

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT  
REGULAR BOARD MEETING FEBRUARY 1, 2018  
STRAWBERRY HILL CENTER**

**CALL TO ORDER** A quorum being present, the meeting was called to order at 6:01 pm by Chair Kinney.

**BOARD MEMBERS PRESENT:** Lee Cross, Ken DeWitt, Jay Kinney, Michael Pollock, Tom Swolgaard.

**ADJUSTMENTS TO AGENDA:** Add agenda item 30.2, approval of minutes from January 18, 2018 board meeting.

**PUBLIC COMMENTS ON NON-AGENDA ITEMS:**

Diane Landry, program manager for Zero Waste spoke about encouraging everyday recycling opportunities for people in Park District parks and facilities. Zero Waste offered to help the Park District with best practices such as pairing recycling cans next to garbage cans and explanatory signage so people know what goes in to recycling.

**BOARD CONSENT**

**APPROVAL OF PAYMENTS: MSC: Pollock/Swolgaard: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:**

| Batch Dated     | Batch Amt  | Fund No. | Fund Name | Fund Amt   | Pre-Approved |
|-----------------|------------|----------|-----------|------------|--------------|
| 1/24/18         | 52,154.26  | 001      | General   | 37,051.64  |              |
|                 |            | 300      | Capital   | 15,102.62  |              |
| January Payroll | 366,202.84 | 001      | General   | 366,202.84 |              |

**APPROVAL OF MINUTES:** Upon hearing there were no corrections to the minutes of the January 18, 2018 regular board meeting, Chair Kinney stated the minutes stand approved as submitted.

**UNFINISHED BUSINESS**

Senior Planner Perry Barrett stated that the Bainbridge Island Land Trust and the Park District have been working to negotiate acquisition of the ten-acre Soutter tract adjacent to the Grand Forest off of Miller Road and applicable trail easements that effect those and adjoining parcels. More than half of the property value is being donated by Sarah Soutter and there is a fundraising component for the rest, as well as a possibility for grant funding. Also included in the proposed transaction is the transfer of a five-acre tract of non-residential Soutter property including its 15-foot strip of trail easement, adjoining this is a negotiated buffer that includes a trail strip to Mandus Olson Road. What is being proposed is that the agreements set forth in these documents previously reviewed in executive session be discussed and reviewed at this time for any questions and possible approval.

Jane Stone, Executive Director of the Bainbridge Island Land Trust, recognized Sarah Soutter's dedication and willingness to sell at a reduced price and thanked the Park District for being a great partner. She introduced several members of the Bainbridge Island Land Trust's board of directors including Ed Gilbert and Gene Seligmann and past board member David Harrison. Dave Thorne, a founding BILT board member was also present. Jane Stone thanked the Park District for the journey through this process and Ed Gilbert said that it is a great thing for Islanders acknowledging these ten acres adjacent to the Grand Forest.

Commissioner Cross thanked the Bainbridge Island Land Trust for their meticulous work on conservation easements. Commissioner Swolgaard also thanked the Bainbridge Island Land Trust for being a great partner and Sarah Soutter, stating how wonderful it is to have this addition to the Grand Forest.

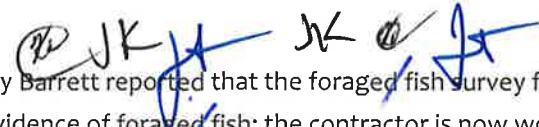
**MSC: Swolgaard/DeWitt: To approve the Soutter transaction as presented and authorize the Executive Director to sign all appropriate transaction documents including transfer documents and trail and emergency easement agreements.**

