

AGENDA

Bainbridge Island Metropolitan Park & Recreation District Regular Board Meeting 6:00 pm Thursday – November 17, 2022

Bainbridge Island Recreation Center
11700 Meadowmeer Circle NE
Bainbridge Is, WA 98110
206-842-5661

10. CALL TO ORDER

- 10.1 Roll Call
- 10.2 Adjustments to the Agenda
- 10.3 Conflict of Interest Disclosure
- 10.4 Mission Statement

20. PUBLIC COMMENTS (Oral Communications from Audience)

- 20.1 Public comments on topics not itemized elsewhere on the agenda.
Action: Information only.
- 20.2 Public comments on agenda topics.
Action: Information only.

30. BOARD CONSENT

- 30.1 Minutes: Regular Board Meeting of November 3, 2022
- 30.2 Financial: Approval of vouchers and payroll.

40. GENERAL BUSINESS

- 40.1 Skatepark Presentation Hamlin (30 min)
Action: Information only.
- 40.2 Resolution 2022-13:
2023 General Fund Budget Swenson (10 min)
Action: Second reading and motion to adopt.
- 40.3 Resolution 2022-14:
2023 Capital Improvement Fund Budget Swenson (10 min)
Action: Second reading and motion to adopt.
- 40.4 Resolution 2022-15:
2023 Land Acquisition Fund Budget Swenson (5 min)
Action: Second reading and motion to adopt.
- 40.5 Resolution 2022-16:
2023 Turf Field Replacement Fund Swenson (5 min)
Action: Second reading and motion to adopt.
- 40.6 Resolution 2022-17:
2023 Salary Scale Swenson (5 min)
Action: Motion to adopt.
- 40.7 Resolution 2022-18:
2023 Regular Property Tax Levy Assessment Swenson (5 min)
Action: Motion to adopt.
- 40.8 Resolution 2022-19:
2023 Bond Levy Tax Assessment Swenson (5 min)

Action: Motion to adopt.

50. DIRECTOR'S REPORT

50.1 Director's Report

50.2 Upcoming Meetings/Work Sessions/Events

12/01/22	Regular Board Meeting	6 pm	Bainbridge Island Recreation Center
12/15/22	Regular Board Meeting	6 pm	Bainbridge Island Recreation Center
01/05/23	Regular Board Meeting	6 pm	Bainbridge Island Recreation Center
01/19/23	Regular Board Meeting	6 pm	Bainbridge Island Recreation Center
02/02/23	Regular Board Meeting	6 pm	Bainbridge Island Recreation Center

60. BOARD MEMBER ITEMS

60.1 Remarks from Board Members

60.2 Board Member Committee Reports

70. WRITTEN COMMUNICATIONS

80. ADJOURNMENT

90. ADJOURN TO EXECUTIVE SESSION IF NEEDED

100. EXECUTIVE SESSION

110. RECONVENE TO REGULAR SESSION

120. ADJOURNMENT

Board Committees

Governance
Capital Facilities
Program
Budget & Finance
Personnel
Ad Hoc Committee: Forest Management
Ad Hoc Committee: Sakai Site Planning

2022 Board Representatives

DeWitt/Kinney
Janow/Kinney
Janow
DeWitt/Goodlin
Janow/DeWitt
Swolgaard/DeWitt
Goodlin/Swolgaard

Board Liaisons**Park District Committees:**

Trails Advisory Committee
Dog Advisory Committee

Swolgaard/DeWitt
Kinney/Janow

Community/Public Agencies:

Bainbridge Island Parks & Trails Foundation
Intergovernmental Work Group (IGWG)
Bainbridge Island School District
City of Bainbridge Island

Janow/Kinney
DeWitt/Kinney
Kinney/Goodlin
Janow/DeWitt

Mission Statement

The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District's parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
 REGULAR BOARD MEETING November 3, 2022
 BAINBRIDGE ISLAND RECREATION CENTER**

CALL TO ORDER: A quorum being present, the meeting was called to order at 6:02 pm by Chair DeWitt.

