

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING MAY 2, 2019
STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:02 pm by Chair Kinney.

BOARD MEMBERS PRESENT: Ken DeWitt, Dawn Janow, Jay Kinney, Tom Swolgaard. Absent: Michael Pollock.

BOARD CONSENT

APPROVAL OF MINUTES:

Upon hearing there were no corrections to the minutes of the April 18, 2019 joint work session with the BI Parks Foundation board, Chair Kinney stated the minutes stand approved as submitted.

Upon hearing there were no corrections to the minutes of the April 18, 2019 regular board meeting, Chair Kinney stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: Janow/Swolgaard: I have reviewed the following vouchers, warrants and electronic payments and move that they be approved for payment. (unanimous) Commissioner Janow noted an invoice over \$50,000 was included for board approval. It is for the down payment on the pirate ship playground at Fay Bainbridge Park and is over the limit that can be pre-approved by the Executive Director.

Batch Date	Fund Number & Name	Warrant Numbers	Total Batch Amount	Pre-Approved
4/22/19	001 General Fund 300 Capital Improvement Fund	18202-18246	99,956.85	4/19/19
5/2/19	001 General Fund 300 Capital Improvement Fund	18247-18255	64,387.11	
4/26/19	001 General Fund (April Payroll)	EFT & 2369-2378	404,484.33	

UNFINISHED BUSINESS

KIDS UP NEXT GENERATION OF PLAY UPDATE: Park Services Manager Douglas Slingerland updated the board on the design of the KidsUp playground renovation, saying several new features have been added such as a sand area that will include a pier jutting into it, a roller slide, and a log area. Throughout the playground, small half walls with wood on top for seating will be used to contain areas. Curt Thomas, chair of the KidsUp committee, addressed the possibility of phasing the project, saying that while the objective from the beginning has been to do the entire playground at once, they want to have a back-up plan in case this isn't realistic. Because the ferry boat is half the budget, if phasing is needed, it's been decided that the first phase will focus on everything minus the ferry since this will produce a complete and usable playground. The second phase would then be the ferry boat which will provide something to work towards and look forward to. He said the ferry boat could be assembled with the help of the community similar to the original KidsUp playground which was assembled through a community effort. He said doing something together is a great way to bring the community together. Lisa Sheffer, BI Parks Foundation Marketing and Development Director, presented a fundraising and marketing plan for the KidsUp project in 2019. It includes a variety of fundraising efforts including events, grants, appeals to the community, and sponsorship elements. Their fundraising goal is \$600,000 with a goal of \$300,000 in funds raised by the end of this summer. Currently they have secured \$185,000. Park Services Director Dan Hamlin commended the committee and Doug Slingerland for their work. Executive Director said the fundraising plan is incredible, and the board agreed.

COMPREHENSIVE PLAN UPDATE: Senior Planner Perry Barret introduced a change to how the public component of the comprehensive plan update will be done this spring, saying a facilitator will be hired to conduct two public meetings and an interactive online forum in lieu of a third meeting. The online forum will be up for 20-30 days and will give people the opportunity to participate if they are unable to attend one of the public meetings. He said it's been shown that providing this online component as an option increases participation. The online site will also include a link to the survey that will be developed by the firm, eliminating the need for staff to use SurveyMonkey. The firm will compile data/comments from the public meetings and online forum, integrate them with the survey results, and produce a summary report. He said the use of an outside group will make the process more neutral and professional. These services will be contracted with Enviroissues, a firm based in Seattle and whose principal lives on the island. The dates of the public meetings have been changed. They will not be on May 18, 21, and 23 as originally planned. Instead they will be held on June 1 and June 4, with the online forum scheduled to launch on June 1.

