

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING NOVEMBER 15, 2018
STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:00 pm by Chair Kinney.

BOARD MEMBERS PRESENT: Lee Cross, Ken DeWitt, Jay Kinney, Tom Swolgaard. Absent: Michael Pollock

BOARD CONSENT

APPROVAL OF MINUTES:

Upon making the following revisions to the minutes of the November 1, 2018 regular board meeting, Chair Kinney stated the minutes stand approved as corrected: p. 5: change "service" to "serve".

APPROVAL OF PAYMENTS: MSC: DeWitt/Swolgaard: I have reviewed the following vouchers, warrants and electronic payments and move that they be approved for payment.

Batch Date	Fund Number & Name	Warrant Numbers	Total Batch Amount	Pre-Approved
10/23/18	001 General Fund 300 Capital Improvement Fund	17406-17445	62,670.19	10/24/18
11/01/18	001 General Fund (Oct payroll)	EFT & 2301-2320	435,093.17	
10/30/18	001 General Fund 300 Capital Improvement Fund 310 Land Acquisition Fund	17446-17462	18,256.93	10/30/18
11/6/18	001 General Fund 300 Capital Improvement Fund	17463-17481	26,959.25	11/5/18
11/13/18	001 General Fund 300 Capital Improvement Fund	17482-17524	108,547.22	11/13/18

UNFINISHED BUSINESS

SAKAI PARK FEASIBILITY STUDY INITIAL PRESENTATION BY JONES & JONES: Senior Planner Perry Barrett introduced Johnpaul Jones, principal of Jones & Jones, the architectural firm awarded the feasibility study for Sakai Park last month. Johnpaul Jones said the process is just getting started, and on Monday they will be touring facilities with Park District staff to view features included in the adopted concept plan. He reviewed the overall site plan and provided preliminary diagrams including size and costs to give a sense of what will fit within the designated spaces. With just over two buildable acres, the largest buildings are in the southwest corner to take advantage of a dip in the terrain that will help conceal their size. Smaller buildings are grouped in clusters and will have less impact than one big building. The bunker can serve as a foundation for a structure that along with a separate multi-purpose space could draw people into the beauty of the wetlands. The life estate residence could one day provide program space and a place to honor the Sakai family. The park area north of the structures includes lawn, an outdoor court, and a play area. Trails and boardwalk throughout the wetlands provide opportunities for viewing wildlife that come up from the harbor through the ravine. The proximity of Highway 305 provides a challenge with run-off and a possible connection to the Sound to Olympic Trail. He noted the taxpayer base on the island is small, and many projects are done in phases as funds are available. He asked the board how they would like the park to be sequenced, and what their initial priorities are. The board agreed that making the park accessible to people is a priority. This includes trails, parking, and a possible emphasis on developing the north park area first. A suggestion from an attendee of the meeting was for a

circuit loop around the flat area of the park since the high school track is no longer available during the day. The board thanked Johnpaul Jones for coming.