BOARD MEMBERS PRESENT: Ken DeWitt, Tom Goodlin, Dawn Janow, Jay Kinney, Tom Swolgaard.

ADJUSTMENTS TO AGENDA: Add an Executive Session for personnel for fifteen minutes.

MISSION STATEMENT: Commissioner DeWitt read the Park District’s mission statement: The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District’s parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

Robert Weschler said he is here because he is concerned about Bainbridge Island Recreation Center only being accessible to people with cars on Bainbridge Island. He is wondering if anything can be done via public transportation to offer people without vehicles access to the facility. He suggested that someone attend a Kitsap Transit meeting to discuss opportunities.

Denise Stoughton said she discovered that on Bird Island in North Carolina there is a somewhat famous mailbox called the Kindred Spirit mailbox. She said the mailbox contains journals to encourage people to write their thoughts, feelings, hopes, and dreams to share the human experience. She asked if there is a spot in a park on Bainbridge Island to place this kind of project. Commissioner DeWitt suggested that she get in touch with Park Services Division Director Dan Hamlin since this is a facility question.

BOARD CONSENT

APPROVAL OF MINUTES:

Upon making the following revisions to the minutes of the September 15, 2022 regular board meeting, Chair DeWitt stated the minutes stand approved as corrected: On page 4 under the Director’s Report, Park Services Division, starting with the second sentence, the minutes can be changed to read: There was a meeting for the user groups regarding the artificial turf field proposal at Strawberry Hill Park. Football, soccer, little league softball, and ultimate frisbee representatives were in attendance; boys and girls lacrosse were invited but did not attend. Work to remove weeds from the ballfields will begin soon, permission was received from the board to spray this fall.

Upon hearing there were no corrections to the minutes of the October 20, 2022 regular board meeting, Chair DeWitt stated the minutes stand approved as submitted.

Upon making the following revisions to the minutes of the October 20, 2022 work session, Chair DeWitt stated the minutes stand approved as corrected: On page 1, end of the first paragraph, change \$300,00 to \$300,000.

APPROVAL OF PAYMENTS: MSC: Goodlin/Janow: I have reviewed the following vouchers, warrants and electronic payments and move that they be approved for payment.

Batch Date	Fund Number & Name	Warrant Numbers	Total Batch Amt	Pre-Approved
09/29/22	001 General Fund 300 Capital Improvement Fund	23696-23757	148,800.68	09/29/22
10/06/22	001 General Fund 300 Capital Improvement Fund	23758-23773	78,357.57	10/06/22
10/12/22	001 General Fund	23774-23817	101,232.42	10/12/22

