

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT  
REGULAR BOARD MEETING MARCH 1, 2018  
STRAWBERRY HILL CENTER**

**CALL TO ORDER** A quorum being present, the meeting was called to order at 6:01 pm by Chair Kinney.

**BOARD MEMBERS PRESENT:** Lee Cross, Ken DeWitt, Jay Kinney, Michael Pollock, Tom Swolgaard.

**ADJUSTMENTS TO AGENDA:** Remove 30.2 approval of payments.

**BOARD CONSENT**

**APPROVAL OF MINUTES:** Upon hearing there were no corrections to the minutes of the February 15, 2018 regular board meeting, Chair Kinney stated the minutes stand approved as submitted.

**UNFINISHED BUSINESS**

**COBI Miller Road Widening Project:** Senior Planner Perry Barrett introduced Chris Hammer with the City of Bainbridge Island who is in attendance to discuss the Miller Road widening project's impact on the Grand Forest in an effort to improve non-motorized access. Park District staff had a prior site tour with Chris Hammer and Chris Munter and saw the route proposal as it is and all the trees affected. Chris shared with the Board a map to show where the six-foot-wide shoulder improvement project is proposed from Tolo Road to Peterson Hill Road. It was noted that this is a dangerous section of the roadway. The impacts to the front edge of the Grand Forest will be minimal with few trees needing removal, however across from Arrow Point Drive there is a large fir tree that will have to be removed, and a second tree that is very close to it may have to come down as well. Current shoulder parking may be impacted by the new bike lane, but the City hopes to be able to maintain some of that parking. This stretch of road was selected by the City as critical from a safety standpoint.

**Bainbridge Island Aquatic Center Studies:** Recreation Division Director Mark Benishek through a Power Point presentation gave a brief background about the Sakai public process out of which came the top ten ideas from the community, one of which was a 50-meter pool. Last summer the Board decided to do a pool assessment study on the Ray Williamson Pool out of which came four possible options, one of which addressed maintenance. Three new construction options were also given: a new 25mx25m pool, a six lane 50m pool and a 25yx50m pool. At the 9/7/17 board meeting the Board took the pool option off the table for the Sakai Park concept plan in favor of co-locating any new pool at the current Bainbridge Island Aquatic Center facility. There was also discussion at that time regarding allocating funds for a feasibility study and working with community members to explore options for what would best fit the future needs of this community. Mark Benishek went on to discuss the project scope for the proposed Aquatic Center feasibility study that will assess options for replacing the Ray Williamson Pool and tying them into the current Aquatic Center facility. The project scope includes public outreach, facility components, site analysis, schematic design, operational study and funding options.

Jennifer Solseng: The pool has to actively turn away users at this point due to waiting lists. She hopes a new facility could accommodate these patrons.

Bernadette Witty: Usually the first thing people do when they move to the island is go to the pool and sign up for a lesson. It is the one recreational thing you can do on the island whether you are three months old or 99 years old, if you are abled or not abled, have all your limbs or don't have all your limbs, if you have all your faculties or don't have all your faculties. Besides just the swimming, the pool serves such a cross section of the community. Pretty much everyone has been involved at some point. In today's environment it's a great place for kids and families to go and be together and the health and socio-economic benefits are something we all need right now.

Folis McNiece: We are part of the Bainbridge Island Swim Club community, there are always waiting lists and the programs are always full, we need more space for kids and adults to be active.

Tom Gridland: Some of us here are interested in participating in public outreach and would like to find out how to get involved when it is available.

Paul Webber: As a member of the aquatic community I think that user groups understand that fundraising will be a part of the process and are ready to step up in a huge way.

