

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING August 15, 2024
BAINBRIDGE ISLAND RECREATION CENTER**

CALL TO ORDER: A quorum being present, the meeting was called to order at 6:00 pm by Chair Swolgaard.

BOARD MEMBERS PRESENT: Ken DeWitt, Tom Goodlin, Dawn Janow, Jay Kinney, Tom Swolgaard.

ADJUSTMENTS TO AGENDA: Strike general business item 40.2.

MISSION STATEMENT: Chair Swolgaard read the Park District’s mission statement: The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District’s parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.

BOARD CONSENT

APPROVAL OF MINUTES:

Upon hearing there were no corrections to the minutes of the August 1, 2024 regular board meeting, Chair Swolgaard stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: DeWitt/Janow: I have reviewed the following vouchers, warrants and electronic payments and move that they be approved for payment.

Batch Date	Fund Number & Name	Warrant Numbers	Total Batch Amt	Pre-Approved
08/06/24	001 General Fund 300 Capital Improvement Fund	28434-28457	90,188.98	08/06/24
08/15/24	001 General Fund	Pre-approval	526,708.00	

Commissioner DeWitt said he reviewed the Enduris invoice for the upcoming year September 1, 2024 through August 31, 2025 in the amount of \$526,708 covering liability, property and auto insurance.

GENERAL BUSINESS

RAY WILLIAMSON POOL RENOVATION UPDATE: Acting Executive Director Dan Hamlin said Phase I is moving forward, the contractor FPH Construction is requesting to mobilize in the next week or two, trying to avoid being in the way of school starting. With the knowledge that the August 6, 2024 bond measure failed, the original funding plan made by a motion at the March 7, 2024 board meeting will proceed. The construction cost has increased to \$5.8 million due to the Washington State Department of Health requirement that the drains be replaced. Next steps will be meeting with Stemper Architecture Collaborative and finalizing the scope of Phase II. There will be some increased soft costs due to delays and extra work that the Park District has requested from Stemper. There is a tentative meeting with Stemper tomorrow to discuss scope so they can provide better numbers for the amended 2024 Capital Improvement Fund budget which will be presented at the next board meeting. Commissioner Janow asked if there is a priority list, outlining everything the Park District would like to do and everything that might have to be cut to stay within the \$5.8 million budget. Dan Hamlin said everything on the list has been identified as a critical item, there are no plans for cutting anything out unless costs get to a point where the board is uncomfortable. Then the budget would need to be scrutinized to see what could be cut. Replacing the drains is required and will impact everything from cutting into the tank, pool deck and probably through some piping. Commissioner Goodlin asked about the design process and whether staff will take care of it all or will staff seek input and review from coaches that use the facility regarding the decking. Dan Hamlin said the project has not reached the point of paint color, tile color

and the space in the old lobby, and the surfacing for dry land use. Those items will be reviewed by Aquatic Program Administrator Jenette Reneau and coaches.

NATIONAL PARK SERVICE COOPERATIVE MANAGEMENT AGREEMENT FOR BAINBRIDGE ISLAND JAPANESE AMERICAN EXCLUSION MEMORIAL: Acting Executive Director Dan Hamlin referenced the cooperative management agreement between the Park District and the National Park Service for the cooperative management of the Bainbridge Island Japanese American Exclusion Memorial included in the board packet. The Park District's intent is to have another agreement with the Bainbridge Island Japanese American Exclusion Memorial Association to provide interpretive services. Some of these services would be handled by staff, some by the BIJAEMA, to which they have agreed. This is the first step in securing federal funding.

2024 CAPITAL IMPROVEMENT FUND UPDATE: Assistant Executive Director Amy Swenson said today's Capital Improvement Fund review will be budget vs actual. A proposed amended 2024 CIF budget will be presented at the next board meeting. Tonight's presentation will review the projects and where staff think they will be at the end of the year, and let the board know which projects may need to be amended. Procurement Manager Michelle Miller meets almost weekly with the project managers to review and update budget numbers.

