

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING MAY 18, 2017
STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:00 pm by Chair DeWitt.

BOARD MEMBERS PRESENT: Lee Cross, Ken DeWitt, Jay Kinney, Tom Swolgaard. Absent: Kirk Robinson

STAFF MEMBERS PRESENT: Terry Lande, Perry Barrett, Mark Benishek, Bryan Garoutte, Dan Hamlin, Lori Mejia, Elizabeth Shepherd, Amy Swenson.

ADJUSTMENTS TO AGENDA: Unfinished Business: 1) Delete "Integrated Pest Management Application"; 2) Add "Re-allocation of Capital Improvement Fund Savings to New Projects"; 3) Move "Seattle Yacht Club" down to just before General Business. Add Executive Session for real estate prior to "Seattle Yacht Club".

PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Edith Hartmann, island resident, said the basketball hoop at Waterfront Park is in a location that cannot be accessed. She said basketball hoops are important for kids and expressed concern over how few there are on the island. She hopes this will be addressed in the future by both the City of Bainbridge Island and the Park District.

PUBLIC COMMENTS ON AGENDA ITEMS:

Edith Hartmann, island resident, said she was surprised that Bob Linz, facilitator of the Sakai Park public process last year, was not more concerned when she spoke to him about the steam engine and train that is being considered as an additional use for Sakai Park. She thinks the topic needs more visibility, and that others need to be informed that the train has become an option for the park. She equates the train with a Ferris wheel, and does not think it is appropriate in a park setting. She said given how much staff already has to do, she does not support the use of staff time on this project.

Susan Johnson, Sakai Park neighbor, commented on the model steam engine and train proposed for Sakai Park, saying she feels it is incompatible with the many ideas brought up during the public process for Sakai Park. She noted that maintaining natural areas was indicated as a priority for the park, and said the repetitive noise of a train would drive away birds and wildlife. She said that while it is lovely to have someone who wants to make this donation, the train will give the flavor of an amusement park, and Sakai Park is not the right place to put it.

Cindy McCall, island resident, participated in the public process for Sakai Park last year. She headed up the Community Center work group, and said the group wanted a fun place at the park where all ages could gather. She said Sakai Park is a perfect place for the train because it is across the street from the schools, and it will bring people into the central part of the island. She said everyone she has talked to is excited about the train. She also spoke on behalf of her boss who supports the train because it will provide something for her grandchildren to do when they visit the island.

BOARD CONSENT

APPROVAL OF MINUTES: Upon making the following revisions to the minutes of the April 20, 2017 regular board meeting, Chair DeWitt stated the minutes stand approved as corrected: p. 1: Change Chair DeWitt to Acting Chair Swolgaard; p. 5: delete the word "staff".

APPROVAL OF PAYMENTS: MSC: Cross/Swolgaard: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

Batch Dated	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
4/27/17	128,250.09	001	General	128,196.72	4/26/17
		300	Capital	53.37	
5/2/17	50,473.82	001	General	45,086.49	5/8/17
		300	Capital	5,387.33	
5/9/17	45,071.79	001	General	27,613.36	5/9/17
		300	Capital	17,458.43	
5/23/17	80,000.00	310	Land Acquisiti	80,000.00	

UNFINISHED BUSINESS

FEASIBILITY STUDY AND SITE PLAN FOR MINIATURE STEAM TRAIN ATTRACTION FOR CHILDREN WITH QUARTER MILE TRACK AT SAKAI PARK: Executive Director Terry Lande introduced the topic saying staff has been in touch with the group in Port Orchard, Kitsap Live Steamers, which has a similar train to what is being proposed for Sakai Park. Using the information provided by this group, District staff has developed a feasibility study for a model steam train on the island that will be presented later in this discussion. He also said that as part of the Industrial Arts school program, Bainbridge Island high school students have begun to design small building replicas that represent historical island structures. These facades would be built from plywood and stationed along the train route. He presented several of the high school student's sketches. The designs included replicas for the original high school and market on the island, a strawberry shed from Sakai Farm, an early church, Hall's Shipyard, and a water tower with drum that would hold water used by the steam engine. The train station itself would be human scale so people could wait for the train there. He then presented a conceptual site plan showing the proposed train route. The route is a figure eight to the left of the park's current driveway and is situated further back by the orchard. It is a quarter mile long. When not in use, the train would be stored in a storage container that would be landscaped to look like a tunnel. A jogging track could run along the outside of the route. Portable restrooms would be provided and parking would be across the street. Edith Hartman said she was stunned to see how far along this project has come saying without input from the community it has jumped to the front of the line. Commissioner Swolgaard said the topic is being explored because the train was offered to the Park District as a donation. He said the project is being investigated and has not been approved. Executive Director Lande said Jones & Jones will be laying out the options recommended by the community at the June 1 board meeting and is aware of the train project. Following the Jones & Jones presentation, Terry Lande said it is likely the train will be on the agenda and that it's possible the board will make a decision about it. Susan Johnson said she participated in the public process and that the other recommended uses seem to be taking a back seat to the train. She encouraged the board to give the public an opportunity to weigh in on the train before this decision is made. Commissioner Kinney said the board wants the community to drive what happens in the park, and that nothing is final at this time. Executive Director Lande then presented the feasibility study which projects Park District costs for the train installation at \$8000. Additional costs funded through donations, grants, and volunteer labor are projected at \$48,650. Administrative Services Director Amy Swenson reviewed costs for estimated daily operation. Assuming 4 hours of train rides at 8 trips per day, donations are expected to offset expenses. She said annual costs, including train and track maintenance, are projected at \$2760. Executive Director Lande said no permit is needed other than a possible clearing permit. Chair DeWitt asked for comments from the board. Commissioner Cross said the project would get people out on the property now versus having them wait as would be required by the other uses. She said the public is paying for this property, and that at this point it is not a real asset to the community. She