**MEETING ADJOURNED** for a short break at 6:23 pm and **RECONVENED** at 6:28 pm.

#### **DIRECTOR'S REPORT**

**Park Services:** Division Director Dan Hamlin said that Hidden Cove Park dock work has begun, things are going well and the project is on schedule. The Transmitter Building in Battle Point Park currently has no power but it should be restored by tomorrow. The trail near Islandwood has been brushed out and most of it has been constructed; staff is starting to talk about fencing and signage; the grand opening is set for March 18. There was a conflict at Pritchard Park when a police officer told park patrons to comply with the City of Bainbridge Island signage citing code to put dogs on leash. The Attorney with the City of Bainbridge Island said he would get the Park District a draft agreement for the transfer of Pritchard Park soon. The Park District is working on parking improvements at Gazzam Lake Nature Preserve with the Bainbridge Island Land Trust, an increase in trail use was noted as a good problem to have. The Miller Road widening project is for both sides of the road; Dan Hamlin will ask the City of Bainbridge Island to make a presentation to the board regarding this project. Board discussion of the City's Miller Road project followed which included the idea of asking the City to mark which trees will come out so they are visible to the public. The Park District will be sending out a letter to neighbors and other people interested in the Williams-Olson Park project; the Bainbridge Island Parks Foundation has so far raised \$100,000 towards this project. The public process will be launched with a committee that will in turn bring a presentation to the board of the concept ideas they come up with for Williams-Olson Park. Little League paid for 40% of the new Toro Sandpro and the other 60% was paid for by the Park District; Little League will be able to use it during their season but it is owned by the Park District. Friends of Moritani has kicked off and the group is working on their statement of work and budget.

**Recreation Services:** Division Director Mark Benishek said the Bainbridge Island Aquatic Center will be closed to the public February 10 and 11 for the Bainbridge Island Swim Club Blue Finn Invite. The Bainbridge Island Aquatic Center is hosting an American Red Cross instructor academy February 17-23; four of the current staff members are enrolled in the program. Phase 2 of the HVAC renovation project at the Bainbridge Island Aquatic Center is underway and is scheduled to wrap up next week. Bainbridge Island Swim Club and Bainbridge Aquatic Masters booster boards have secured funding to cover the cost of six new starting blocks which is about \$17,000-\$18,000. Swim lessons are in full swing and there has been a huge influx of 11-17 year olds in lessons so Program Coordinator Lisa Claesson-Gordon is revamping upper level swim classes and the splash program to better fit the non-competitive youth swimmer. Ashley Miller is busy gearing up for summer all-day camps and securing the performers for concerts in the park and has set in place the summer movie line up. Sue Barrington will be hiring new Tai Chi instructors and will have an outdoor Tai Chi in the parks program this summer. Recreation Superintendent Bryan Garoutte shared that Program Managers Sue Barrington, Jeff Ozimek and Shannon Buxton participated in a Bainbridge Island Community Foundation gathering recently. The sailing float has been pulled out of Eagle Harbor for maintenance. Ski bus is going well and the program will hopefully be expanded with the addition of the new Park District van. Intern interviews are underway and staff plan to have 2-3 interns this summer. Shannon Buxton has a couple of instructors getting out in the community; Jay Stemmler is doing a clinic at Islandwood and Elena Wendelyn is going to be at the Seattle Home and Garden Show selling garden art. Open gym Pickleball is very popular right now and Program Manager Julie Miller is trying to figure out how to get more courts available for patrons. Gymnastics classes have been cancelled due to the power outage at the Transmitter Building but will be rescheduled for mid-winter break.

  
**Administrative Services:** Senior Planner Perry Barrett reported that the foraged fish survey for Hidden Cove Park dock had concluded and that there is no conclusive evidence of foraged fish; the contractor is now working diligently to finish the in-water work before the fish window closes. The inspector contract came through from the lead engineer for Hidden Cove Park dock and tasks are on target. Critical Areas Ordinance is moving along and Attorney Rob Cousins has met with the Park District and has come to a City of Bainbridge Island hearing to assist in presenting the Park District's views. The City of Bainbridge Island has agreed to talk about next steps in moving the Sound to Olympics trail into Sakai Park as an alternative to removing all the trees that currently obstruct and hide the view of Highway 305 from the park. Executive Director Terry Lande shared that Lori Quick-Mejia and Mike Mejia have both turned in their letters of resignation and will be leaving the agency around the first of June. He applauded the way the City of Bainbridge Island has handled the Critical Areas Ordinance process up to this point with the Park District; and noted it as a product of hard work and people like City Manager Doug Schultz, who are willing to work together. Chief of Police Matt Hamner recently shared with Terry Lande how much he appreciates the Park District and the incredibly strong relationship the two agencies have built.

#### **UPCOMING MEETINGS & EVENTS:**

February 15 Regular Board Meeting including board review of Jones & Jones Sakai Concept Plan and public comments.  
March 1 and March 15 Regular Board Meetings.