Michelle Miller shared the list of projects in the amended 2024 CIF budget approved by the board at the April 18, 2024 board meeting. There was a change order to the Nakata Pool liner project which will result in a lower cost. Regarding Ray Williamson pool renovation planning, staff will present to the board an amendment to the planning budget. Staff expect to be billed 40% for Phase I planning through the end of the year due to the pool drains and some other unexpected costs. A bid has been approved for the Nakata Slide Staircase which came in at almost half of what was budgeted. The Park District received one of the two grants staff applied for to fund EV stations. Amy Swenson said Park District funds have not been budgeted for the EV stations, but the grant will not cover 100% of the cost. The Battle Point Park septic system plans are with Kitsap Public Health District for review. Acting Executive Director Dan Hamlin said Little League has been struggling with their contractors on the Strawberry Hill Park batting cage project. Staff are in discussions with Little League on how to get this project completed. Commissioner Janow asked about the Strawberry Hill Park skate park improvements. Dan Hamlin said the Park District is not moving forward with construction. Funds spent are to get to a permit-ready set of drawings and final planning documents. There is no plan to move forward without fundraising although staff are applying for two grants. Michelle Miller also shared a slide with fiscal year 2024 estimates or bids received on capital improvement projects. Dan Hamlin stated staff are on track to complete more CIF projects on the list this year than usual. This is in large part due to the procurement manager helping to keep everything moving forward.

2025 BUDGET PROCESS TIMELINE UPDATE: Assistant Executive Director Amy Swenson said the 2025 budget goals will be reviewed at the September 5 board meeting. There will be a budget work session on October 3. The first reading of the budgets will be at the November 7 board meeting and the second reading at the November 21 board meeting.

STAFF REPORT

Park Services Division: Park Services Superintendent Lydia Roush said Kitsap Public Utility District demolished the northeast tank in their easement at Gazzam Lake Nature Preserve. The debris has been removed. KPUD is installing a dry well. KPUD is going out to bid for the parking lot clearing. There was a pickleball tournament at Battle Point Park last week, the Party for Parks is tomorrow at Strawberry Hill Park, and next weekend is the Bainbridge Island Football Club's Island Cup at Battle Point Park. Staff worked with Sustainable Bainbridge to get a grant to remove some of the Styrofoam that has washed up on the beach and to remove invasive species. Senior Planner Matthew Keough said next week there will be two presentations to two different grant programs for the Strawberry Hill Park skate park project.

Recreation Division: Recreation Division Superintendent Bryan Garoutte said staff are working on the 2025 budget and will start working on the winter/spring catalog. The overnight mountain biking trip to the Olympic Discovery Trail was a great success and the kids had an awesome time. The social paddles for adults have been really popular. A new adult class, Art for Self, was well received and the class was nearly full. The Summer Nature Sketchbook program had participants sketching in several parks and people loved it. Recreation Division Director Madison Collins said there are two more weeks of summer camps. Programs are filling for fall, about 4,000 people registered on Saturday which is trending to be the same as last year.

Acting Executive Director Dan Hamlin spoke with retiring Executive Director Terry Lande this week. A pre-retirement celebration possibly to be held in the Bainbridge Island Recreation Center gym is planned for October 3 prior to the board meeting. The Bainbridge Island Parks & Trails Foundation's Party for Parks is tomorrow night. Staff have been out at Strawberry Hill Park in preparation and to help setup for the event. Emily Swift, a returning employee, has been hired as the community outreach manager as of September 1. Staff have been working on the 2025 budget. Commissioner Janow asked if there is an estimate as to when the tennis courts at Sakai Park might be completed. Dan Hamlin said the contractor is pushing for an end of September completion due to weather conditions. If the courts are not completed, they will be striped this year, but surfaced next year when the temperatures are warmer as the coating needs to cure. The courts will be playable on the uncoated asphalt through the winter.

BOARD MEMBER REMARKS:

