

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

RESOLUTION 2016-30

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, AUTHORIZING 2017 SALARIES FOR PERSONNEL OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT.

WHEREAS, the 2017 General Fund Budget has been reviewed and approved by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District; and

WHEREAS, the attached salary scale for 2017 includes changes reflected in the 2017 General Fund Budget which include: 1) 2% cost of living adjustment for all District employees in 2017; and 2) merit (step) increases for those employees who are determined eligible,

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, as follows:

1. That monthly salaries for full time personnel and that hourly wage rates for regular part-time and part-time employees are established and attached hereto as Exhibit "A" for the year, 2017.
2. That the Park District Executive Director may authorize scheduled/periodic salary step increases based on merit evaluation, and in accordance with Park District personnel policies or as amended.

PASSED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this 17th day of November, 2016, the undersigned commissioners being present.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

BY: _____

John Thomas Swolgaard

BY: _____

Kenneth R. DeWitt

BY: _____

Lee Cross

BY: _____

Kirk B. Robinson

ATTEST: _____

Jay C. Kinney – Secretary

EXHIBIT A

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT													
2017 SALARY SCALE													
2016													
2017													
POSITION TITLE	A	B	C	D	E	F	G	H	I	J	K	L	
Accounting Coordinator monthly	3,716	3,790	3,904	4,021	4,142	4,266	4,394	4,526	4,662	4,801	4,946	5,094	5,247
Accounting Coordinator annual	44,592	45,484	46,849	48,254	49,702	51,193	52,729	54,310	55,940	57,618	59,346	61,127	62,961
Administrative Manager monthly	4,757	4,852	4,998	5,148	5,302	5,461	5,625	5,794	5,968	6,147	6,331	6,521	6,716
Administrative Manager annual	57,084	58,226	59,972	61,772	63,625	65,533	67,499	69,524	71,610	73,758	75,971	78,250	80,598
Aquatic Facility Manager monthly	4,757	4,852	4,998	5,148	5,302	5,461	5,625	5,794	5,968	6,147	6,331	6,521	6,716
Aquatic Facility Manager annual	57,084	58,226	59,972	61,772	63,625	65,533	67,499	69,524	71,610	73,758	75,971	78,250	80,598
Facility Maintenance Technician monthly	3,936	4,014	4,135	4,259	4,387	4,518	4,654	4,793	4,937	5,085	5,238	5,395	5,557
Facility Maintenance Technician annual	47,228	48,172	49,617	51,106	52,639	54,218	55,845	57,520	59,246	61,023	62,854	64,739	66,682
Community Outreach Program Manager monthly	3,936	4,014	4,135	4,259	4,387	4,518	4,654	4,793	4,937	5,085	5,238	5,395	5,557
Community Outreach Program Manager annual	47,228	48,172	49,617	51,106	52,639	54,218	55,845	57,520	59,246	61,023	62,854	64,739	66,682
Marketing Specialist monthly	3,390	3,457	3,561	3,668	3,778	3,891	4,008	4,128	4,252	4,380	4,511	4,646	4,786
Marketing Specialist annual	40,675	41,488	42,733	44,015	45,335	46,695	48,096	49,539	51,025	52,556	54,133	55,757	57,429
Masters Team Head Coach monthly	3,677	3,750	3,863	3,979	4,098	4,221	4,348	4,478	4,612	4,751	4,893	5,040	5,191
Masters Team Head Coach annual	44,120	45,003	46,353	47,743	49,176	50,651	52,171	53,736	55,348	57,008	58,718	60,480	62,294
Office Specialist I monthly	3,061	3,123	3,216	3,313	3,412	3,515	3,620	3,729	3,840	3,956	4,074	4,197	4,322
Office Specialist I annual	36,737	37,472	38,596	39,754	40,946	42,175	43,440	44,743	46,085	47,468	48,892	50,359	51,870
Office Specialist II monthly	3,268	3,333	3,433	3,536	3,642	3,751	3,864	3,980	4,099	4,222	4,349	4,479	4,614
Office Specialist II annual	39,211	39,996	41,195	42,431	43,704	45,015	46,366	47,757	49,190	50,665	52,185	53,751	55,363
Office Supervisor monthly	3,716	3,790	3,904	4,021	4,142	4,266	4,394	4,526	4,662	4,801	4,946	5,094	5,247
Office Supervisor annual	44,592	45,484	46,849	48,254	49,702	51,193	52,729	54,310	55,940	57,618	59,346	61,127	62,961
Park/Rec Maintenance I monthly	3,061	3,123	3,216	3,313	3,412	3,515	3,620	3,729	3,840	3,956	4,074	4,197	4,322
Park/Rec Maintenance I annual	36,737	37,472	38,596	39,754	40,946	42,175	43,440	44,743	46,085	47,468	48,892	50,359	51,870