#### **BOARD MEMBER ITEMS:**

- Commissioner DeWitt mentioned several of the board members were at the Bainbridge Island Land Trust Annual Meeting and reported that it was a relaxed and fun event and lots of kudos were given to the Park District. The Dog Committee met on Tuesday and there are some new members.
- Commissioner Pollock said he has an irreconcilable conflict with the third Thursday board meeting of the month for the remainder of 2018. He asked the other board members to consider changing the board meeting dates. The board discussed their schedules and potential alternatives but found that changing the board meeting dates from the first and third Thursdays each month was not feasible. They agreed to try when possible to schedule the heavier agenda items for the first meeting of the month. Commissioner Pollock asked if the vouchers need to be reviewed every two weeks and it was noted that other board members could trade off and share that responsibility. Commissioner Pollock spoke with the Attorney General in regard to the open public meetings act and the public records act in particular regards to social media and what happens if a quorum of board members is present in a social media setting. Commissioner Pollock indicated there was no definitive answer from the Attorney General's office. He did concur that the information the Park District has conveyed to him is consistent with what the Attorney General said, and thinks this issue is worth pursuing at a state level as a policy question. It was noted that the Park District Attorney Hayes Gori has advised the Park District not to engage in board discussion using social media and that there is a real liability risk for the Park District involved with public record disclosure in the event of a request. He attended the Earth Day Committee meeting where there was talk about invasive species; the City of Bainbridge Island doesn't have a plan to assess the size of the problem or how to address it over the long term; this may be an opportunity to cooperate and come up with a comprehensive actionable plan.
- Commissioner Cross attended a City Council workshop to talk about the Critical Areas Ordinance with the Fire District and the Park District. The Park District's concerns were addressed and that is appreciated. How the CAO applies to conservation easements is still a big question for the agency. The Park District does support the goals of the CAO and preserving native vegetation and aquifer recharge areas but is concerned with the burden of paperwork when the Park District exceeds requirements set forth in the CAO. Commissioner Cross stated that there was an IGWG meeting at which the city stated the construction moratorium does not apply to public

agencies. At a recent Bainbridge Island Parks Foundation meeting the vacation of Duane Lane and the Friends of Moritani were discussed as well as possible work parties with BARN for the Hawley Cove Boardwalk; they are very excited about the Kids Up playground renovation and coming up with concept designs to start fundraising. Dan Hamlin mentioned that the \$20,000 dollars in the Park District's budget is going towards stabilizing the Kids Up playground structure, which should be done by the end of February. Terry Lande said that at the IGWG meeting it was discussed how public agencies can make it simple for people to access information regarding ways for citizens to figure out how passing new bonds will affect a tax payer's property tax burden. It was noted that the McCleary decision on funding public education and its mandated tax increase will have a major effect on the public's fiscal bottom line.

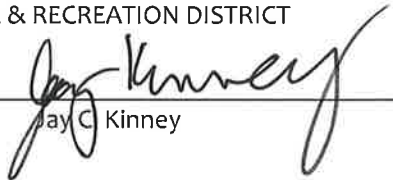
#### **WRITTEN COMMUNICATIONS**

Commissioner Cross asked to have Rob Cousin's letter concerning the Critical Areas Ordinance circulated among board members.

**MEETING ADJOURNED** at 8:21pm.

Helen M. Stone  
Terry M. Lande  
BAINBRIDGE ISLAND METROPOLITAN  
PARK & RECREATION DISTRICT

BY: \_\_\_\_\_

  
Jay C. Kinney

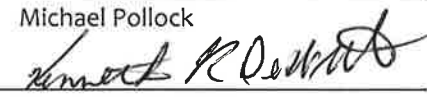
BY: \_\_\_\_\_

Lee Cross

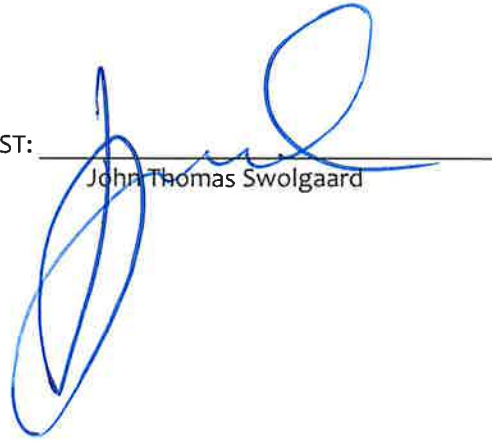
BY: \_\_\_\_\_

Michael Pollock

BY: \_\_\_\_\_

  
Kenneth R. DeWitt

ATTEST: \_\_\_\_\_

  
John Thomas Swolgaard