- Commissioner Janow said she was at the Bainbridge Island Parks & Trails Foundation meeting on August 6. BIPTF is preparing for their Party for Parks event tomorrow.
- Commissioner Janow said a letter was received about pickleball noise mitigation. The concern is the noise to neighbors once all the tennis courts are converted to pickleball at Battle Point Park. Acting Executive Director Dan Hamlin said he has done some research on paddles and balls that may decrease the plinking noise during play. Technology is still evolving and has not made much of a difference. Noise concerns associated with pickleball courts typically occur when courts are within 150 feet of residences, and this is not the case at Battle Point Park.
- Commissioner DeWitt said he checked on the work at the Don Nakata pool, crews were grinding down the old pool liner.
- Commissioner DeWitt said he went to Sakai Park and looked at the groundwork being done for the tennis courts and suggested adding wording to park signs stating the work is being done in compliance with the Recreation and Conservation Office grant.
- Commissioner DeWitt said the Finance Committee met on Monday and is looking forward to more final budget numbers. It is nice to see that the Don Nakata pool liner project is coming in substantially under budget.
- Commissioner DeWitt stated he attended last night's Sounds of Summer concert, there were probably about 1,000 people in attendance. He will be going to the Party for Parks tomorrow and will be at the Farmers' Market on Saturday.
- Commissioner Kinney said he and Commissioner Swolgaard will complete the evaluation process to receive input on Acting Executive Director Dan Hamlin's performance to make a recommendation about going forward before the next board meeting.
- Commissioner Kinney said to present board meetings via Zoom requires extra staff at the meeting and it is clear there are very few if any people joining via Zoom. Commissioner Kinney suggested that at the next board meeting or the one after that the Park District may want to stop presenting the meetings via Zoom. Acting Executive Director Dan Hamlin said he agreed and that Zoom meetings can be re-added when greater public participation is

expected. Commissioner Janow said she does not want the Park District to be the only public agency on Bainbridge Island that does not have a Zoom option for public meetings. Dan Hamlin said he will discuss this with staff.

- Commissioner Kinney commented that a plan for active use at Sakai Park was included in the Recreation and Conservation Office grant as well as in the bond measure. Some people believe Sakai Park was purchased to be preserved as is and were not aware that there was active use involved.
- Commissioner Goodlin said he wanted to share his reflections on the August 6 Ray Williamson pool renovation bond measure which was about 900 yes votes short of passing: 1) some people will not vote for any bond measure, 2) it was a complicated measure with ambiguous ballot language, 3) prior approval of a \$6 million backup approach led to questions about a need for the bond, 4) some in the aquatic community opposed the bond for reasons including squeezing the pool with two additional lanes into the existing building, being wary of the long pool closure of up to 18 months and holding out for a new pool with greater capacity, 5) it appeared a commissioner participated in a campaign against the bond measure. Discussion followed among the commissioners about what may have impacted the failure of the bond measure including the apparent participation of a commissioner in the campaign against the bond. Commissioner Kinney said he hopes going forward people can disagree on policy and facts, but not ascribe bad motives to opponents. Commissioner Swolgaard said that Andy Maron, who previously served as a council member for the City of Bainbridge Island, told him that 25-30% of people always vote no on a bond issue, so to get 60% approval is hard.
- Commissioner Goodlin said in the past he has asked for an Aquatic Center committee and maybe the Park District should consider this going forward.
- Commissioner Swolgaard asked when the City of Bainbridge Island will be done with the Madison Avenue renovation project, particularly in front of Sakai Park. Acting Executive Director Dan Hamlin said he can make a call and get an update.

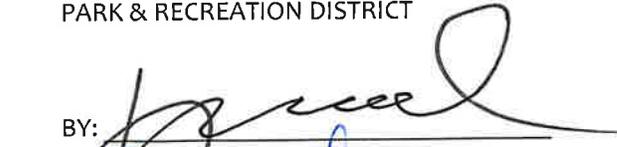
MEETING ADJOURNED to a five-minute recess at 7:28 pm with announced time to reconvene at 7:33 pm. **MEETING RECONVENED** at 7:33 pm.

MEETING ADJOURNED TO EXECUTIVE SESSION at 7:33 pm for discussion of real estate with announced time to reconvene at 7:48 pm.

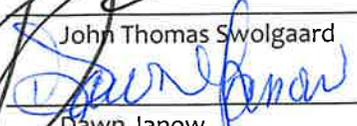
MEETING RECONVENED at 7:48 pm and **ADJOURNED** at 7:48 pm.

Betty Mirkovich
Dan Hamlin
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY:


John Thomas Swolgaard

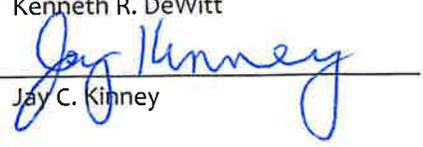
BY:


Dawn Janow

BY:


Kenneth R. DeWitt

BY:


Jay C. Kinney

ATTEST:



Tom Goodlin