	300 Capital Improvement Fund			
	001 General Fund (Sept. Payroll)	EFT & 3026-3037	590,102.77	

GENERAL BUSINESS

FORT WARD PLAYGROUND UPDATE: Park Services Division Director Dan Hamlin reviewed that it is in the Park District’s comprehensive plan to have a playground in the Fort Ward area. Per the transfer agreement and the plat restrictions a playground is an allowed use on the Fort Ward Parade Grounds based on the request received from the Fort Ward Neighborhood Association. The request for a playground in Fort Ward was first brought to the board at the July 21 regular board meeting. The goal is to provide neighborhood access to a play area that neighbors can walk to. Possible locations have been presented to the board, and many comments have been received from community members. At the July 21 meeting the board asked the neighborhood to have a meeting to talk about the playground idea and a preferred location. The neighborhood had a meeting and conducted a survey. The survey showed support for a playground and Fort Ward Parade Grounds was the preferred location identified by the survey. The neighborhood meeting had support for a playground, and some believed that there was agreement about locating it in the upper Fort Ward Park area. The scope of the play area project is about 758 square feet. It will not be a draw for other people in the region or even on the island. Dan Hamlin shared pictures of a play structure that the Park District already owns that could be utilized in Fort Ward. A size comparison for the playground would be the footprint of the playground at Cave Family Heritage Park or the one at Schel Chelb Park. The opposition is worried about increased traffic, limited parking, increased noise, crime, loitering, decreased property values, and having a playground in their backyard. The proponents feel it will provide a place to take neighborhood children and grandchildren, a place to socialize with neighbors, a recreation option that does not require driving, and it could make the area more welcoming to families and children. Site one is the area across Fort Ward Hill Road and the pros include that it seems to be the most neutral site, is near the Fort Ward trail system, there would be less impact to residences, and the space is large enough. Cons include the proximity to the street, concerns about crossing the street, the need for traffic calming measures, and that fencing would be recommended. Site two is the Fort Ward Parade Grounds and the pros are that it is close to residences and children, it is large enough, it is protected from roads, and that it is already established as a children’s play area. The cons include that it is close to residences and there are concerns regarding historical significance. Site three is the two lots next to the Fort Ward Parade Grounds and the pros are that there are no restrictions or conditions and that it is large enough. The cons are that there is inequitable impact to one residence and with the proximity to the road fencing would be recommended. Staff recommends removing site three from consideration. Site four was proposed by neighborhood residents and is in the upper area of Fort Ward Park. The pros include that there are no restrictions or conditions, restroom and parking area is available, and there would be little to no impact on residences. The cons include the same concerns regarding the road as listed for site one, a wetland buffer to the east, a steep slope to the west, it is further from kids and potential users, falling tree limbs pose a potential hazard, and there are security concerns. The next step is to decide on a location. Once a site is selected staff will work on a project agreement with Bainbridge Island Parks & Trails Foundation, form a committee to determine the type of play area to be built, and bring a proposal to the board for approval.

Commissioner Goodlin asked if for site two staff is looking to place the playground equidistant from the residences or if staff is considering the area on the north end by the benches. Dan Hamlin said placing it in the more southernly area of the Fort Ward Parade Grounds leaves a big open space to the north for other activities. Commissioner Janow asked what staff will need from the board if the neighborhood decides to use a different playground with a larger footprint than the one shared tonight. Dan Hamlin suggested that the board limit the size of the play area. Commissioner Goodlin asked if there are any proposed restroom facilities. Dan Hamlin confirmed that no restroom or parking facilities are planned, the

playground is meant to serve the neighborhood. Commissioner Kinney asked about the potential for traffic calming measures on Fort Ward Hill Road. Dan Hamlin said that speed bumps and speed tables were discussed with City of Bainbridge Island staff as well as narrowing the road in certain areas. The neighborhood has already been pushing the City for traffic calming measures in that area. Commissioner Janow asked if there would be the potential for falling tree limbs on site one and Dan Hamlin said no.

Thomas Dildine lives next to site three. He said that sites one through three are all part of a National Historic District. He said that the Bainbridge Island Japanese American Exclusion Memorial is also a National Historic District and asked if it would be appropriate to put a playground on it or next to it. He urges the board to look at other locations outside of the National Historic District.

Mary Dombrowski said four years ago she put a sign on her fence encouraging the idea of building a playground in Fort Ward. She thinks the specific playground the Park District has and shared pictures of tonight looks very generic and said it does not fit with the National Historic District. She said when her kids were young they enjoyed playing on relics from World War I, World War II, and the Spanish American War such as a tower, a reservoir, and bunkers and she thinks they could be reflected in the structure of the playground to show the history. She is glad that the project is moving forward.

Grant Morgan said that there has been a lot of process and he does not want paralysis by analysis. He said that based on the survey there is overwhelming support for a playground but discussion about the location is ongoing. He said any site is better than nothing but site two is the most accessible, most visible, closest to the neighborhood, and has the fewest traffic issues. He respects the concerns about noise and heritage but at the same time most the houses in the area were not there when Fort Ward was a military base. In his opinion the issue with site one is traffic calming and that while site four is an acceptable compromise it is the least accessible.