said the track could be taken out and the train removed from the property if the other uses come to fruition. She views this project as a marketing tool to generate support for future projects. Commissioner Swolgaard asked if other properties have been considered. Executive Director Lande said the Park District only has a few active parks and when too many uses are put into them there is no longer sufficient space or parking. He said Sakai was purchased with the idea that the park would contain both active and passive use. Because the options are minimal, as much as he'd be willing to consider other parks, Terry Lande said there is not a better location. Commissioner Swolgaard thanked staff for their work, saying the information provided tonight has been useful. Commissioner Cross also extended thanks to those from the public who attended the meeting tonight.

INTEGRATED PEST MANAGEMENT APPLICATION FOR HIDDEN COVE BALLFIELD: Agenda item deleted.

JOHN NELSON LINEAR PARK RCO DEED: Senior Planner Perry Barrett said this is a housekeeping item that is needed to finish up matters pertaining to the .8 acres of land attached to the 2005 transfer documents when the John Nelson Linear Park was transferred from the City of Bainbridge Island to the Park District. The City's interest was conveyed with an encumbrance the City had related to the Rowing Club's use of public property at Waterfront Park. Use of Waterfront Park by the private Rowing Club was offset by encumbrances on both John Nelson Park and the Strawberry Packing Plant stipulating to RCO that these properties will be used for recreational use. The board is being asked tonight to accept an RCO deed that stipulates outdoor recreational use for the .8 acre at John Nelson Linear Park; the RCO deed will be attached to the statutory warranty deed for the property. This is the last thing that must be done related to the transfer of this property. **MSC: Cross/Kinney: To accept the RCO deed for this segment of the John Nelson Trail, and authorize the Executive Director to sign all related documents.**

2017 BUDGET REPORT: BUDGETED VERSUS ACTUAL: Administrative Services Director Amy Swenson provided a status report on the 2017 General Fund Budget through 4/30/17. She said revenues look good with 54% of what was budgeted for program fees already collected. Expenses are where they should be for this time of year. Confirmation has been received that the insurance check related to Rotary Park Renovation Project will be sent out next week; the issue related to its delay has been resolved. Amy Swenson went on to review the 2017 Capital Improvement Fund Budget with Park Services Director Dan Hamlin providing a brief update on the status of each project. Amy Swenson said there have been significant savings in the capital projects budgeted for the Aquatic Center.

RE-ALLOCATION OF CAPITAL IMPROVEMENT FUND SAVINGS TO NEW PROJECTS: Recreation Services Director Mark Benishek made a presentation on the status of the Aquatic Center capital improvement projects for 2017. These projects include: heat loop, deck resurfacing, fire alarm upgrade, and assessment of the Ray Williamson Pool. Upon completion of these projects, it is anticipated there will be savings in the amount of \$17,575.48. He then spoke about the automated building control software that controls the air handling system at the Nakata Pool. It was brought over to the new pool from the Ray Williamson Pool when the Nakata Pool was built in 2001. It is a DOS based system that is very old and no longer supported. Due to the failing system, staff are having to manually adjust air flow in the facility. Mark Benishek proposed that an upgrade to this system be done in two phases, with Phase 1 done this year for \$36,847.00, and Phase 2 done in 2018 when it can be budgeted for \$21,324 as a capital improvement project. Payment of Phase 1 costs would come from three areas: 1) Savings of \$17,575.00 from the 2017 Aquatics Center capital improvement projects; 2) \$8000 from contingency funds in the 2017 Capital Improvement Fund Budget; 3) \$12,000 from the 2017 Executive Director Discretionary Fund. **MSC: Cross/Swolgaard: That funds from the 2017 Capital Improvement Fund Budget be re-allocated for upgrading the air quality control system at the Aquatic Center (Phase 1), with funds allocated for this purpose from Aquatic Center project cost savings and the contingency funds.** It was noted that board approval is not needed to authorize expenditures out of the Executive Director's Discretionary Fund.