KITSAP PUBLIC FACILITIES DISTRICT GRANT OPPORTUNITY: Recreation Division Director Mark Benishek said that as discussed at the last board meeting, Commissioners DeWitt, Kinney and staff met recently with Kitsap Public Facilities District regarding possible grant funds for the pool/Sakai Park projects that the Park District is currently studying. At this meeting, KPFD expressed interest in the largest pool option due to its regional appeal. Those interested in applying for KPFD grant funds must make a presentation to them on December 3. Since any grant application submitted by the Park District must first be approved by the board, to meet this deadline a motion is needed tonight if there is interest in applying for the funds. Mark Benishek said this would not be a decision to proceed with the project; it would be approval to pursue a funding opportunity. He said Joe McRitchie was here tonight from Coates Design Architects, the firm conducting the feasibility study on options related to the aging Ray Williamson Pool. While their work is still in progress, they were asked by Park District staff to expedite draft cost figures for the largest of the three pool options, so the board would have this information prior to deciding about the KPFD grant. Joe McRitchie reviewed the option KPFD was most interested in: repurposing the Ray Williamson Pool for gym space and replacing it with a 52-meter pool north of the Nakata Pool. Base construction costs were estimated by a firm that specializes in cost estimates. Soft costs were estimated by adding a percentage to the hard costs. All the costs presented are preliminary and intended to give the board some idea of the potential project cost. Including both hard and soft costs, the initial range for the project is estimated at approximately \$39-\$47 million. Potential grant funds from KPFD for the project could be up to \$15 million. The board commented on the expense of the project, however noted nothing is lost in applying for the grant funds. Coates Design Architects is expected to have the completed feasibility study done in December after which it will be presented to the board. **MSC: DeWitt/Cross: To approve the application for grant funds from the Kitsap Public Facility District for the replacement of the Ray Williamson Memorial Pool and related improvements to the Aquatic Center, with the following understanding: 1) No decision has been made by the Park Board to move forward with this project or any of the design options currently being studied; 2) Any decision that might be made by the Park Board in the future to move forward with one of the pool options is subject to School District approval for an expanded lease area; 3) If the grant deadline in December 2018 is not met, the opportunity to acquire KPFD grant funds for a pool project runs the risk of being lost should there be any future decision to move forward with the project; and 4) Any awarded grant funds from KPFD would require a funding match.**

GENERAL BUSINESS

RESOLUTION 2018-09: 2019 GENERAL FUND BUDGET: Administrative Division Director Amy Swenson distributed a hand-out showing changes made to the general fund budget as requested by the board at the 11/1/18 board meeting. These included: 1) Increasing funds to the Student Conservation Corps; 2) Increasing COLA to 5% for exempt employees and 6% for non-exempt employees; 3) Increasing funds for vehicle replacement. Chair Kinney noted that the budgets presented this evening for a second reading and adoption have been discussed at great length during three prior board meetings this fall. **MSC: Cross/Swolgaard: That Resolution 2018-09, approving the 2019 General Fund Budget, be adopted.**

RESOLUTION 2018-10: 2019 CAPITAL IMPROVEMENT FUND BUDGET: MSC: DeWitt/Cross: That Resolution 2018-10, approving the 2019 Capital Improvement Fund Budget, be adopted.

RESOLUTION 2018-11: 2019 LAND ACQUISITION FUND BUDGET: MSC: Cross/Swolgaard: That Resolution 2018-11, approving the 2019 Land Acquisition Fund Budget, be adopted.

RESOLUTION 2018-12: 2019 TURF FIELD REPLACEMENT FUND BUDGET: MSC: DeWitt/Swolgaard: That Resolution 2018-12, approving the 2019 Turf Field Replacement Fund Budget, be adopted.

RESOLUTION 2018-13: 2019 SALARY SCALE: MSC: DeWitt/Cross: That Resolution 2018-13, approving the 2019 Salary Scale, be adopted.

RESOLUTION 2018-14: 2019 REGULAR PROPERTY TAX LEVY ASSESSMENT: MSC: Swolgaard/DeWitt: That Resolution 2018-14, authorizing and directing the County Assessor to levy regular property taxes as specified therein for collection in 2019 for operation and maintenance costs in the year 2019, and for costs related to the acquisition, development, and maintenance of park properties in accordance with Resolution 2008-17, be adopted.

RESOLUTION 2018-15: 2019 BOND LEVY TAX ASSESSMENT: MSC: Swolgaard/Cross: That Resolution 2018-15, authorizing and directing the County Assessor to levy \$466,775.00 for collection in 2019 for the purpose of paying interest on general obligation bond indebtedness of the District, be adopted.

Administrative Division Director Amy Swenson expressed appreciation to the board from staff who are very grateful for the cost of living increase. Commissioner DeWitt thanked staff for the diligent work done throughout the years related to District bonds, noting that the careful attention given to timing and refunding has resulted in savings for taxpayers.

