

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING MARCH 15, 2018
STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:00 pm by Chair Kinney.

BOARD MEMBERS PRESENT: Lee Cross, Ken DeWitt, Jay Kinney, Tom Swolgaard. Absent: Michael Pollock.

ADJUSTMENTS TO AGENDA: Add to Unfinished Business: Spa Resurfacing

BOARD CONSENT

APPROVAL OF MINUTES: Upon hearing there were no corrections to the minutes of the March 1, 2018 regular board meeting, Chair Kinney stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: DeWitt/Swolgaard: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

Batch Dated	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
1/31/18	26,446.05	001	General	25,007.28	2/1/18
		300	Capital	1,438.77	
2/27/18	115,681.10	001	General	64,982.23	2/27/18
		300	Capital	50,698.87	
3/6/18	143,085.73	001	General	142,435.47	3/5/18
		300	Capital	650.26	
3/13/18	60,841.42	001	General	55,597.58	3/12/18
		300	Capital	5,243.84	

UNFINISHED BUSINESS

KIDS UP NEXT GENERATION OF PLAY PROJECT AGREEMENT WITH BI PARKS FOUNDATION: Park Services Division Director Dan Hamlin said this project agreement with the BI Parks Foundation is for renovating the KidsUp playground at Battle Point Park. The playground, which was funded and built by community members, opened in 2001 and has since begun to deteriorate. The project agreement provides a description of the project, and indicates committee member names who will work with the Park District to develop the design and the Foundation to raise funds for the project. In addition, Dana Weber is the Foundation liaison. Dan Hamlin said the concepts of the original playground design will be honored, including the fort, Pacific Northwest, and local artist themes. Volunteers will be involved in aspects of the project. At this time three vendors have been selected to walk the playground with the committee members out of which one will be chosen. There is a goal of June 2 to have the design available at the playground for the community to see. **MSC: Cross/DeWitt: To approve the KidsUp Next Generation of Play Project Agreement.** Commissioner Cross discussed the upcoming Statement of Work that will define the KidsUp project specifics. Because so much detail will be specified in the Statement of Work, she believes it is important that it be given board approval. Beyond this, she proposed that official board approval be given for all Statements of Work related to Project Agreements with the BI Parks Foundation. Park Services Division Director Dan Hamlin felt this was appropriate since the Statement of Work can define work of a sizable cost and it is best if all parties are aware of what

is going on. **MSC: Cross/Swolgaard: That the Park Board be given the opportunity to approve Statements of Work for all Project Agreements with the BI Parks Foundation.**

GRANT APPLICATION: Recreation Division Director Mark Benishek said he and Terry Lande met recently with several Rotary Club members at the Aquatic Center to consider plans for a lobby renovation and the possibility of funds for the project coming from the Rotary Club in the \$20,000-40,000 range. Since then, the Park District has submitted a Letter of Intent for the project to Rotary's Huney Committee and has been asked to come back on April 2 with a more formal grant presentation. Mark Benishek asked the board to approve the grant application for the lobby renovation, and said he will make a full presentation of the project to the Park Board at the April 5 board meeting.

MSC: DeWitt/Cross: That the grant application to the Huney Committee of the Rotary Club of Bainbridge Island, be approved.

SPA RESURFACING: Recreation Division Director Mark Benishek said the board was informed at the 11/16/17 board meeting of an approximate \$19,500 emergency spa repair needed at the Aquatic Center. The Park District was made aware of this by a County health inspector following a building audit last fall that indicated a safety issue related to the surface of the spa. The work to resurface the spa was completed at the end of February 2018, and a motion is needed to approve the expense. **MSC: DeWitt/Swolgaard: To approve the emergency spa repair in the amount of \$19,999.98.** A resolution to amend the 2018 Capital Improvement Budget that includes the spa repair and any other needed revisions will be presented to the board in the near future.

DIRECTOR'S REPORT

Park Services Division: Division Director Dan Hamlin said a work party at Rotary Park was held recently with members of a neighboring Homeowner's Association; there was a good turn-out for a meeting held last Monday to discuss with neighbors a new trail that will link Wyatt Way to Shepard Way; neighbors have been notified of the grand opening for the Old Mill Trail that will be held on Sunday; ballfield season has started up. Several staff members and Executive Director Terry Lande met this week with Tom McCloskey, a City of BI representative for emergency preparedness. Park District involvement in emergency preparedness was discussed and how the District can best participate and contribute resources to the effort. The meeting was very productive; there are plans to meet monthly. The report assessing poplar trees at Battle Point Park has been completed. Ten trees require immediate action, and it is recommended that a remove and replace program be put into effect for all poplar trees at the park. The trees are past their lifespan and have a shallow root system since roots cannot dig into the clay soil.

