

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT**  
**REGULAR BOARD MEETING June 1, 2023**  
**BAINBRIDGE ISLAND RECREATION CENTER**

**CALL TO ORDER:** A quorum being present, the meeting was called to order at 6:00 pm by Chair Kinney.

**BOARD MEMBERS PRESENT:** Ken DeWitt, Tom Goodlin, Dawn Janow, Jay Kinney, Tom Swolgaard.

**ADJUSTMENTS TO AGENDA:** Add an executive session topic for personnel.

**MISSION STATEMENT:** Chair Kinney read the Park District's mission statement: The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District's parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.

**BOARD CONSENT**

**APPROVAL OF MINUTES:**

Upon making the following revisions to the minutes of the May 18, 2023 regular board meeting, Chair Kinney stated the minutes stand approved as corrected: On page five, first paragraph, change sentence that starts on the ninth line from the bottom to read, "Commissioner Goodlin said that the Park District will need to be thoughtful about what is presented in the survey and careful that accurate costs are presented and not just an estimated cost of 90 million dollars."

Upon making the following revisions to the minutes of the May 19, 2023 special board meeting, Chair Kinney stated the minutes stand approved as corrected: Under public comment insert last name "Fiander" after "Sabrina."

**APPROVAL OF PAYMENTS: MSC: Janow/Swolgaard:** I have reviewed the following vouchers, warrants and electronic payments and move that they be approved for payment.

| Batch Date | Fund Number & Name             | Warrant Numbers | Total Batch Amt | Pre-Approved |
|------------|--------------------------------|-----------------|-----------------|--------------|
| 04/27/23   | 001 General Fund               | 25461           | 380.00          | 04/27/23     |
| 05/02/23   | 001 General Fund               | 25462-25517     | 57,951.93       | 05/02/23     |
| 05/05/23   | 001 General Fund               | 25518           | 48,702.48       | 05/05/23     |
| 05/08/23   | 001 General Fund               | 25519-25529     | 17,919.54       | 05/08/23     |
| 05/16/23   | 001 General Fund               | 25530-25603     | 70,180.70       | 05/16/23     |
|            | 001 General Fund (May Payroll) | EFT & 3120-3127 | 599,749.63      |              |

**GENERAL BUSINESS**

**SURVEY UPDATE:** Senior Planner Matthew Keough said staff is taking the direction to do a community survey very seriously. Staff will be looking for a firm with experience in the pacific northwest. He said he would be happy to engage individually with board members about criteria for the scope of work. Staff will be looking for a firm that has a grounding in accurate pricing for potential projects. A strong ability to communicate the dynamic nature of funding is also needed, including the maintenance and operation of facilities. Outreach will be multi-modal to ensure all taxpayers hear about the survey and have an opportunity to participate. The firm will be relied on to advise the Park District on how to get statistically valid results. The staff needs to hear the expertise of a third party to ensure there is no bias in the survey. The Park District will encourage taxpayers to take the survey but ultimately it is the community's survey.

**COMMITTEE USE:** After some discussion it was decided that the board would assess the status of current committees and the need for new committees at the first regular board meeting in January when board committee assignments are typically on the agenda.

**BOARD MEETING ZOOM PROPOSAL:** IT Manager Skye Carlson said starting on June 15 the Park District will broadcast board meetings online via Zoom. Meetings will be broadcast live but there will be no interaction via the online platform and the videos will not be recorded. Board meeting audio will continue to be recorded and retained by staff.

#### **STAFF REPORT**

**Park Services Division:** Park Services Division Director Dan Hamlin said that Monday night will be the first Fort Ward Parade Grounds playground committee meeting. There has been a fair amount of graffiti in parks and the Bainbridge Island Police Department has been responding. The Student Conservation Corps has 25 applicants for all three sessions and 18 spots will be filled per session. The Pritchard Park bench project is going well. A new maintenance coordinator for the horticulture crew has been hired.

