

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING AUGUST 3, 2017
STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:01 pm by Chair DeWitt.

BOARD MEMBERS PRESENT: Lee Cross, Ken DeWitt, Kirk Robinson. Absent: Jay Kinney, Tom Swolgaard.

STAFF MEMBERS PRESENT: Perry Barrett, Mark Benishek, Dan Hamlin, Elizabeth Shepherd, Amy Swenson.

ADJUSTMENTS TO AGENDA: No executive session for real estate.

BOARD CONSENT

APPROVAL OF MINUTES: Upon making the following revisions to the minutes of the July 20, 2017 regular board meeting, Chair DeWitt stated the minutes stand approved as corrected: p. 1: change "the both" to "that both".

APPROVAL OF PAYMENTS: MSC: Robinson/Cross: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

Batch Dated	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
07/25/17	97,009.29	001	General	96,933.10	7/21/17
		300	Capital	76.19	
08/01/17	140,875.33	001	General	107,500.30	7/29/17
		300	Capital	33,375.03	
July	Payroll	001	General	444,800.45	

UNFINISHED BUSINESS

2017 GENERAL FUND BUDGET UPDATE: Administrative Division Director Amy Swenson reviewed the status of the 2017 General Fund Budget to date, saying half of this year's tax revenues have been collected. She went over several additions to the budget approved by the board this year, and said they will be included in an upcoming amended budget when costs related to them are finalized. Some of the additional items may be less than anticipated such as the cost of the new boating program which is being offset by higher than expected revenue. Amy Swenson said program revenues are more than anticipated for this time of year. Youth and teen camps are doing very well and the addition of an all day camp has brought in \$32,000 that was not budgeted. Because the Senior Center is no longer overseen by the Park District as it was when the budget was compiled, there is less class revenue than projected as the District's active adult program is restructured, and there is no facility rental income since the District no longer manages the Waterfront Park Community Center. Camping revenues are doing very well this year. The camping season can be extended once electricity is available at the campsites. In regards to expenses, payroll is just where it should be at this time of year with an anticipated PERS increase instigated in July. The funds appropriated for scholarships managed by Helpline House have been used to assist 99 people who are at a disadvantage financially including seniors, adults with disabilities, teens, and youth. She said everything in the budget looks good overall.

DIRECTOR'S REPORT

Park Services: Division Director Dan Hamlin said the cabins at Fay Bainbridge Park are under construction and should be done at the end of August. Electricity is being brought to the campground in three phases, with Phase 1 and 2

done, and Phase 3 scheduled for after Labor Day. Due to smoke from fires in Canada, there is an air quality burn ban in effect with no campfires permitted at Fay Bainbridge. The trails crew brushed out trail corridors at Sakai Park and are working on the Rotary Park loop trail. As a result of efforts by Volunteer Coordinator Emily Helgeson, Starbucks will be providing labor once a month to maintain The Waypoint.

Recreation Services: Division Director Mark Benishek distributed some news/photo coverage of recreation programs this month highlighting seven Diving Club divers who qualify for nationals this year, photos from the sailing program off the Springer House dock in Port Madison, and District boating staff members who participated in a bucket brigade to help put out a fire that started at Waterfront Park. The new pump track at Battle Point Park was featured in the BI Review. Sand volleyball was well attended by boys and girls; the program may expand in the future. Aquatics Center staff has been sending notices out about the heat wave, inviting people to the pool and air conditioned lobby when they need relief. The feasibility study for the Ray Williamson pool should be finalized by the next board meeting.

Administrative Services: Senior Planner Perry Barrett said he was just back from vacation and provided a brief update of projects he is working on.

BOARD MEMBER ITEMS:

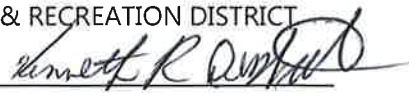
- Commissioner Robinson attended the last Concert in the Park as well as Summerfest, and said he heard a lot of good music. He volunteered for National Night Out, an event sponsored on the island by the BI Police Department, and said there was a good representation of Park District staff who ran games for the kids.
- Commissioner Cross asked about re-instating a smoking ban in parks and trails during this hot and dry summer. While difficult to enforce a smoking ban, Dan Hamlin said signs can be posted. It was agreed that signs would be posted at trails and parks indicating no smoking until further notice.
- Commissioner DeWitt asked about a jam band at the Strawberry Hill Skate Park this weekend. Dan Hamlin said a group is raising funds for some much needed maintenance at the skate park. Also in response to a question from Commissioner DeWitt, Dan Hamlin said the new tennis net for Eagledale has been ordered.

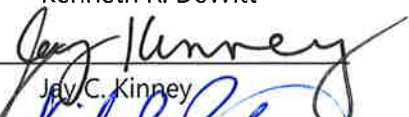
WRITTEN COMMUNICATIONS

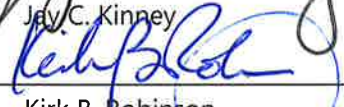
An email from Harvey Gilbert was received requesting more than two tennis courts at Sakai Park and offering to pay for the cost of painting tennis court lines on the proposed indoor gymnasium.

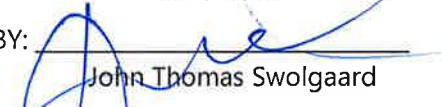
MEETING ADJOURNED at 6:45 pm.

Elizabeth R. Shepherd
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: 
Kenneth R. DeWitt

BY: 
Jay C. Kinney

BY: 
Kirk B. Robinson

BY: 
John Thomas Swolgaard

ATTEST:


Lee Cross