DIRECTOR'S REPORT

Recreation Division: Division Superintendent Bryan Garoutte said Gymnastics recently held a summer kids fair in Poulsbo to market classes; there were 125 participants in the recent geo hunt; a special needs class will be held at the Eagledale Pottery Studio; Youth Pottery is making trophies to pass out to community members; a middle school dance is coming up; Outdoor Programs received a donation to put towards a new sailing fleet, and is exploring the use of a movie bike (pedal to watch a movie); fall registration is being moved ahead and will start August 7; a summer intern for Park Services is starting next week. Division Director Mark Benishek commended staff for a great egg hunt saying there were 70 plus volunteers with approximately 3000 people attending and great feedback from sponsors many of whom are signing up for next year; Active Adults is revamping an intergenerational program known in prior years as Senior to Senior; the Aquatic Masters swim team sent several to Nationals with first place received in Relay by an athlete that broke his own record; Masters Coach April Cheadle was selected to be the regional head coach. A work study with the School Board has been set up for May 30 to discuss the pool project.

Park Services Division: Division Director Dan Hamlin said staff will be meeting with City staff tomorrow to continue working with trails and to look into setting up a meeting with other trail groups on the island so a single trails map can be developed; the Dog Advisory Committee has agreed unanimously to set aside pursuing dog friendly off leash areas and will shift their focus to enforcement in those parks that must have dogs on leash; work is underway gearing up the Student Conservation Corps program for this summer.

Administrative Division: Senior Planner Perry Barrett got the go ahead from Public Works for the Hawley Cove boardwalk amendment so efforts to move forward with a permit can get underway; an archeologist will begin work on the Sakai site since a request for this was made through the SEPA process and must be done before a trail can be built; staff has been reviewing Requests for Qualifications that have come in for engineering the pickleball courts at Battle Point Park and the top ranked firm, Browne Wheeler Engineers, who will now submit a proposal. Jones & Jones will present the Sakai feasibility study at the June 6 board meeting; it is based on the concept plan adopted for the park at the 6/21/18 board meeting. Executive Director Terry Lande said the application for the DSHS IFS Waiver program is completed but is hung up until a question can be resolved regarding the necessity of submitting board member personal information. He will be gone next week on vacation.

UPCOMING MEETINGS & EVENTS: June 1 and June 4: Comprehensive Plan public meeting dates. June 6: regular board meeting during which Jones & Jones feasibility study for Sakai Park will be presented.

BOARD MEMBER ITEMS:

- Commissioner DeWitt commended staff for a phenomenal job with the egg hunt.

- Commissioner DeWitt said he's been asked to serve as a panelist at an upcoming candidate forum spearheaded by the County and formerly conducted by the League of Women Voters.
- Commissioner Swolgaard attended a trails work party attended by 30-40 people; he commended staff for doing a great job.
- Commissioner Swolgaard said he attended a recent Intergovernmental Work Group (IGWG) meeting with Commissioner Kinney and Executive Director Terry Lande. He said the new City Manager Morgan Smith is doing a great job.
- Commissioner Kinney said he attended the following recent meetings: Dog Advisory Committee meeting; IGWG meeting; COBI Sustainable Transportation Committee.

MEETING ADJOURNED TO EXECUTIVE SESSION at 7:22 pm for discussion of real estate and potential litigation, with announced time to reconvene at 7:45 pm.

MEETING RECONVENED at 7:45 pm and **MEETING ADJOURNED** at 7:46 pm.

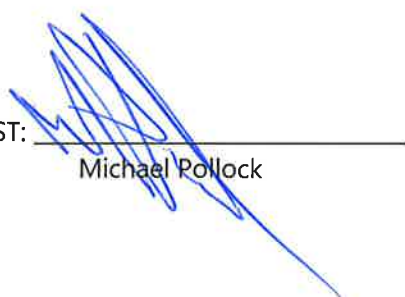
Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: 
Jay C. Kinney

BY: 
John Thomas Swolgaard

BY: 
Kenneth R. DeWitt

BY: 
Dawn Janow

ATTEST: 
Michael Pollock