

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

RESOLUTION 2019-04

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, COMBINING IMPREST FUNDS.

**WHEREAS** the Bainbridge Island Metropolitan Park & Recreation District has two imprest fund checking accounts that are used to pay expenses that require a check sooner than what can be provided through the Park District's accounts payable system; and

**WHEREAS** the first of these two funds, the General Operating Account, has a \$30,000 limit that is used only for the general uses defined in Resolution 2014-02 adopted by the Board of Commissioners on January 16, 2014; and

**WHEREAS** the second of these two funds, the Aquatic General Operating Account, has a \$15,000 limit that is used only for the aquatic uses defined in Resolution 2017-02 adopted by the Board of Commissioners on January 19, 2017; and

**WHEREAS** administrative functions were re-organized in December 2018 when customer service moved from the administrative office to the Aquatic Center with all imprest funds now being issued out of the administrative office, making an imprest fund at the Aquatic Center unnecessary,

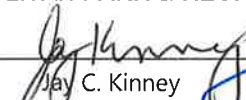
**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, that the Park District's two imprest funds, the General Operating Account and the Aquatic General Operating Account, be combined as follows:

1. Close the Aquatic General Operating Account and move the \$15,000 in this account to General Fund 001;
2. Expand the uses for the General Operating Account to include the uses that were being paid out of the Aquatic General Operating Account;
3. Continue to use the General Operating Account for expenses that require a check sooner than what can be provided through the Park District's accounts payable system including: 1) The following general expenses: special events, postage, building, planning, and associated property acquisition costs such as permits, appraisals, hazardous waste reviews, closing costs, title insurance, and so forth; and 2) The following aquatic expenses: swim meet fees, clinic registration, USA Swim/USMS registration fees and maintenance purposes;
4. Leave the current limit of the General Operating Account unchanged at \$30,000;
5. Leave the custodian of the General Operating Account as the Park District's Finance Officer.

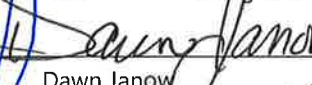
This Resolution 2019-04 supersedes Resolution 2014-02 and Resolution 2017-02 of the Bainbridge Island Metropolitan Park & Recreation District.

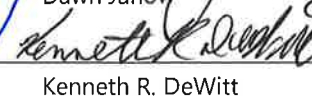
**PASSED** by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this 16th day of May, 2019, the undersigned commissioners being present.

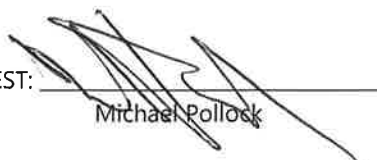
BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

BY:   
Jay C. Kinney

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BY:   
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ATTEST:   
Michael Pollock