

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING NOVEMBER 21, 2019
STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:01 pm by Chair Kinney.

BOARD MEMBERS PRESENT: Ken DeWitt, Dawn Janow, Jay Kinney, Michael Pollock, Tom Swolgaard.

ADJUSTMENTS TO AGENDA: Unfinished business: postpone 2020 Board Meeting Dates. Executive session: add personnel.

PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Edie Hartmann, island resident, inquired into the schedule for filling the upcoming board vacancy, with Commissioner Pollock having been elected to the City Council. Chair Kinney said the timeline hasn't been discussed yet since at this time the position is not vacant. The board will determine the timeline once the new year has begun.

Tom Goodlin, island resident, voiced support for a future Aquatic Center capital project and asked the board to give full consideration to replacing the Ray Williamson Pool. He spoke in support of the 50 meter pool option saying this would benefit not only aquatic but other park programming as well due to the increase in both pool and multipurpose space. In reviewing Chapter 5 of the draft Comprehensive Plan, he noted a number of potential improvement projects were indicated and asked that the pool replacement be considered a top priority.

BOARD CONSENT

APPROVAL OF MINUTES:

Upon hearing there were no corrections to the minutes of the November 7, 2019 regular board meeting, Chair Kinney stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: Janow/Pollock: I have reviewed the following vouchers, warrants and electronic payments and move that they be approved for payment.

Batch Date	Fund Number & Name	Warrant Numbers	Total Batch Amount	Pre-Approved
11/12/19	001 General Fund 300 Capital Improvement Fund	19191-19221	33,364.57	11/18/19
11/19/19	001 General Fund 300 Capital Improvement Fund	19222-19253	23,934.74	11/18/19

UNFINISHED BUSINESS

2020 BOARD MEETING DATES: postponed

GENERAL BUSINESS

Administrative Division Director Amy Swenson said the 2020 budgets have been reviewed twice now in public session. With each budget resolution presented this evening, she addressed any questions from the board.

RESOLUTION 2019-05: 2020 GENERAL FUND BUDGET: MSC: DeWitt/Swolgaard: That Resolution 2019-05, approving the 2020 General Fund Budget, be adopted.

RESOLUTION 2019-06: 2020 CAPITAL IMPROVEMENT FUND BUDGET: MSC: Swolgaard/Pollock: That Resolution 2019-06, approving the 2020 Capital Improvement Fund Budget, be adopted.

RESOLUTION 2019-07: 2020 LAND ACQUISITION FUND BUDGET: MSC: Pollock/Swolgaard: That Resolution 2019-07, approving the 2020 Land Acquisition Fund Budget, be adopted.

RESOLUTION 2019-08: 2020 TURF FIELD REPLACEMENT FUND BUDGET: MSC: Janow/DeWitt: That Resolution 2019-08, approving the 2020 Turf Field Replacement Fund Budget, be adopted.

RESOLUTION 2019-09: 2020 SALARY SCALE: MSC: DeWitt/Swolgaard: That Resolution 2019-09, approving the 2020 Salary Scale, be adopted.

RESOLUTION 2019-10: 2020 REGULAR PROPERTY TAX LEVY ASSESSMENT: MSC: Swolgaard/Pollock: That Resolution 2019-10, authorizing and directing the County Assessor to levy regular property taxes as specified therein for collection in 2020 for operation and maintenance costs in the year 2020, and for costs related to the acquisition, development, and maintenance of park properties in accordance with Resolution 2008-17, be adopted.

RESOLUTION 2019-11: 2020 BOND LEVY TAX ASSESSMENT: MSC: Pollock/Janow: That Resolution 2019-11, authorizing and directing the County Assessor to levy \$468,811.00 for collection in 2020 for the purpose of paying interest on general obligation bond indebtedness of the District, be adopted.

RESOLUTION 2019-12: SURPLUS PROPERTY OUTDOOR PROGRAMS: Recreation Division Director Mark Benishek noted board approval is needed for these Outdoor Program surplus items since they are over the \$2500 amount that can be approved by the Executive Director. The funds generated through the sale of the surplus boats will be put towards the purchase of a new fleet. **MSC: Janow/DeWitt: That Resolution 2019-12, declaring Outdoor Program equipment as surplus items, be adopted.**

DIRECTOR'S REPORT

Park Services Division: Division Director Dan Hamlin said the pirate ship playground at Fay Bainbridge Park is done and very popular; the footbridge spanning the jetties at Blakely Harbor Park is in place and an incredible accomplishment; a trails work party is coming up; the Battle Point Park pickleball court project is out to bid again.

Recreation Division: Division Superintendent Bryan Garoutte said an upcoming lacrosse clinic has 31 girls registered for it, tennis participation in Park District programs is being compiled as requested by the board; the Gymnastics Department is helping the diving team with dry land skills while a search for a new diving coach is underway; children will be making gifts in an upcoming Elves Gifts Workshop; a ski swap this past weekend generated \$11,000 to go towards the purchase of a new sailing fleet. Division Director Mark Benishek said the Community Outreach Department had 20 staff members stringing lights outside today at Waterfront Park in preparation for Winter Wonderland; the crafting of 500 luminaries is underway to light up the event; a new head lifeguard has been hired to fill the position recently vacated by Tyrone Kleim.

Administrative Division: Division Director Amy Swenson said accounting staff Julie McGinty is retiring on December 12 and interviews for the position will take place soon. Senior Planner Perry Barrett said the complete draft of the Comprehensive Plan was sent off to the WA State Recreation & Conservation Office with input expected from them on Monday. Executive Director Terry Lande said he made a presentation about the Park District this week to the League of Women Voters and it went well; he attended a public session last night to meet the police chief finalists and was part of a panel today to interview them; he will be on vacation from December 12-16.

BOARD MEMBER ITEMS:

- Commissioner Swolgaard ran into former commissioner Nick Speed who was on the park board approximately 20 years ago and said he was in good spirits with good things to say about the Park District.

- Commissioner Swolgaard attended a recent Trails Advisory Committee meeting and that discussion was held about having different mountain bike trails for different levels.
- Commissioner Janow said she also attended the recent Trails Advisory Committee meeting and commented on how great the trails staff is.
- Commissioner Janow said she was on site when the jetty bridge was lowered into place at Blakely Harbor Park and commented on the amazing work that was done.
- Commissioner Pollock said that with being elected to the City Council he will not be serving on the park board anymore and will be sending in his resignation letter with an effective date of January 1. He would like to encourage more interaction between the two agencies.
- Chair Kinney congratulated Commissioner Pollock on his victory and said the board will look forward to working with him as well as any help he might be able to offer in improving relationships between the two agencies which he said would be a benefit to the community.

MEETING ADJOURNED TO EXECUTIVE SESSION at 6:40 pm for discussion of real estate, potential litigation, and personnel, with announced time to reconvene at 8:00 pm.

MEETING RECONVENED at 8:00 pm and **ADJOURNED TO EXECUTIVE SESSION** at 8:02 pm for continued discussion of the above items, with announced time to reconvene at 8:45 pm.

MEETING RECONVENED at 8:45 pm and **ADJOURNED** at 8:46 pm.

Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: _____

Jay C. Kinney

BY: _____

John Thomas Swolgaard

BY: _____

Kenneth R. DeWitt

BY: _____

Dawn Janow

ATTEST: _____

Michael Pollock