**MSC: DeWitt/Swolgaard: Authorize the RFP (Request for Proposal) for the analysis of the Bainbridge Island Aquatic Center facility.**

**Parkland Acquisition Committee Members:** Park Services Division Director Dan Hamlin presented to the Board the names of nominees to be appointed for the remainder of 2018 to the PAC: Dave Shorret, Frank Stowell, Rick Gordon, Jim Kondek and Kirk Robinson. **MSC: DeWitt/Cross: Approve the nominations as submitted.**

**Trail Naming - Islandwood Project:** Park Services Director Dan Hamlin relayed to the Board that the Trails Committee recommends the name Old Mill Trail for the new trail near Islandwood. **MSC: DeWitt/Swolgaard: To name the new trail on the north side of Islandwood, Old Mill Trail.**

**Friends of Moritani - Statement of Work (SOW):** Park Services Director Dan Hamlin presented the project agreement for Friends of Moritani between the Park District and the Bainbridge Island Parks Foundation. The primary goal of the SOW is a reasonable level of invasive plant removal and revegetation of the entire property in approximately five years. There is a budget for the first two years and a plan for five years. The second goal is to gather some arborist reports evaluating the condition of existing plants and trees as well as a forest management report. The four components Friends of Moritani will be working on are work zone tasks, volunteer work parties, budget of expenses and fundraising. There is a possibility to utilize the Student Conservation Corps in future years. The SOW does not include any routine work that will be done by the Park District. Budgets were reviewed for the first two years. Fundraising will be managed by the Bainbridge Island Parks Foundation which is looking to hold an annual event at the site, they anticipate funding all of the work in the SOW.

## **DIRECTOR'S REPORT**

**Administrative Services:** Senior Planner Perry Barrett said that a signing date for the Soutter documents is set for March 8. He attended a meeting with the Fort Ward Bakery project and the Sewer District, the Park District will ultimately have a long-term lease with the Sewer District and a grant has been won for the Fort Ward Bakery project. The City of Bainbridge Island passed the Critical Areas Ordinance; the City Council did not pull any of the Park District's suggested changes so language added in regard to park properties and institutional controls did appear in the final draft. Executive Director Terry Lande said that the School District is now coming forward in support of an institutional designation with the City, as is the Fire Department. Executive Director Terry Lande said that as a transition is made to move customer service during the next six months to the Bainbridge Island Aquatic Center the Park District will be looking at renovating the lobby to accommodate more staff and improvements for patron's comfort as well. There will be a meeting tomorrow with the City, School District and Fire Department about the public corridor on Madison Avenue and institutional code changes. The lockdown yesterday at the School District that affected some Park District facilities and classes is going to change the way business is conducted and the Park District is reviewing all safety measures. Regarding the Navy's use of Park District properties for training purposes, the Board is aware of these activities which were noted as having a minimal impact.

**Recreation Services:** Recreation Superintendent Bryan Garoutte said the recreation staff is working hard on summer programming. The catalog will be on the website on March 14 with registration starting on March 28. Intern Nick Prevo is focusing on reviewing and improving the ski program chaperone training. We had over 20 intern applicants for this summer and will likely have three interns this summer, this is restricted by housing. Gymnastics classes are going well and make up classes were held last week after the recent power outage at the Transmitter Building and the snow days. Outdoor Program Manager Jeff Ozimek was a guest speaker at the Outdoor Recreation Summit last weekend and is working on an RFP to be a vendor at the city dock renting out equipment such as sailboats, as well as applying for a Washington Recreation and Parks Association award for the Park District's biking program. Sports Program Manager Julie Miller is busy with basketball as playoff season has started. Youth & Teen Program Manager Shannon Buxton has been busy with pottery, a kiln was misfiring but seems to have been solved by a software update. A staff egg stuffing event will be next Friday, March 9 from 10:00am-1:00pm. Recreation Services Director Mark Benishek said that the Bainbridge Island Aquatic Center wrapped up the spa resurfacing capital improvement project last week as well as the American Red Cross Instructor Academy. It was noted that the American Red Cross Instructor Academy went really well, and the corporate office has asked to extend the contract for another three years. A number of Park District facilities went into lockdown Wednesday and staff did a great job responding; emergency action plans will be reviewed. Recreation Program Coordinator Ashley Miller just wrapped up mid-winter all-day camps and is getting up to speed on special events. Long-time employee Eileen Magnuson is retiring at the end of the month, there will be a luncheon honoring her. At the end of a mandatory 30-day break, she will return to teaching fitness classes on a part-time basis. At a recent meeting with the Bainbridge Island Senior Center it was noted that the BISC and the Park District have been working well together from the perspective of management at both organizations. Rotary Club grant funds totaling 20-25 thousand dollars came through for pace clocks, multi-sport trailer, technology and teen center furniture and games.