Alisha Arter said the footprint of and the age group for the playground users has never been defined. She said according to the Fort Ward neighborhood comprehensive plan no goals or policies should be enacted in the Fort Ward neighborhood. She believes the neighborhood must wait until the Fort Ward neighborhood comprehensive plan is reevaluated in 2024 to make any decisions. She said the current Bainbridge Island comprehensive plan says open spaces should be maintained.

Bonnie Harris said that she is against having a playground on the Fort Ward Parade Grounds. She asked for facilitation of an inclusive neighborhood process. She said it is one thing to have kids play and make noise on the Fort Ward Parade Grounds and another to have a playground where noise is concentrated. She is concerned about parking and said the Fort Ward Parade Grounds is not the most equidistant location. She said while there is no urgency for a playground, there is urgency for the neighborhood to have fair and full public involvement. She said it almost seems like there is a bias from the Park District to put the playground on the Fort Ward Parade Grounds.

Holly Paige said that she lives in Fort Ward, and her family must drive to visit playgrounds. She said kids want to be outside, and they need recreation opportunities in the neighborhood. She said Fort Ward Parade Grounds is currently an off-leash dog park and a private extended backyard for the immediate neighbors. She thinks the Fort Ward Parade Grounds is the best location for a playground.

Cindy Verdver said this process has created fractures in the neighborhood and there have been unpleasanties exchanged. She said the rush for what looks like a McDonalds play yard is not appropriate. She hopes that it will be given more thought, the playground should be created as a community for the community.

Siena Sumsy read a note to the board asking for a playground in the neighborhood for her and the other kids.

JD Sumsky said it feels like there are a lot of delay tactics. She said the kids need a playground, and it is dire. She stated that the Fort Ward Parade Grounds is the heart and soul of the neighborhood, and it is where they have neighborhood events. She said neighbors have gone out of their way to be inclusive and respectful during this process. She stated that a big expensive structure could cost \$600,000 and she thinks that the available structure is fine and if it gets put in the neighborhood will calm down and move on to the next controversy.

Mike Sumsky said that while they do not want a fractured neighborhood, kids have been playing on the Fort Ward Parade Grounds for years. He said they have tried to be inclusive in the neighborhood playground process. He stated that site two was chosen by most of the people who participated in the neighborhood playground survey and that kids need a safe place to play.

Jessica Malouf said that she supports the playground on the Fort Ward Parade Grounds because it is the safest and the most accessible for the neighborhood. She would like the board to vote tonight on the playground since all the information has already been presented.

David Stettler said that he thinks a playground is a good idea but not on the Fort Ward Parade Grounds due to the role it played in the second world war. He does not know why Fort Ward is not recognized more for its role in World War II. He stated that to put a playground on the Fort Ward Parade Grounds would diminish what it was meant to do for veterans, Fort Ward, and Bainbridge Island. What he would like to see is for there to be appropriate enhancements to the memorial that it was dedicated as. He said this memorial means a lot to the people who performed during the second world war.

Nicole Pond said this is an argument about a playground for young children. She said the Fort Ward Parade Grounds location is a no-brainer as it is the safest option with clear sight lines and no need to clear trees. She said they need someplace they can go play without getting in the car. She stated that the veterans in her family can think of nothing better than children playing on an old training ground.

