

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING JULY 18, 2019
STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:04 pm by Chair Kinney.

BOARD MEMBERS PRESENT: Ken DeWitt, Dawn Janow, Jay Kinney, Michael Pollock, Tom Swolgaard.

ADJUSTMENTS TO AGENDA: Unfinished Business: add Introduction of Interns.

BOARD CONSENT

APPROVAL OF MINUTES:

Upon making the following revisions to the minutes of the June 6, 2019 regular board meeting, Chair Kinney stated the minutes stand approved as corrected: p. 1: change location to "Bainbridge Island Aquatic Center"; p. 2: correct spelling of "Sakai". (Note: these changes were noted at the 6/20/19 board meeting, but approval of the minutes was deferred until tonight's board meeting due to a public comment at the 6/20/19 board meeting questioning whether proper notice of the 6/20/19 meeting's time change had been given and whether the meeting was valid. Research has since been done, verifying proper notice was given.) (See "Board Member Items" and "Written Communications" for board discussion on this).

Upon making the following revisions to the minutes of the June 20, 2019 regular board meeting, Chair Kinney stated the minutes stand approved as corrected: p. 2: Add "Lande" after "Executive Director".

Upon hearing there were no corrections to the minutes of the July 5, 2019 special board meeting, Chair Kinney stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: Janow/Swolgaard: I have reviewed the following vouchers, warrants and electronic payments and move that they be approved for payment.

Batch Date	Fund Number & Name	Warrant Numbers	Total Batch Amount	Pre-Approved
6/11/19	001 General Fund 300 Capital Improvement Fund	18447 - 18469	32,931.75	6/10/19
6/18/19	001 General Fund 300 Capital Improvement Fund	18470 - 18513	49,358.95	6/18/19
6/25/19	001 General Fund 300 Capital Improvement Fund 310 Land Acquisition Fund	18514 - 18553	61,248.18	6/24/19
7/2/19	001 General Fund 300 Capital Improvement Fund	18554 - 18592	55,755.97	7/1/19
7/9/19	001 General Fund 300 Capital Improvement Fund	18593 - 18619	46,557.79	7/8/19
7/10/19	300 Capital Improvement Fund	18631	14,500.00	---
7/16/19	001 General Fund 300 Capital Improvement Fund	18632 - 18660	63,675.84	7/16/19
5/1/19	001 General Fund (May Payroll)	EFT & 2379 - 2388	405,861.05	---
6/1/19	001 General Fund (June Payroll)	EFT & 2388 - 2397	331,121.18	---

UNFINISHED BUSINESS

INTRODUCTION OF INTERNS: Outreach Program Coordinator Ashley Miller introduced two interns working here this summer who provided information about themselves and what they're doing for the Park District. Camryn Roth said she is from Indiana. She graduated from Indiana University in May and her internship is in special events. She is assisting with summer events and activities such as the Sound of Summer concerts, and she is involved in planning upcoming events such as a new winter program called "Breakfast with Santa". Allie Smith said she is an intern in marketing and special events. She is from Texas and currently a senior at Texas A&M University majoring in Recreation, Park and Tourism Science. Her work this summer has included working with promotional and marketing materials such as the catalog, assisting with summer events such as the Fourth of July, and planning for future events such as the Haunted Hayride. Both expressed enthusiasm over being here.

UPDATE ON PROPOSED PICKLEBALL COURTS AT BATTLE POINT PARK: Prior to giving his update on the proposed pickleball courts at Battle Point Park, Park Services Division Director Dan Hamlin shared information from the pickleball group indicating a substantial increase in users over the past year and demonstrating the need for a pickleball facility. He then discussed the cost estimate for the project based on figures provided by civil engineering firm Browne Wheeler. The cost is higher than expected and is estimated at \$283,241. It includes several items that have been added to the project such as a connection to the tennis court, moving the location slightly west of the tennis court, and a rain garden for storm drainage to meet both City of BI and WA State requirements for keeping storm water on site. The increase also reflects the rise in construction costs in the Seattle area which are now among the highest in the nation. Several items not included in this price include a connection to the roller hockey rink and netting between the roller hockey rink and pickleball courts. A 20% contingency Browne Wheeler has indicated is necessary is also not included in the price since additional discussion is needed about this. The pickleball group is looking into possible donations and additional fundraising options. Dan Hamlin mentioned the need to get the project out to bid so the board can decide whether to continue moving forward.