**Recreation Division:** Recreation Superintendent Bryan Garoutte said recreation staff is working on the fall catalog. Fall registration will begin on Saturday, August 12. Bainbridge Island Recreation Center pool attendance has been picking up and the schedule is expanding. A new Pilates reformer instructor has been hired. The Teen Center hosted a middle school dance recently with 140 participants. The Eagledale Pottery Studio just received 6,000 pounds of clay for summer programming.

IT Manager Skye Carlson said there is a new ISP at the Aquatic Center and new cameras. Network capabilities have been increased at Fay Bainbridge Park.

#### **BOARD MEMBER REMARKS:**

- Commissioner Swolgaard asked about the status of the sail float replacement in Eagle Harbor. Senior Planner Matthew Keough said the project must get permission from the Department of Natural Resources and the City of Bainbridge Island as they are the site owners. Staff have been working with them to show their commitment to the project so the Recreation and Conservation Office grant can be secured.
- Commissioner Swolgaard said he went to his grandson's wedding in Mesa, Arizona and they had a party in a yard with not one but two pickleball courts.
- Commissioner DeWitt wished the Park District, which turned 58 on May 25, a happy belated 58<sup>th</sup> birthday.
- Commissioner DeWitt said it would be nice to have an update on solar energy opportunities at a future board meeting.
- Commissioner DeWitt said he would like to have an update on the trail status at Gazzam Lake Nature Preserve at a future board meeting.
- Commissioner DeWitt said he would be curious to know how many gymnasts there are in Park District programs that are high school aged.
- Commissioner Janow said that in the 98110 newspaper there is an article on public records requests, and she wants to recognize how much work they are and how much they cost the Park District. A good public records request makes sense, but blanket fishing expeditions are harmful on a lot of levels.
- Commissioner Janow said the Kindred Spirit mailbox is magnificent and it connects us to nature and community in such an amazing way.
- Commissioner Janow said August 4 is the Bainbridge Island Parks & Trails Foundation fundraiser.

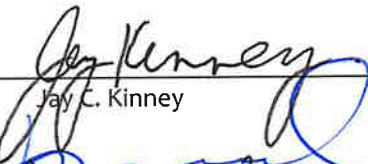
- Commissioner Goodlin said that the board has been hearing quite a bit about pickleball and tennis at Battle Point Park. It would be nice to hear from staff at some point if there is any update on how the shared courts are going to be handled in the future. Commissioner Kinney said it will be on the agenda for the next board meeting.
- Commissioner DeWitt said the Bainbridge Island Review recently had an article saying the City of Bainbridge Island spent over \$100,000 on public record requests last year.

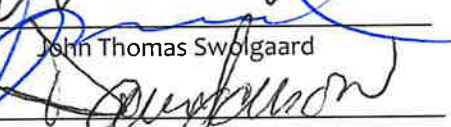
**MEETING ADJOURNED** to a three-minute recess at 7:27 pm with announced time to reconvene at 7:30 pm. **MEETING RECONVENED** at 7:30 pm.

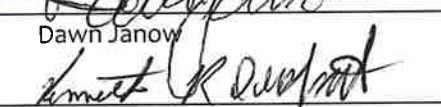
**MEETING ADJOURNED TO EXECUTIVE SESSION** at 7:30 pm for discussion of real estate, legal, and personnel with announced time to reconvene at 7:45 pm.

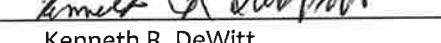
**MEETING RECONVENED** at 7:45 pm and **ADJOURNED** at 7:45 pm.

Helen M. Stone  
Terry M. Lande  
BAINBRIDGE ISLAND METROPOLITAN  
PARK & RECREATION DISTRICT

BY:   
Jay C. Kinney

BY:   
John Thomas Swoligaard

BY:   
Dawn Janow

BY:   
Kenneth R. DeWitt

ATTEST: \_\_\_\_\_  
Tom Goodlin