

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
BOARD WORK SESSION OCTOBER 15, 2020
ZOOM VIRTUAL MEETING**

WORK SESSION TOPIC: 2021 BUDGETS

CALL TO ORDER: A quorum being present, the work session was called to order at 7:01 pm by Chair Swolgaard.

BOARD MEMBERS PRESENT: Kristine Cox, Ken DeWitt, Dawn Janow, Jay Kinney, Tom Swolgaard

General Fund Budget: Administrative Division Director Amy Swenson reviewed the draft General Fund budget for 2021. The proposed budget would leave the Park District with a one-million-dollar surplus with estimated beginning reserves of \$2,400,000 and ending reserves of \$3,400,000. The one-million-dollar surplus is comprised of the Recreation and Conservation Office grant for Sakai Park. Staff is proposing that the Park District not budget the one-million dollars at this time but rather set it aside for future land purchases, possibly the KidsUp! Playground or the administration office as well as possible coronavirus related shortfalls in 2021. A \$91,000 surplus indicated in the original draft budget is now proposed by staff to be used in the Capital Improvement Fund. Program revenues are projected to be down compared to the original 2020 budget due to restrictions imposed because of the coronavirus pandemic, although expenses are down as well. Recreation Division Director Mark Benishek said the proposed budget for 2021 assumes Kitsap County will be in Phase II of the Governor's Safe Start plan for the entire year. The salary scale is going up 11% but staff are being placed on the scale with about a 1.5% increase for all positions except for staff who are on the first step of the current salary scale. The three vacant benefited positions are not proposed to be rehired in 2021. There is some reduction in transfers to the Capital Improvement Fund budget due to money being carried over from projects not completed in 2020 for reasons directly related to the coronavirus pandemic. Recreation Division Director Mark Benishek said due to the Governor's recent guideline updates for recreation there will be amendments to the proposed budget at the November 5 board meeting for some cost centers.

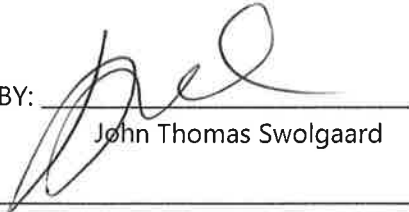
Land Acquisition Fund Budget: Administrative Division Director Amy Swenson presented the draft Land Acquisition Fund budget for 2021 including transferring to it \$150,000 from the lid lift and \$50,000 from the general fund.

Capital Improvement Fund Budget: Administrative Division Director Amy Swenson presented the draft Capital Improvement Fund budget for 2021 which includes projects which have been rolled over from 2020.

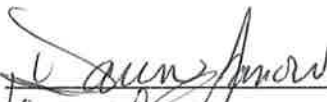
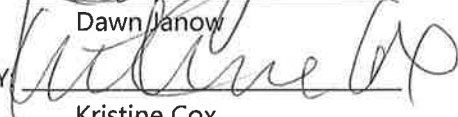
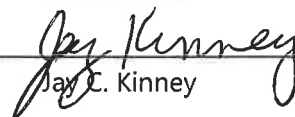
Staff will present a revised 2021 budget at a first reading during the 11/5/20 board meeting. The second reading of the 2021 budgets will be conducted during the 11/19/20 board meeting at which time the budgets must be adopted by resolution to meet the Kitsap County deadline.

WORK SESSION ADJOURNED at 8:09 pm.

Helen M. Stone
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: 

John Thomas Swolgaard

BY: 
Dawn Janow
BY: 
Kristine Cox
BY: 
Jay C. Kinney

ATTEST: 
Kenneth R. DeWitt