

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT**

**RESOLUTION 2020-06**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, TEMPORARILY REVISING THE FUND LIMIT OF THE IMPREST FUND AND EXPANDING HOW IT CAN BE USED DUE TO EMERGENCY FUNDING NEEDS.**

**WHEREAS**, the Bainbridge Island Metropolitan Park & Recreation District has an imprest fund checking account referred to as the General Operating Account which is used to pay expenses that require a check sooner than can be provided through the Park District's accounts payable system; and

**WHEREAS** the Park District's accounts payable system is currently offline and cannot be accessed due to a cyber attack on the Park District's internal server network this past weekend; and

**WHEREAS**, it is anticipated that it will be weeks before the accounts payable system is operable again resulting in an emergency funding need to provide some means for paying expenses related to Park District operating functions in the interim; and

**WHEREAS**, the imprest fund has a fund limit of \$30,000 and is limited to specific uses such as permits, special events, and swim meet fees in accordance with Resolution 2019-04 adopted by the Board of Commissioners on May 16, 2019; and

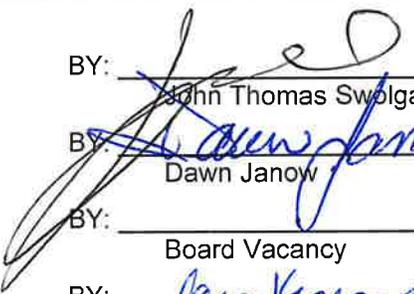
**WHEREAS**, there is need to temporarily raise the fund limit, expand the use of funds from the imprest fund beyond what is currently specified in the above resolution, and receive board authorization to wire funds from the Park District's payroll account at Kitsap County into the imprest fund,

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, that the following items related to the Park District's imprest fund checking account (General Operating Account) be authorized on a temporary basis until the accounts payable system is once again operable:

- 1) Increase the fund limit from \$30,000 to \$80,000.
- 2) Increase the uses the imprest can be used for to include Park District general operating expenses.
- 3) Authorize the Park District to wire funds from its payroll account at Kitsap County into the imprest fund.

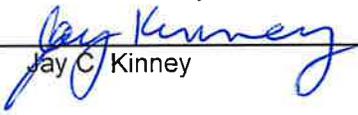
**PASSED** by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this 27th day of February 27, 2020, the undersigned commissioners being present.

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT**

BY:  \_\_\_\_\_  
John Thomas Swolgaard

BY:  \_\_\_\_\_  
Dawn Janow

BY: \_\_\_\_\_  
Board Vacancy

BY:  \_\_\_\_\_  
Jay C Kinney

ATTEST:  \_\_\_\_\_  
Kenneth R. DeWitt – Secretary