After a brief conversation the board selected the December 1 regular board meeting to decide on a location for the Fort Ward playground. Commissioner Janow suggested that site three be removed from consideration as was recommended by staff. Commissioner Kinney said site three should be taken off the table and he thinks site four is a non-starter. Commissioner DeWitt said that it needs to be considered whether the location selected allows for expansion in case that is ever desired by the neighborhood. He clarified that there are currently no plans to expand the playground, but as time goes on the neighborhood could change. He thinks that the Park District needs to work with the City and the neighborhood to have traffic calming in the area. Commissioner Goodlin said he would like to visit the sites before the December 1 meeting. Commissioner Janow asked how long it would take to install the existing structure versus a different structure. Executive Director Terry Lande said the existing structure only needs groundwork preparation. If the neighborhood wants something else there would have to be fundraising. Dan Hamlin said that installing the existing structure would cost about \$15,000 for ground preparation versus up to \$100,000-\$200,000 for a custom structure. Commissioner Janow asked if the existing structure is used now if the community could choose to replace it down the road with a custom structure. Dan Hamlin replied yes. Commissioner DeWitt said site one has historically been an active use area therefore he does not think a playground would be a violation of the National Historic District. At the bottom of Fort Ward there used to be a dance hall, swimming pool, and a recreation center. All the homes that are sitting there are not consistent with what Fort Ward historically was. He has not really worked through site two in his mind regarding historical uses but mentioned that use of the whole area has changed. Terry Lande clarified that the Bainbridge Island Japanese American Exclusion Memorial is a National Park site. Commissioner Swolgaard said the Fort Ward Parade Grounds used to be a lot bigger than it is now and a developer bought the land and built homes. He clarified that no parking is planned for the playground because it is for neighbors to walk to, not as a destination for other people on the island.

MEETING ADJOURNED to a five-minute recess at 7:15 pm with announced time to reconvene at 7:20 pm. **MEETING RECONVENED** at 7:21 pm.

2023 BUDGETS: Administrative Division Director Amy Swenson said this is the first reading of the 2023 budgets. The General Fund is proposed to have a deficit at the end of the year while maintaining a healthy reserve. Commissioner DeWitt said the reason the reserve is the current size is to give the Park District flexibility. Amy Swenson said that one of the reasons the Park District is projected to have 3.6 million dollars in the General Fund at the end of 2022 is because of the one-million-dollar grant received from the Recreation and Conservation Office for Sakai Park which has not yet been spent. Key changes for the 2023 General Fund budget are a 7% cost of living adjustment, increased contributions to dependent healthcare benefits, professional fees for records management, and major software purchases. Commissioner Goodlin asked what percent increase that is for healthcare benefits. Amy Swenson said that currently the Park District offers \$150 towards spouse and dependent premiums, but in 2023 staff proposes offering \$600 towards spouse and dependent premiums to make healthcare more affordable. The estimate is that the increased contributions towards premiums will cost the Park District an additional \$100,000 but the exact number cannot be determined until staff sees who will take advantage of the benefit. The Park District will also be offering two additional less expensive health insurance plans to give employees more options. Since there is a surplus coming in for the Bainbridge Island Recreation Center, staff has budgeted for upgrades to the facility.

The bottom line for the proposed 2023 Capital Improvement Fund projects is 2.7 million dollars, necessitating an additional transfer from the General Fund of 1.6 million dollars, which causes the deficit in the General Fund. However, for the General Fund the projected amount in reserves at the end of 2023 is 2.8 million dollars. In 2024 staff projects that additional money would again need to be transferred from the General Fund to the Capital Improvement Fund although reserves would not be reduced in 2024 as an added \$800,000 in surplus is projected. Assumptions for the Capital Improvement Fund budget are: 1) that tax increases will cover the COLA for staff and health insurance increases; 2) there will be an \$800,000 surplus in the General Fund each year before additional Capital Improvement Fund spending; 3) there will be a 2% increase each year in the transfer from the General Fund to the Capital Improvement Fund; 4) 2026 is when the \$780,000 principal payment for BIRC begins; 5) a minimum of 2.5 million dollars is needed in reserves. Executive Director Terry Lande said for 2022 BIRC is bringing in a \$400,000 surplus and that is coming out of the COVID-19 pandemic and there has been a recession. BIRC needs to pick up an additional 300 members in the next three years to make the principal payment. Commissioner Goodlin said he is ok with approving the 2023 budget but asked if anyone else has concerns about spending two million dollars on the artificial turf field at Strawberry Hill Park when there are other future projects that will cost a lot of money like the replacement pool at the Aquatic Center. Commissioner Kinney said that it is always concerning when you are spending 2 million dollars, but he likes how staff has laid out the plan to knock out some big-ticket items. Kids on the island need another artificial turf field to play on, and while the Battle Point Park artificial turf fields will need to be replaced in the future, they are still serviceable. A replacement pool will require a bond, it is not possible to save enough money in this budget to build one. Commissioner Swolgaard said that during 2023 the budget can be modified. Commissioner Janow said she is a huge proponent of making sure kids have a place to play and they need additional space. She likes that the Sakai Park grant is going towards another recreation project near downtown. Commissioner Goodlin said those are all good points, he just wanted to have a discussion as it is a lot of money. Commissioner DeWitt said it is a tremendous amount of money and it is going to require some private fundraising to accomplish. Commissioner Janow mentioned that the replacement of the artificial turf field carpet at Battle Point Park can be broken up into two parts. Terry Lande said that when the Battle Point Park artificial turf field is replaced it will be the entire carpet that is replaced, however the two fields can be replaced independently.

