached by several people who expressed thanks to the District for enforcing the leash law in parks.

BOARD MEMBER COMMITTEE REPORTS

GOVERNANCE: Commissioner DeWitt attended a recent IGWG meeting and reported on the items discussed.

MEETING ADJOURNED TO EXECUTIVE SESSION at 7:58 pm for discussion of real estate, with announced time to reconvene at 8:20 pm. **MEETING RECONVENED** at 8:28 pm and **ADJOURNED** at 8:30 pm.

Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: _____

John Thomas Swolgaard

BY: _____

Kenneth R. DeWitt

BY: _____

Lee Cross

BY: _____

Kirk B. Robinson

ATTEST: _____

Jay C. Kinney