Recreation Division: Division Director Mark Benishek said gymnasts are preparing for State meets; three out of many applicants to the intern program have been selected for this summer; current intern Nick Prevo has been a great asset to the District updating the Gear Bank and working with the ski bus and mountain bike programs. Outdoor Programs is involved with dog programming and is working with the District's Dog Advisory Committee on upcoming classes; Eagledale Pottery Studio is in full force with its many classes and programs; Gig Harbor's Peninsula Metro Park District has asked to meet with BIMPRD staff to see everything that is being done here on the island; an effort in the Sports Department is underway to get pickleball lines painted in the lower gym at the high school; good rental income is coming in at the Aquatic Center; the pool decking project at the Ray Williamson Pool will start up soon; effort is underway to upgrade IT equipment for program use in several park facilities using Rotary grant funds just received. A notice has been sent out about increased monitoring of parking at the Aquatic Center since high school students are parking in spots designated for the Aquatic Center and aquatic participants cannot find a place to park.

Administrative Division: Division Director Amy Swenson said the District is now signed up for a service that can be used to send out emergency text messages; long-time District employee Michelle Miller has resigned due to a great opportunity that has come up elsewhere. Senior Planner Perry Barrett said notice was received today that the ALEA

grant for Hawley Cove Park was funded by the legislature; the WA State RCO grant manager was out to the island this week to discuss future projects, and was pleased with the new Hidden Cove Dock, funded in part by a substantial RCO grant; a new grant cycle is coming up and discussion is underway about which projects to submit grant applications for. He also said the Yama archeological site owned by the Park District is now listed on the WA Heritage Register of Historic Places and has been nominated for inclusion on the National Register of Historic Places. Executive Director Terry Lande said the City of BI has commissioned a Seattle firm to develop a strategic communications plan, and that this company will be contacting officials and heads of each agency to learn how well the City communicates. Rotary grant funds were received for every Park District application submitted totaling approximately \$25,000. A lease agreement from the Seattle Yacht Club has been received, and plans to lease the Springer property again this summer are underway for the Park District's boating program. There is still interest in the Park District's purchase of the Springer property, but because the status of this was unknown when the budget was prepared last fall, the funds to lease the property this summer will require an amended budget. The Butler claim at Hawley Cove Park has been settled between all parties. Terry Lande also said an independent group is putting out a survey on trails and has asked the Park District to circulate it through its email distribution group. The survey will ask about trail priorities and financial support.

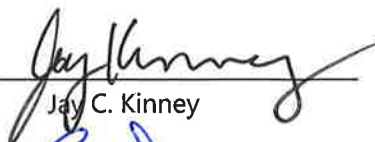
UPCOMING MEETINGS & EVENTS: March 30: Egg hunt.

BOARD MEMBER ITEMS:

- Commissioner Cross said she attended a recent BI Parks Foundation board meeting and learned of a 23 acre piece of land that may be available for purchase. She asked the Foundation Board if they'd be interested in fundraising for land to purchase property for a dog park, and said they were open to this.
- Commissioner DeWitt said he attended the ribbon cutting for the first segment of the Sound to Olympics (STO) Trail and commended the City for the work which he said was professionally done.
- Commissioner DeWitt said he attended a recent COBI Multi-Modal Transportation Advisory Committee meeting and said there is a push to have improvements to the Core 40 made a priority over the STO Trail since roads on the island are not safe.
- Commissioner DeWitt said if roadside parking is eliminated at the Grand Forest as a result of the Miller Road project, the need for parking will have to be accommodated elsewhere. He suggested a letter to the City be written pointing this out, and agreed to write the letter and bring it back to the next board meeting.
- Commissioner Swogaard said he and Commissioner Cross attended a Trails Advisory Committee meeting during which there was discussion about a trail route across the Sakai property that can be accessible for wheelchairs.
- Commissioner Kinney asked about using the pond at Sakai Park for fishing and was told this could be problematic due to the steep sides of the pond.

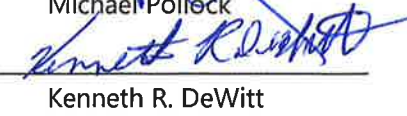
MEETING ADJOURNED TO EXECUTIVE SESSION at 7:30 pm for discussion of real estate with announced time to reconvene at 8:00 pm and **ADJOURNED** at 8:02 pm.

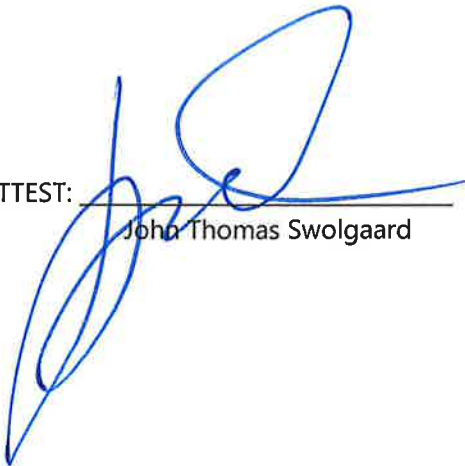
Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: 
Jay C. Kinney

BY: 
Lee Cross

BY: 
Michael Pollock

BY: 
Kenneth R. DeWitt

ATTEST: 
John Thomas Swolgaard