

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING MAY 5, 2016
STRAWBERRY HILL CENTER**

6:03 - 6:36 PM: PUMP TRACK PRESENTATION FOR BATTLE POINT PARK

CALL TO ORDER A quorum being present, the meeting was called to order at 7:02 pm by Chair Swolgaard.

BOARD MEMBERS PRESENT: Ken DeWitt, Kirk Robinson, Tom Swolgaard. Absent: Lee Cross, Jay Kinney.

ADJUSTMENTS TO AGENDA: Add executive session for real estate to end of meeting.

BOARD CONSENT

APPROVAL OF MINUTES:

Upon making the following revisions to the minutes of the April 21, 2016 regular board meeting, Chair Swolgaard stated the minutes stand approved as corrected: p. 2: Insert "operator" after "mower".

Upon making the following revisions to the minutes of the April 23, 2016 public meeting for planning the Sakai property, Chair Swolgaard stated the minutes stand approved as corrected: p. 2: Change "Facility" to "Facilitator".

APPROVAL OF PAYMENTS: MSC: DeWitt/Robinson: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

Batch Dated	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
5/3/16	96,840.43	001	General	73,445.82	5/2/16
		300	Capital	23,394.61	
5/5/16	55,995.35	300	Capital	55,995.35	
April Payroll	344,113.07	001	General	344,113.07	

UNFINISHED BUSINESS

PUMP TRACK CONCEPT PLAN FOR BATTLE POINT PARK: Park Services Director Dan Hamlin said a public meeting was held just before the board meeting at which time a presentation for a pump track at Battle Point Park was made with public comments taken afterwards. He asked the board to consider adopting the concept plan that was presented so they could move forward with developing a construction schedule for the project.

MSC: DeWitt/Robinson: To approve the concept plan for the pump track at Battle Point Park and direct staff to work with the volunteer group to come up with a process for building it. Commissioner Robinson reiterated that the size of the pump track will be 125' x 150' as stipulated in the original proposal.

CAMP YEOMALT CABIN HEATING: Park Services Director Dan Hamlin said a proposal for a ductless heat pump system at the Camp Yeomalt log cabin is in their packets. Curt Carlisle with Bainbridge Heating and Air has offered to donate this heat system to the Park District, a value of \$6,600. When the cabin was renovated, piping was installed in the concrete floor for future in-floor heating that was never completed. Currently the building is inadequately heated with a fireplace and two infrared heaters. Staff asked an engineering firm to assess and compare the two heat system options, and the firm has recommended the ductless heat pump system for the log cabin. This is an on-demand heat system that can be turned on and off as the building is occupied. The in-floor heat system generates heat by warming up the concrete floor. It is much less efficient because it cannot respond quickly to changes and must be left on when

the building is empty so it will be warm for the next occupant. Because of this, the in-floor heat system would cost considerably more to operate. Dan Hamlin said staff is asking the Board to accept the donated heat pump system with the understanding that the heating apparatus will be screened with some type of façade to make it blend in with the cabin. Jerry Elfendahl, island historian who spearheaded the log cabin renovation, said the initial vision for the cabin was to have a warm floor so yoga classes could be held there. While he expressed confidence in the board's judgment, he did ask if they'd be willing to put their decision on hold until Team Yeomalt could consider the different heating options. Jerry Elfendahl acknowledged that some type of heat system is needed soon since he's heard people are moving to other venues because the cabin is not warm enough. Doug Crist, island resident, said the ductless heat pump proposed for the log cabin is the same heat system he installed in his historical home at Fort Ward. He said the system heats the whole house for pennies without compromising its authenticity. Chair Swolgaard suggested giving the heat pump system a try since it is a donation and the District will not have to pay for it. The other board members concurred. **MSC: Robinson/DeWitt: To approve the installation of the donated ductless heat pump system in the log cabin at Camp Yeomalt.**

FORT WARD COMMUNITY HALL: Senior Planner Perry Barrett said the Park District is in partnership with efforts to restore the historic bakery building at Fort Ward as outlined in a term sheet reviewed by the board at the July 30, 2015 board meeting. He said the non-profit Friends of Fort Ward is sponsoring the project, and will be applying for WA State grant funds. Board action is requested this evening to provide support to the non-profit as they pursue this grant. Doug Crist, Friends of Fort Ward board member, updated the Park Board on the project saying permit applications have been submitted to COBI, and that just today a letter of endorsement was received from the WA State Department of Archaeology & Historic Preservation which qualifies the project for the grant funds. He said fundraising efforts continue and that a pledge was just secured from the Rotary Club of BI for a \$60,000 matching grant. **MSC: DeWitt/Robinson: That Senior Planner Perry Barrett write a letter supporting the Friends of Fort Ward and their application for WA State grant funds that would be used to restore the fort's historic bakery building.**