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT												
2017 SALARY SCALE												
FULL TIME SALARY SCALE												
2016												
2017												
POSITION TITLE	A	B	C	D	E	F	G	H	I	J	K	L
Rec Prog Manager - All Rec Dept	3,936	4,014	4,135	4,259	4,387	4,518	4,654	4,793	4,937	5,085	5,238	5,395
Rec Prog Manager - All Rec Dept.	47,228	48,172	49,617	51,106	52,639	54,218	55,845	57,520	59,246	61,023	62,854	64,739
Rec Prog Specialist II - All Rec Dept	3,205	3,269	3,368	3,469	3,573	3,680	3,790	3,904	4,021	4,142	4,266	4,394
Rec Prog Specialist II - All Rec Dept	38,464	39,234	40,411	41,623	42,872	44,158	45,483	46,847	48,253	49,700	51,191	52,727
Division Director	5,939	6,058	6,240	6,427	6,620	6,818	7,023	7,233	7,450	7,674	7,904	8,141
Division Director	71,269	72,694	74,875	77,122	79,435	81,818	84,273	86,801	89,405	92,087	94,850	97,695
Swim Team Head Coach	4,372	4,459	4,593	4,731	4,873	5,019	5,169	5,325	5,484	5,649	5,818	5,993
Swim Team Head Coach	52,461	53,510	55,116	56,769	58,472	60,226	62,033	63,894	65,811	67,785	69,819	71,913
Senior Planner	5,465	5,574	5,741	5,913	6,091	6,274	6,462	6,656	6,855	7,061	7,273	7,491
Senior Planner	65,576	66,888	68,895	70,961	73,090	75,283	77,541	79,888	82,264	84,732	87,274	89,892
												92,588

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT										
2017 SALARY SCALE										
CONTINUING PART TIME AND TEMPORARY SALARY SCALE Reflects a 2% COLA										
POSITION	2016		2017		A Step	B Step	C Step	D Step	E Step	F Step
Aquatics Instructor	12.78				13.03	13.68	14.37	15.09	15.84	16.63
Aquatics Instructor 2 *	15.33				15.64	16.42	17.24	18.11	19.01	19.96
Aquatics Instructor 3 *	18.22				18.58	19.51	20.48	21.51	22.58	23.71
Aquatics Specialist 2*	16.24				16.57	17.39	18.26	19.18	20.14	21.14
Assistant Program Coord.	16.24				16.57	17.39	18.26	19.18	20.14	21.14
Assistant Swim Coach	16.24				16.56	17.39	18.26	19.17	20.13	21.14
Asst Aquatics Instructor*	11.63				11.86	12.45	13.08	13.73	14.42	15.14
Boating Program Coord	16.24				16.57	17.39	18.26	19.18	20.14	21.14
Bus Driver (CDL) - day trip	15.18				15.48	16.26	17.07	17.93	18.82	19.76
Bus Driver (CDL) - overnight	14.07				14.35	15.06	15.82	16.61	17.44	18.31
Camp Counselor	11.63				11.86	12.45	13.08	13.73	14.42	15.14
Camp Director	15.18				15.48	16.26	17.07	17.93	18.82	19.76
Facility Supervisor	11.63				11.86	12.45	13.08	13.73	14.42	15.14
Front Desk Clerk	11.63				11.86	12.45	13.08	13.73	14.42	15.14
Lifeguard 1	11.63				11.86	12.45	13.08	13.73	14.42	15.14
Lifeguard 2*	12.78				13.03	13.68	14.37	15.09	15.84	16.63
Maintenance Specialist	10.08				10.28	10.79	11.33	11.90	12.49	13.12
Maintenance Tech	18.33				18.70	19.63	20.61	21.64	22.72	23.86
Mobile Stage Driver	21.86				22.30	23.41	24.58	25.81	27.10	28.46
Office Assistant	15.18				15.48	16.26	17.07	17.93	18.82	19.76
Office Specialist 1	17.14				17.49	18.36	19.28	20.24	21.26	22.32
Park/Facility Aide	10.08				10.28	10.80	11.34	11.90	12.50	13.12
Recreation Specialist	15.18				15.48	16.26	17.07	17.93	18.82	19.76
Recreation Activity Coordinator	16.24				16.56	17.39	18.26	19.17	20.13	21.14

CONTINUING PART TIME AND TEMPORARY SALARY SCALE Reflects a 2% COLA										
POSITION	2016		2017		A Step	B Step	C Step	D Step	E Step	F Step
	A Step		A Step							
Recreation Aide	10.08		10.28		10.80	11.34	11.90	12.50	13.12	
Recreation Assistant	11.63		11.86		12.45	13.08	13.73	14.42	15.14	
Recreation Instructor	12.78		13.03		13.68	14.37	15.09	15.84	16.63	
Recreation Program Leader	14.07		14.35		15.06	15.82	16.61	17.44	18.31	
Senior Assist Swim Coach *	19.50		19.89		20.88	21.92	23.02	24.17	25.38	
Senior Lifeguard	14.07		14.35		15.06	15.82	16.61	17.44	18.31	
Senior Park Aide	11.63		11.86		12.45	13.08	13.73	14.42	15.14	
Student Conservation Corp 1	9.87		10.07		-	-	-	-	-	
Student Conservation Corp 2	15.93		16.25		-	-	-	-	-	
Student Conservation Leader	21.22		21.65		22.73	23.87	25.06	26.31	27.63	
Teen Center Supervisor	15.18		15.48		16.26	17.07	17.93	18.82	19.76	
Volunteer Coordinator	15.18		15.48		16.26	17.07	17.93	18.82	19.76	
* position will be phased out										
Step Scale from A to F is 5%										
Minimum wage in 2017 is \$9.53										
Executive Director has authority to negotiate hourly pay rates for short term, highly specialized, part-time employees.										