**Park Services Division:** Park Services Director Dan Hamlin: Old Mill Trail construction is nearly finished and will be ready for the March 18 grand opening. The crew has been dealing with storm damage. Volunteer Coordinator Emily Helgeson and Maintenance Coordinator William Doyle are at the Pacific Northwest Resource Management School this week learning about park management. Williams-Olson Park meeting with the neighborhood will be March 5 at 6:00 pm. Shephard to Wyatt Way trail neighbor meeting will be the following week. Kids Up playground renovation is going well, and the Bainbridge Island Parks Foundation agreement will be coming to the board meeting on March 15. The Dog Committee met last night and talked about building frustration in the community regarding dogs running off leash in parks. It was noted that there was a period of increased compliance and mutual respect after instituting the patrol contract with Kitsap Animal Control. It was further noted that the agreement with Kitsap Animal Control has basically been an educational campaign for three years, and people are aware that tickets are not being written. Going forward tickets may be written depending on the severity of incidents witnessed. The Dog Committee was recently tasked with re-assessing properties for off leash dog options and is in the process of doing so. Commissioner Kinney mentioned that there are several public properties not owned by the Park District that could be explored and encouraged a conversation with the City. West Sound Magazine notified the Park District that we won Best of the West Sound for sports fields.

#### **UPCOMING MEETINGS & EVENTS:**

3/15, 4/5, 4/19 Regular Board Meetings. March 18 Old Mill Trail grand opening.

#### **BOARD MEMBER ITEMS:**

- Commissioner DeWitt asked when the Park District last did a study on the poplar trees at Battle Point Park, he believes another study is needed at this time as the life span of poplar trees is typically 30 years and these

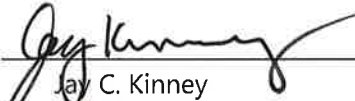
trees are almost 50 years old. After discussion it was decided that Park Services Division Director Dan Hamlin will move ahead with a study and follow up with the Board regarding the removal of any dangerous poplar trees at Battle Point Park. The dedication of the first mile of the Sound to Olympics Trail is Saturday morning at 10:00am. Commissioner DeWitt congratulated the Bainbridge Boys Swimming and Diving Team who took first place at state for the second year in a row.

- Commissioner Cross attended the Bainbridge Island Parks Foundation Trails Advisory Committee meeting at which an April work party was discussed in honor of Earth Day. There was also a discussion about a right of way law that existed for a period of time that administratively vacated a right of way not made into a road within five years, therefore some rights of way that are currently marked as such on city maps may not be. The Bainbridge Mobility Alliance is putting together a survey focusing on trails for a City bond measure on infrastructure.
- Commissioner Swolgaard asked if there was any update on the Pritchard Park transfer, there is no new information at this time.

**MEETING ADJOURNED TO EXECUTIVE SESSION** at 8:20 pm for discussion of real estate, with announced time to reconvene at 8:35 pm.

**MEETING RECONVENED** at 8:35 pm and **ADJOURNED** at 8:36 pm.

Helen M. Stone  
Terry M. Lande  
BAINBRIDGE ISLAND METROPOLITAN  
PARK & RECREATION DISTRICT

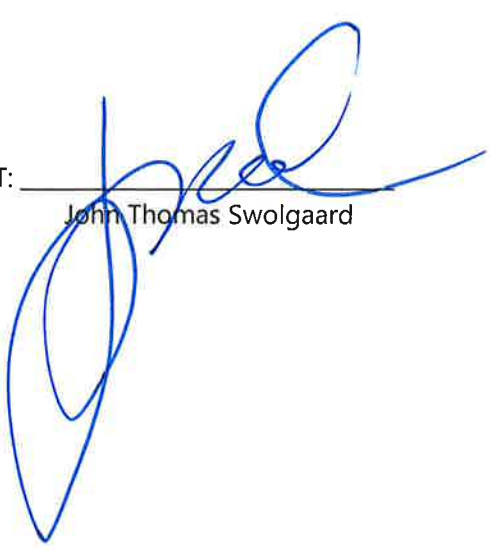
BY:   
Jay C. Kinney

BY:   
Lee Cross

BY: \_\_\_\_\_  
Michael Pollock

BY:   
Kenneth R. DeWitt

ATTEST: \_\_\_\_\_

  
John Thomas Swolgaard