

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING SEPTEMBER 19, 2019
STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:00 pm by Vice-Chair Swolgaard.

BOARD MEMBERS PRESENT: Ken DeWitt, Dawn Janow, Michael Pollock, Tom Swolgaard. Absent: Jay Kinney.

ADJUSTMENTS TO AGENDA: Executive session for potential litigation and real estate.

BOARD CONSENT

APPROVAL OF MINUTES: Upon hearing there were no corrections to the minutes of the September 5, 2019 regular board meeting, Vice-Chair Swogaard stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: Janow/Pollock: I have reviewed the following vouchers, warrants and electronic payments and move that they be approved for payment.

Batch Date	Fund Number & Name	Warrant Numbers	Total Batch Amount	Pre-Approved
9/3/19	001 General Fund 300 Capital Improvement Fund	18876-18897	27,057.82	8/30/19
9/10/19	001 General Fund 300 Capital Improvement Fund	18898-18936	97,741.76	9/11/19

UNFINISHED BUSINESS

BLAKELY HARBOR PARK JETTY BRIDGE BID AWARD: Park Services Superintendent David Harry said the following two bids were submitted for the Blakely Harbor Park jetty bridge: 1) Boettcher Construction at \$157,500; 2) Carlson Construction at \$154,507.50. He said the engineer estimate was for \$125,000 and that the donor has agreed to fund the additional amount. He asked for a motion from the board to award the project to the low bidder Carlson Construction. He said Carlson Construction is the firm that constructed the Hidden Cove Park dock and staff found them to be very competent and good to work with. It was noted that the forage fish window affecting this project is October through February 15. **MSC: DeWitt/Pollock: That the bid for the Blakely Harbor Park jetty bridge be awarded to Carlson Construction in the amount of \$154,507.50.** Frank Stowell said this has been a complicated project and thanked the Park District for continuing to navigate the obstacles as they came up. He commented on how much the donor appreciates staff for staying with the project all these years.

COMPREHENSIVE PLAN: CHAPTER 3 PLAN ELEMENT-PROGRAMS: For the board's initial review, Perry Barrett presented the Comprehensive Plan draft for Chapter 3 Plan Element-Programs. The board reviewed the chapter and provided comments and revisions. Staff will make these revisions and bring the revised Chapter 3 back to the board for a second review in October.

DIRECTOR'S REPORT

Recreation Division: Division Superintendent Bryan Garoutte said last Friday the Teen Center had 120 teens show up for a board game night; Gymnastics may be offering a Parkour class for adults; the Youth & Teen Program is taking on a sewing program previously contracted out; Outdoor Programs had ~~44 middle school students and 27 high school students participate~~ *a record number of 411 participants* in sailing classes this summer and is using grant funds to purchase new sail boats. Division Director Mark Benishek said preparations are underway for the Haunted Hayride with several new stops planned, and the new event Breakfast with Santa is already close to being sold out; many of the new cultural arts classes this fall are

filling; following a health inspection at the aquatic center, the health inspector complimented staff for their record keeping system saying it is the best in the County.

Park Services Division: Division Superintendent David Harry filled in for Division Director Dan Hamlin who is on vacation. He said a push is underway to finish up the Fort Ward bakery building with contractors working on sidewalks, flooring, the HVAC system, and cabinets. A mandatory site visit for contractors interested in bidding the pickleball court project is coming up; mandatory site visits are held during a bid process to make contractors aware of project logistics and to ensure they understand what is required to do work in parks with a public agency.

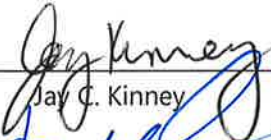
Administrative Division: Senior Planner Perry Barrett said work is underway on the comprehensive plan. Executive Director Terry Lande said he met with a soccer group to explore possible field improvements.

BOARD MEMBER ITEMS:

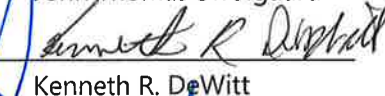
- Commissioner Pollock said the high school senior he mentioned at the 9/5/19 board meeting wrote again regarding her request to use Sakai Park for a temporary parking lot for the high school. She wanted to know if the board had reached a conclusion about this. He said he wrote back to her noting the permitting challenges Park Services Director Dan Hamlin had indicated in his response to her and said if she wanted to understand more about these to contact Executive Director Terry Lande.
- Commissioner Pollock said he was contacted by Michael Cox from the City's Climate Change Advisory Committee to see if a link to a climate change survey they are conducting could be included on the Park District's website. The board agreed to this since COBI is a partner of the Park District.
- Commissioner Pollock is running for a City Council position this fall and said that while on the campaign trail, concerns about the Suzuki property continue to come up. Many people are upset with the proposed density, would like to see the property remain open space, and have it handed over to the Park District. A neighborhood group is forming to address possible legal concerns. Commissioner Pollock said he knows affordable housing is needed and hopes a solution can be found that is acceptable to more people.
- Commissioner Pollock mentioned some people are asking for kayak storage at Point White Dock.

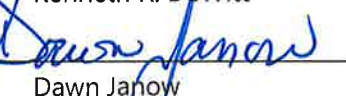
MEETING ADJOURNED TO EXECUTIVE SESSION at 7:00 pm for discussion of potential litigation and real estate, with announced time to reconvene at 7:35 pm. **MEETING RECONVENED** at 7:38 pm and **ADJOURNED** at 7:40 pm.

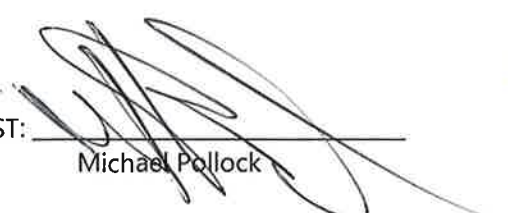
Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: 
Jay C. Kinney

BY: 
John Thomas Swolgaard

BY: 
Kenneth R. DeWitt

BY: 
Dawn Janow

ATTEST: 
Michael Pollock