MEETING ADJOURNED TO EXECUTIVE SESSION at 7:28 pm for discussion of real estate with announced time to reconvene at 7:40 pm. **MEETING RECONVENED** at 7:42 pm

SEATTLE YACHT CLUB LEASE OF BOATING FACILITY ON HIDDEN COVE: Executive Director Terry Lande said the Seattle Yacht Club board has just approved the lease with the Park District for the Springer property. Since the lease was approved by the Park Board at the 4/20/17 board meeting, there have been some changes. Some of these include the addition of a \$3000 damage deposit and changes to dates. Commissioner DeWitt suggested that Commissioner Kinney, who is an attorney, review the lease agreement and if it is acceptable to him, that he be authorized to act on behalf of the board to let Executive Director Lande know he may sign the agreement. **MSC: Cross/Swolgaard: To ask Commissioner Kinney to review the lease on behalf of the board, and if he does not see any problems with it, and it fits with all issues raised previously by the board and it is within the intent of the board, then the Executive Director is authorized to sign the lease agreement for the Springer property and move ahead with the project.**

GENERAL BUSINESS

RESOLUTION 2017-08: CREDIT CARDS: Administrative Services Director Amy Swenson said this resolution is needed to increase the credit card limit from \$50,000 to \$75,000. An increasing number of purchases are being made online which requires the use of credit cards. In addition, setting up accounts with vendors is proving to be less efficient for staff than using a credit card to make these vendor purchases. **MSC: Swolgaard/Kinney: That Resolution 2017-08, increasing the credit card limit from \$50,000 to \$75,000, be adopted.**

DIRECTOR'S REPORT

Park Services: Division Director Dan Hamlin said the pump track at Battle Point Park is under construction; the new mower is here; Williams-Olson Park is a beautiful site now with the caretaker house gone.

Recreation Services: Division Director Mark Benishek said work with Red Cross is underway to re-certify the lifeguards this summer; some other projects will be done while the pool is down for the deck resurfacing project; the Bainbridge Boogie dance is coming up this summer. Division Superintendent Bryan Garoutte said the new Teen Center facility at the Aquatics Center is getting painted and ready for its grand opening on June 23, with the last day at its current location on May 31; the senior softball league has been moved from Rotary Park to Battle Point Park; a Youth & Teen program offered a beach firing workshop; Gymnastics is opening up a new class in slack-lining; the recent Fly Fishing Expo was a great event with 60 kids participating; three new interns are coming for the summer.

Administrative Services: Senior Planner Perry Barrett is working on road right-of-way projects, and anticipates receiving estimates for the Hidden Cove Dock soon. Community Outreach Program Manager Lori Mejia said the new inflatable movie screen has arrived. Executive Director Terry Lande said significant members of both City and Park District staff met to clarify some issues the two agencies are working on together: 1) How to trigger a park designation aside from having to build something and go through the site planning process; 2) Approach to that portion of the Sound to Olympics Trail passing by Sakai Park and how to prevent the significant removal of trees that took place from Winslow Way to High School Road; 3) Upcoming park transfers. Terry Lande said the BI School District is looking into moving other academic programs at the High School into the gymnastics room and researching an alternative location for the Gymnastics Program.

UPCOMING MEETINGS & EVENTS:

June 1, 2017: 1) Special board meeting with public hearing at 6 pm for proposed disc golf course at Battle Point Park. No board action will be taken; 2) Regular board meeting at 7pm during which site plan options for Sakai Park will be

presented by Jones & Jones with questions taken from the board and public . Both meetings will be held at the BI Aquatic Center.

BOARD MEMBER ITEMS:

- Commissioner Cross said she attended and enjoyed a recent volunteer tea hosted by the Park District's Volunteer Specialist, Emily Helgeson.
- Commissioner Swolgaard said he attended a recent Trails Advisory Committee meeting.
- Commissioner DeWitt said he and Commissioner Robinson will be speaking to the Student Conservation Corps this summer on June 26 as requested by District staff member, Emily Helgeson.

WRITTEN COMMUNICATION

Copies of a letter Edith Hartmann sent to the Bainbridge Review and the Bainbridge Islander objecting to a small steam engine and train at Sakai Park was distributed to the Board. An email from Hank Helm, the Executive Director of the Bainbridge Island Historical Museum, was received in support of the steam engine and train at Sakai Park.

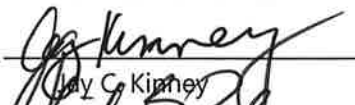
MEETING ADJOURNED TO EXECUTIVE SESSION at 8:30 pm for discussion of real estate and personnel, with announced time to reconvene at 9:00 pm.

MEETING RECONVENED at 9:00 pm and **ADJOURNED TO EXECUTIVE SESSION** at 9:01 pm for continued discussion of the above items, with announced time to reconvene at 9:20 pm.

MEETING RECONVENED at 9:20 pm and **ADJOURNED** at 9:21 pm.

Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: 
Kenneth R. DeWitt

BY: 
Jay C. Kinney

BY: 
Kirk B. Robinson

BY: 
John Thomas Swolgaard

ATTEST: 
Lee Cross