DIRECTOR'S REPORT

Park Services Division: Division Director Dan Hamlin said the parking area at the bakery building has been delayed due to the need for another right-of-way permit; at Fay Bainbridge Park power is being installed at the rest of the RV sites and winter rates are in effect for the cabins; repairs have been needed this week at the Aquatic Center due to boiler and circulation pump issues that resulted in the pool being shut down for two days; mulch has been put down at the Strawberry Hill dog park to curtail the mud; the Williams-Olson Park committee met and will be bringing a design to the board soon.

Recreation Division: Division Superintendent Bryan Garoutte said there will be 17 basketball teams this winter; volley ball went so well this fall it will be offered again in winter; wrestling has started and holiday camps are filling; preparations are underway for Winter Wonderland; a Veteran's cookie day camp was held this year with cookies delivered to veterans; the fall gymnastics show is underway. Division Director Mark Benishek said the pool is up and running again and that make-up days have been scheduled for the two days of cancelled classes; the Aquatic Center lobby renovation has begun with a grand opening planned in early December.

Administrative Division: Division Director Amy Swenson said the auditor will be here right after Thanksgiving. Senior Planner Perry Barrett said the RCO grant extension for Hidden Cove Park is looking favorable for the construction of a restroom at this park.

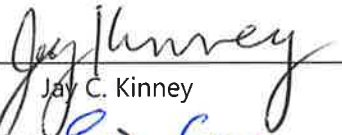
BOARD MEMBER ITEMS:

- Commissioner DeWitt commented on the shoulder paving along Miller saying there is quite a drop-off at one of the trail entrances to the Grand Forest. Dan Hamlin said he will check into this with the City.
- Commissioner DeWitt attended a recent COBI Multi-Modal Transportation Advisory Committee meeting and learned the round-about project for Highway 305 may be revised in such a way that Rotary Centennial Park will be affected. Also discussed was the Safe Mobility levy which did not pass; any future levy would likely focus on high visibility projects.
- Commissioner DeWitt said he will not be attending the 12/20/18 board meeting.

- Commissioner Cross attended a recent BI Parks Foundation meeting and said grant funds were awarded the Park District for mid-level sailboats, a diving board stand, and water fountains for gymnastics. She said discussion was held over the different responsibilities of the Parks Foundation and the Park District.
- Commissioner Cross attended a recent Park District Trails Advisory Committee meeting and said a work party is coming up on 11/24/18 that will focus on Blakely Harbor Park trails leading to the jetty. She also said there was a discussion about the old horse jumps at Manzanita Park that have deteriorated and become dangerous. She suggested they be taken out. The board agreed and directed staff to remove them. The board said this does not mean the park is moving towards having no horses in the park as some in the community have feared.
- Commissioner Swolgaard asked if anything has been heard from NOAA regarding the Pritchard Park transfer. Nothing has been heard.
- Commissioner Kinney commented on how the wildfires in California might have affected the parks down there and asked if there has been any word about donations needed to help them get back on their feet again. Nothing has been heard. He noted the impact a wildfire or earthquake would have on the BI Park District and suggested adding emergency preparation as an agenda early next year to revisit where the District is with this.

MEETING ADJOURNED at 7:50 pm.

Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

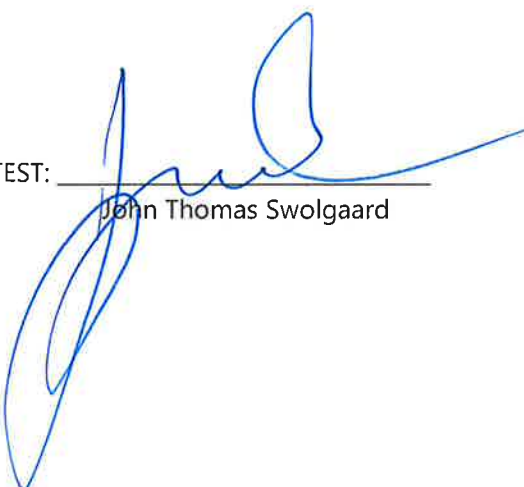
BY: 
Jay C. Kinney

BY: 
Lee Cross

BY: 
Michael Rollock

BY: 
Kenneth R. DeWitt

ATTEST:


John Thomas Swolgaard