INVASIVE WEED CONTROL AT FORT WARD PARK: Park Services Director Dan Hamlin said some illegally dumped yard waste was found recently by one of the Weed Warriors at Fort Ward Park. A 20' x 15' patch of the noxious weed, Yellow Archangel, *lamium galeobdolon*, has grown up. He said they contacted Kitsap County Noxious Weed Control Coordinator Dana Coggon, who due to the tendency of this plant to spread when manually removed, recommended spot treatment this spring with Tahoe 3A. In addition, the Weed Warrior who found the Yellow Archangel, has agreed to walk by the patch weekly to remove any flowers so it will not spread more. In the fall, the Weed Warriors will dig out any survivors, and Park Services staff will replant the area with ferns and cover the area with mulch. He said in accordance with the District's Integrated Pest Management policy, he is requesting permission from the Board to apply the chemical before the weed spreads further. **MSC: DeWitt/Robinson: That the use of Tahoe 3A be approved for spot treatment of the lamium patch at Fort Ward Park.**

DEBRIEF OF SAKAI PUBLIC MEETING: Executive Director Terry Lande commented on the 4/23/16 public meeting for the Sakai property, saying he and District staff spent time afterwards assessing why it did not go as well as expected and what caused it to go off track. He noted frustration on the part of many who attended, saying it was not clear what the next steps were when the meeting ended. He presented a draft letter to the board compiled as a collaborative effort by staff that summarized the public process to date and outlined what is coming next. The facilitator Bob Linz has seen the letter and concurs with the direction the letter outlines for the third public meeting as well as a subsequent board meeting. Following their review of the letter, the board agreed it would provide the clarification people are seeking and offered additional input and comments. Terry Lande said the letter would be posted on the District's website and emailed to everyone who has participated in the two public meetings to date.

DIRECTOR'S REPORT

Recreation Services Superintendent: Bryan Garoutte: Many staff members are attending the WRPA conference this week; a new staff person has been hired for gymnastics; the gymnastics competitive season is ending; the annual fly fishing expo went well; there are six softball teams this year; the first day of summer registration brought in a quarter million dollars despite a few glitches stemming from the recent software upgrade.

Senior Planner: Perry Barrett: He attended a recent meeting related to clean-up of the old Wyckoff site; the grant applications authorized at the last board meeting have been submitted with final presentations made in July.

Park Services Director: Dan Hamlin: The last Dog Advisory Committee meeting was held at Pritchard Park so committee members could assess how the park might be best utilized for off-leash use; Gear Grinders helped out with a recent work party at the John Nelson trail; this mountain bike group has been phenomenal in their efforts to bring large numbers of people to help with trail building; at the WRPA conference, awards were presented for the new Knudsen/Veterane trails at Gazzam Lake, and for the Reilly's fundraising efforts for the playground at Schel Chelb Park.

BOARD MEMBER ITEMS:

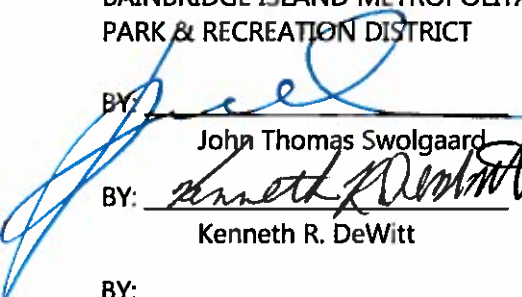
- Commissioner Robinson attended the recent Dog Advisory Committee meeting and offered several comments about options for off leash use at Pritchard Park.
- Commissioner DeWitt attended a recent BI Parks Foundation meeting and commented on some of their projects including the installation of a new boardwalk at the north end of Fay Bainbridge Park and their plan for initial clean-up efforts at the site of the new Waypoint trail.
- Commissioner DeWitt asked about lights at the Strawberry Hill Dog Park; staff plans to install them this fall.

WRITTEN COMMUNICATIONS

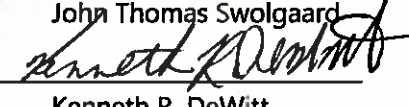
Commissioner Robinson received a nice thank you note from the Cub Scout pack he spoke to several weeks ago about what a park commissioner does.

MEETING ADJOURNED TO EXECUTIVE SESSION at 8:59 pm for discussion of real estate, with announced time to reconvene at 9:20 pm. **MEETING RECONVENED** at 9:20 pm and **ADJOURNED TO EXECUTIVE SESSION** at 9:22 pm for continued discussion of the above item, with announced time to reconvene at 9:50 pm. **MEETING RECONVENED** at 9:50 and **ADJOURNED** at 9:51 pm.

Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: 

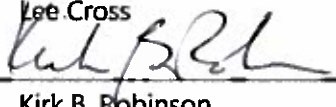
John Thomas Swolgaard

BY: 

Kenneth R. DeWitt

BY: _____

Lee Cross

BY: 

Kirk B. Robinson

ATTEST: _____
Jay C. Kinney