

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING MAY 16, 2019
STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:00 pm by Chair Kinney.

BOARD MEMBERS PRESENT: Ken DeWitt, Dawn Janow, Jay Kinney, Michael Pollock, Tom Swolgaard.

ADJUSTMENTS TO AGENDA: Introduction of a staff member and executive session for real estate with no action.

PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Rachel Pritchett a candidate for the Park District board introduced herself and invited people to introduce themselves and talk about their issues during a break. She believes the Park District is at a pivotal time and that she can contribute.

BOARD CONSENT

APPROVAL OF MINUTES: Upon hearing there were no corrections to the minutes of the May 2, 2019 regular board meeting, Chair Kinney stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: Janow/DeWitt: I have reviewed the following vouchers, warrants and electronic payments and move that they be approved for payment.

Batch Date	Fund Number & Name	Warrant Numbers	Total Batch Amount	Pre-Approved
5/7/19	001 General Fund 300 Capital Improvement Fund	18256-18314	82,587.49	5/13/19

UNFINISHED BUSINESS

INTRODUCTION OF STAFF MEMBER: Park Services Coordinator Chris Andre introduced Intern Kaylee Ferguson. She is here from Ohio with the goal of working in an athletic department in the Park and Recreation field. Kaylee Ferguson introduced herself and said she is working with Park Maintenance Coordinator Chris Andre, Sports Program Manager Julie Miller and Natural Resources Coordinator Emily Helgeson.

YEAR TO DATE BUDGET UPDATE: Administrative Services Director Amy Swenson said that program fees are just about half of what is projected, as expected at this time of year. Expenses are also as expected with an ending cash balance of 4.2 million at this time. Amy Swenson distributed a graph showing what Park District reserves have been since 2005. Reserves are currently at 2.4 million. Commissioner DeWitt noted that Park District investment earning is up and asked about the concession revenue. Recreation Division Director Mark Benishek responded saying that the Park District typically sells more concessions in the summer season.

GENERAL BUSINESS

RESOLUTION 2019-04: IMPREST FUNDS: Administrative Services Director Amy Swenson explained that the Park District had two operating accounts before moving customer service to the Aquatic Center. With the consolidation it is no longer necessary to have two accounts and the resolution will authorize the closure of one.

MSC: Swolgaard/Pollock: Motion to approve resolution 2019-4.

DIRECTOR'S REPORT

Recreation Division: Recreation Division Director Mark Benishek reported that planning has begun for the 4th of July parade float. Carolyn Ackerly the youth Swim Team Coach won the Pacific Northwest Coach of the Year; and has an athlete currently ranked 13 in the world. The Diving Club has an international diving meet in British Columbia this

weekend. The Nakata Pool closure will begin May 28 during which a contractor will be resurfacing the pool liner. Group swim lessons have been going well and continue to be full. Recreation Superintendent Bryan Garoutte said that the Teen Center hosted a second Middle School Dance and had 100 kids in attendance. Gymnastics season is wrapping up with a team banquet. The Gymnastics Club is going to donate \$20,000 for equipment and \$10,000 for staff training with the proceeds from the state meet. Eagledale Pottery Studio just got a new slab roller. Senior Softball had their first game today. This season there are ten men's softball teams. Fly Fishing Expo is this weekend.

Park Services Division: Park Services Division Director Dan Hamlin reported that the Student Conservation Corps had 39 candidates and they have all been offered positions this summer. Hidden Cove Park bathroom is now open, and the Rotary Centennial Park bathroom construction is underway. Two new seasonal employees have begun working and three returning seasonal employees will join the crew in June. The City held interviews for the Sustainable Transportation consultant and will announce a selection soon.

Administrative Division: Senior Planner Perry Barrett stated that the Comprehensive Plan update is in process now. June 1 and 4 are the public meetings for it and the online forum will be active June 1-30. Commissioner Janow asked about advertising for the Comprehensive Plan and Perry Barrett responded saying that it will be advertised through direct email, social media, print ads, posters and the website. Executive Director Terry Lande brought to the attention of the board that the KidsUp! Playground renovation committee is looking to sell sponsorships of different play elements. Commissioner Janow said she would not be comfortable with corporations having logos displayed. The Park District is meeting with the School District to make a presentation regarding the Aquatic Center design plans on May 30. The City Planning Director Gary Christianson has retired.

UPCOMING MEETINGS & EVENTS: June 1 and June 4: Comprehensive Plan public meeting dates. June 6 and June 20: regular board meetings.

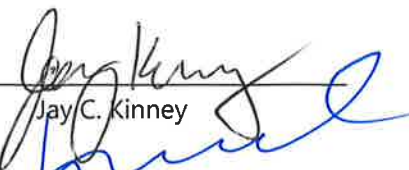
BOARD MEMBER ITEMS:

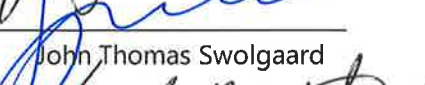
- Commissioner Swolgaard asked when the trail work group is meeting this month, Dan Hamlin replied May 24.
- Commissioner Swolgaard said former board member George Stege recently died. It was also mentioned that former board member Hank Helm has passed as well.
- Commissioner Swolgaard inquired about the status of the pickleball courts and Dan Hamlin replied that the Park District has secured a civil engineer and they are working on the drawings.
- Commissioner DeWitt represented the Park District board at the candidate's forum, he also attended a Parks Foundation meeting and a Multi-Modal Transportation Advisory Committee meeting.

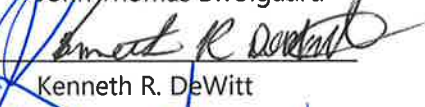
MEETING ADJOURNED TO EXECUTIVE SESSION at 6:37pm for discussion of real estate, with announced time to reconvene at 6:52 pm.

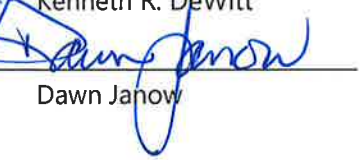
MEETING RECONVENED at 7:00 pm and **MEETING ADJOURNED** at 7:01 pm.

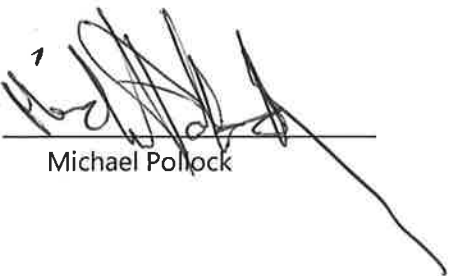
Helen M. Stone
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: 
Jay C. Kinney

BY: 
John Thomas Swolgaard

BY: 
Kenneth R. DeWitt

BY: 
Dawn Janow

ATTEST: 
Michael Pollock