

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING DECEMBER 5, 2019
STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:00 pm by Chair Kinney.

BOARD MEMBERS PRESENT: Ken DeWitt, Dawn Janow, Jay Kinney, Michael Pollock, Tom Swolgaard.

BOARD CONSENT

APPROVAL OF MINUTES:

Upon hearing there were no corrections to the minutes of the November 21, 2019 regular board meeting, Chair Kinney stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: Janow/Pollock: I have reviewed the following vouchers, warrants and electronic payments and move that they be approved for payment.

Batch Date	Fund Number & Name	Warrant Numbers	Total Batch Amount	Pre-Approved
11/26/19	001 General Fund 300 Capital Improvement Fund	19254-19292	46,182.86	11/25/19
12/3/19	001 General Fund 300 Capital Improvement Fund	19293-19324	55,379.04	12/2/19

UNFINISHED BUSINESS

COMPREHENSIVE PLAN: Senior Planner Perry Barrett said this is the last review session for board input into the draft comprehensive plan before acceptance at the next board meeting subject to SEPA review. He provided a brief summary of the process to date saying the 2020 update of the comprehensive plan began in June with the public involvement component. Chapters were then reviewed from August to November with each chapter receiving both initial and subsequent reviews by the board. During this time opportunity for public input into the drafts was also provided. The entire draft was provided to the WA State granting agency RCO (Recreation and Conservation Office) and their input which was minor has been included in the draft that is before the board this evening. He asked Commissioners if they had any additional input to provide. Several small revisions were requested. Commissioner Pollock said a remarkable job has been done by everyone. Commissioner Janow said it is a fantastic document that she enjoys reading and thanked everyone who worked on it. Commissioner Swolgaard said it is the best of the three comprehensive plans he has worked on and appreciates staff's work. Commissioner Kinney said it is a "shiny beast" that shows lots of hard work and gave "kudos" to staff. Commissioner DeWitt said it is great and he appreciates the effort that went into it. The changes requested this evening will be made, and following acceptance of the updated comprehensive plan at the December 19 board meeting, it will go through the required State SEPA process for review by other agencies and the general public.

2020 BOARD MEETING DATES: Executive Director Terry Lande reviewed the 2020 board meeting dates, saying all will be held on the first and third Thursdays as regularly scheduled with the exception of January and July which he proposed changing to the second and fourth Thursdays due to holiday conflicts. **MSC: DeWitt/Swolgaard: To approve the proposed 2020 board meeting dates.**

GENERAL BUSINESS

RESOLUTION 2019-13: INTERFUND LOAN: Administrative Services Director Amy Swenson noted this interfund loan was made years ago by the General Fund to the Land Acquisition Fund when grant funds that did not come in were

anticipated to pay it back. She said the board agreed at the last board meeting to forgive the loan rather than continue carrying it on the books. **MSC: Swolgaard/Pollock: That Resolution 2019-13, forgiving an interfund loan from the General Fund to the Land Acquisition Fund, be adopted.**

DIRECTOR'S REPORT

Park Services Division: Division Director Dan Hamlin said he met recently with City staff Mark Epstein about the island-wide trails map that has been developed and will be presented to the City Council on February 4 during a work session. He asked the board if they would like to see it before then, and it was agreed that it will be placed on the agenda for the January 23 board meeting. The pirate ship playground at Fay Bainbridge Park is now done. The manufacturer is so impressed with how quickly staff was able to assemble it, that they are donating an 8 year old playground structure to the Park District that has been repurposed since they know Park Services staff is capable of removing and reinstalling it.

Recreation Division: Division Director Mark Benishek said 20-25 people are coming Sunday evenings to attend basketball open gym; the recent gymnastics show was tremendous and well attended by parents with the events judged by the Gymnastics Team kids; a theatre class show will be coming up soon featuring different folktales; ski bus chaperone training has just finished up with some chaperones having chaperoned now for eight years; he and Outdoor Program Manager Jeff Ozimek are co-chairs for the 2020 WRPA Risk Management School coming up in February; a regional championship will be hosted at the Aquatic Center this weekend; the Ray Williamson Pool will be closed the week of Christmas for general maintenance; special events Winter Wonderland and Breakfast with Santa are coming up on December 14 and 21.

Administrative Division: Division Director Amy Swenson said interviews were held for the accounting position that will be vacated by Julie McGinty and that there are several good candidates. Executive Director Terry Lande said he will be gone next week on vacation from 12/10-16, and that he will be gone for the 12/19 board meeting due to having foot surgery that day.

UPCOMING MEETINGS & EVENTS: January board meeting dates: 1/9 and 1/23.

BOARD MEMBER ITEMS:

- Commissioner Pollock expressed interest in working as a city council member towards both park zoning and farmland/agriculture zoning. He encouraged the other park commissioners to reach out to him when he is on the City Council.
- Commissioner Janow said she attended a recent trails work party.
- Commissioner Janow said walks in the parks with the commissioners will start this spring.
- Commissioner Janow relayed comments she has heard from people about how the new jetty bridge at Blakely Harbor Park has changed everything at the park since it completes the loop trail's missing link. She also relayed comments she has heard from parents about how much their kids love the new pirate ship playground at Fay Bainbridge Park.
- Commissioner Swolgaard also commented on the number of kids enjoying the pirate ship playground.
- Commissioner Swolgaard asked about the status of the Pritchard Park transfer. Executive Director Lande said once a few changes are made to the documents, they will go back for signatures from NOAA and EPA. He hopes the transfer will be done in the first part of the new year.
- Commissioner DeWitt reminded the board that Julie McGinty is retiring on December 12 and encouraged Commissioners to stop by between now and then to thank her for her years of working for the Park District.

- Commissioner DeWitt said he took his grandkids to the new pirate ship at Fay Bainbridge Park and that it is a big hit and a great conversation piece.
- Commissioner Kinney recalled an incident where he saw someone coming off the ferry walk into a large traffic cone while looking at their cell phone. He said so many people now get drawn into staring at their screens that parks are increasingly important for getting people outside.

MEETING ADJOURNED TO EXECUTIVE SESSION at 7:00 pm for discussion of potential litigation and real estate, with announced time to reconvene at 7:20 pm.

MEETING RECONVENED at 7:20 pm **ADJOURNED** at 7:21 pm.

Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: _____

Jay C. Kinney

BY: _____

John Thomas Swolgaard

BY: _____

Kenneth R. DeWitt

BY: _____

Dawn Janow

ATTEST: _____

Michael Pollock