Jill Sterrett, island resident, spoke on behalf of the pickleball group since representative Clay Roberts could not come this evening. She commented on how the number of pickleball players is steadily rising. She noted that while the court costs have come in higher than expected, the pickleball group is working to raise funds. They are going nationwide to find people interested in buying bricks and have approached the USA Pickleball Association about donating nets. They will also be applying for a grant from the Rotary Club.

Susan Johnson, island resident, spoke in support of the pickleball courts saying a remarkable pickleball community has grown up around the sport that is unique. She said this is not just about courts and money; the community is the glue.

Bill Goldsmith, island resident, expressed thanks to the board and Dan Hamlin for their support of the project. He said the amount of interest in pickleball is growing and with improved courts, the sport will take off. He said people at a later age can play, enjoy, and excel in this sport. He said he travels a lot and it's widely known that Bainbridge Island is where the sport was founded.

Bill Schilling, island resident, said the growth of pickleball is phenomenal and noted over 200 players are registered for the island tournament next month. He commented on the community that has grown up around pickleball with players helping each other out when injured. He said building courts will bring more community to the island.

Another woman said there is a critical need for indoor courts and proposed that this also be considered.

A question was raised over whether the courts at Battle Point Park will be enough. Executive Director Terry Lande said this is a discussion that must be had during the budget process when the Park District must also consider other

priorities for the District. He suggested getting the courts at Battle Point Park built first and said a decision by the board on whether to move forward with the project could be made at the next board meeting. He also said building multi-use courts at Sakai Park is under consideration given this is a smaller project that could be done sooner than some of the other facilities included in the Sakai Park concept plan. Chair Kinney encouraged the pickleball players to continue their efforts and mentioned Rotary Park as an example of what can be accomplished through private fundraising, donations, and volunteer labor.

MEETING ADJOURNED for a break at 6:50 pm. **MEETING RECONVENED** at 6:55 pm.

YEAR TO DATE BUDGET UPDATE: Executive Director Terry Lande said Administrative Division Director Amy Swenson is out of town, so he is filling in for her. He said revenues are just where they should be in six months, expenses are slightly under for six months into the year, and reserves are very healthy.

CAVE PROPERTY: Prior to introducing this agenda item, Chair Kinney noted someone had signed up to make a comment about the Cave property.

Edith Hartmann, island resident, said she lives across from the new Cave park and expressed concern over how much of the one-acre park is being taken up by sidewalks as construction of the park gets underway. She also mentioned the age of the house and how poorly it has been maintained over the years. She asked the board to reflect on what will be done with the house given the amount of resources it will require.

Executive Director Terry Lande said the code specifies the sidewalk requirements including what is needed and what size they must be. He went on to discuss the Cave property, noting that the developer was required by the City of BI to make the park donation as a condition for building the condominium/townhouse complex next to it. The design for the park is completed and it is in the process of being built. The developer is paying for most of the work. A playground will be in the center of the park and significant trees will be kept. Terry Lande said once the park has been constructed, the sidewalks will be less dominant. The Park District's attorney Hayes Gori reviewed the transfer documents with the board. He said a September 1 deadline for the park's dedication is stipulated in prior documents. There is no real estate tax since the developer is transferring the park to a public entity. Both the land and the house are being transferred to the Park District. The land must remain a public park in perpetuity. The next step is recording the documents.

DIRECTOR'S REPORT

Recreation Division: Division Director Mark Benishek said two training sessions for staff were held this morning, one for operating fire extinguishers held by the Fire Department, and the other in public records held by the Park District's public records officer Elizabeth Shepherd. He said the pool is open again, and it is a busy season. He attended a Kitsap Public Facilities District meeting on Monday evening with Senior Planner Perry Barrett. Commissioner Michael Pollock also attended. While the Park District's proposal for a 50-meter pool to replace the Ray Williamson Pool appears to be promising, the projects have not yet been formally ranked. This is anticipated within the next month. Mark Benishek said the Park District's initial request was for \$14 million with \$500,000 requested up front to take the project to the next phase. Executive Director Terry Lande commended staff for their work and reminded everyone that this effort to date has been to research a funding opportunity. The Park Board has not committed to anything. It was noted that no agency the size of the Park District can operate a facility of this magnitude and that help from the other public agencies on the island would be needed for this project. Terry Lande said this project involves many factors and will be a long process that is years away.

Park Services Division: Division Director Dan Hamlin said the Forest to Sky boardwalk is under repair with current efforts intended to get it up and running; more extensive work will be done later. The Rotary Centennial Park project is

nearing completion; the summer Trails Crew has begun; and the Student Conservation Corps has finished its first session this summer and is beginning a second. The renovation of the bakery project at Fort Ward is going well with interior walls now being constructed. The Park Services summer staff has great people with many of them returning from previous years. Executive Director Lande said he and Dan Hamlin met recently with the BI Land Trust and BI Parks Foundation to discuss the wildlife corridor between Meigs Park and the Grand Forest.

Administrative Division: Senior Planner Perry Barrett said the permit for the jetty bridge at Blakely Harbor Park has been issued and the project can now go out to bid. Obtaining the jetty bridge permit is a huge achievement that has required the review of many jurisdictions and taken years to get. He then turned to Pritchard Park saying changes in the access road to the superfund site are moving forward. The complexity of this transaction has held up the transfer of the City's ownership in Pritchard Park to the Park District. It is anticipated that with this hurdle crossed, the property could be transferred to the Park District in the next few months. Executive Director Terry Lande said approximately 800 people attended the summer concert last night at Battle Point Park.

BOARD MEMBER ITEMS:

- Commissioner Janow commended staff for doing a great job at the Farmer's Market this summer as well as the Fourth of July parade. She mentioned a trails work party at Springridge on July 27, and she passed on several comments she'd heard from the public about wanting dance classes for young children and lead time for when the pool will be closed.
- Commissioner Pollock reported on research he's done looking into energy costs on Bainbridge Island and what could happen in different scenarios. He noted solar is an initial fixed cost that ends up paying less over the long term than other forms of energy. He is interested in exploring solar energy as a way to power the island.
- Commissioner Pollock said he also spoke to the Fire Marshall about attending a board meeting to discuss wildfire issues. Executive Director Lande said Park District staff is already working closely with the BI Fire Department to address what can be done in the event of wildfire. He mentioned concerns with the Critical Areas Ordinance saying its regulations limit what can be done to reduce fire load. Commissioner Swolgaard noted that covenants in BI Land Trust conservation easements also restrict what can be done.
- Commissioner DeWitt attended a recent BI Parks Foundation meeting and provided a brief update of the items discussed. He noted trail efforts are underway with Puget Sound Energy and said BIPF will be holding an upcoming gathering at Moritani Preserve as permitted in the transfer agreement.
- Commissioner DeWitt commented on the need for several parking spots at Nute's Pond saying it is a beautiful piece of property but there is no place to park.
- Commissioner Swolgaard commended staff for the great work they did clearing brush along Weaver by Rotary Park.
- Commissioner Kinney commented on an article he'd seen recently that discussed scientific research on the impact trees have in taking carbon out of the air. He suggested including something in the comprehensive plan that identifies where more trees can be planted. He also suggested encouraging people to plant seedlings provided by the Park District in areas that have been cleared.
- Commissioner Kinney followed up on the comment made by Rachel Pritchett during the public comment period of the 6/20/19 board meeting. He said the RCW she cited applies to state agencies and mentioned an email sent by Administrative Manager Elizabeth Shepherd the next day which also mentioned this. Elizabeth Shepherd explained that public agencies in WA State are separated into "state" and "local" agencies. Local

agencies consist of anything that is not a state agency such as counties, cities, school districts, fire districts and park districts. No time period is stipulated for local agencies to give notice of a meeting other than that an agenda must be posted 24 hours before the start time. (For board action on this topic, see "Written Communications" below)

WRITTEN COMMUNICATIONS

Administrative Manager Elizabeth Shepherd researched the concern raised by Rachel Pritchett at the 6/20/19 board meeting over whether the meeting's time change had been properly noticed. The day after the meeting, she spoke with MRSC (Municipal Research and Service Center) who confirmed that the Park District had given proper notice. The RCW (42.30.075) cited by Rachel Pritchett as requiring 20 days notice for a meeting change applies to state agencies and is not applicable to local agencies such as the Park District. Elizabeth Shepherd sent an email to Rachel Pritchett on 6/21/19 explaining this and providing support documentation. **MSC: Janow/Pollock: That the following documents be added to the record: The 6/21/19 email with supporting documents sent by Elizabeth Shepherd in response to the concern raised at the 6/20/19 board meeting about the meeting announcement.**

MEETING ADJOURNED TO EXECUTIVE SESSION at 8:34 pm for discussion of litigation and potential litigation, with announced time to reconvene at 9:00 pm.

MEETING RECONVENED at 9:00 pm and **ADJOURNED** at 9:02 pm.

Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: _____
Jay C. Kinney

BY: _____
John Thomas Swolgaard

BY: _____
Kenneth R. DeWitt

BY: _____
Dawn Janow

ATTEST: _____
Michael Pollock