There is no transfer proposed for 2023 to the Land Acquisition Fund, however staff proposes spending up to \$50,000 on trail easements in 2023 from the funds available. The Turf Field Replacement Fund is projected to end 2023 with \$22,240. The final reading of the 2023 budgets will be at the November 17 regular board meeting and the due date to get the tax levy certifications to Kitsap County is November 30. Commissioner Kinney brought up the proposed 7% COLA for discussion, which he thinks that the board must do. Commissioner Swolgaard said it is needed to retain staff. Commissioner Kinney asked if the COLA is sufficient. Terry Lande said staff is grateful that the board is considering a 7% COLA. Amy Swenson said for the next four years the regular levy is tied to the consumer price index. Commissioner Swolgaard asked if staff feels that the Teen Center is adequately funded. Recreation Superintendent Bryan Garoutte said at this point yes, as staff is currently working to rebuild the Teen Center after the COVID-19 pandemic. Amy Swenson said a lot of teens come to BIRC after school as well. Commissioner Swolgaard said the reason he brought it up is because of the young lady on the island who recently committed suicide. He said he feels that youth is what the Park District is about; kids need a safe place, and the Teen Center helps provide that. Bryan Garoutte said Teen Center staff members are taking mental health training. Commissioner Goodlin asked what teens do at BIRC after school. Bryan Garoutte said they work out or play basketball. Commissioner Janow thanked Commissioner Swolgaard for recognizing the young lady who committed suicide. She said playgrounds and artificial turf fields give kids an opportunity to play with their parents and peers and it is vital to what the Park District does. She said we need to support the youth and families on the island because they are being marginalized and there has been too much loss on this island in the last couple of years.

LIFT COVID-19 STATE OF EMERGENCY: Executive Director Terry Lande said that Governor Inslee allowed the state's COVID-19 state of emergency declaration to run out on October 31. The purpose of the Park District's emergency declaration was to allow the Park District to bypass procedural requirements as well as to have access to state and federal emergency funds. Terry Lande said it seems that since the emergency declaration has been lifted by the state that the Park District would be out of line to continue with it, although policies put in place regarding COVID-19 will remain in effect. **MSC: Janow/Swolgaard: Motion to lift the state of emergency declared 3/19/20 regarding COVID-19.**

DIRECTOR'S REPORT

Recreation Division: Recreation Division Director Mark Benishek said on the recent conference days All-Day Explorer Camp had 120 kids that participated in the program. The Eagledale Pottery Studio will be holding a sale the first weekend in December. Bainbridge Island Swim Club is hosting a swim meet this weekend. The second session of fall swim lessons are full. Bainbridge Aquatic Masters Head Coach April Cheadle will be returning to work next week. Staff is working on the winter/spring recreation catalog. Recreation Superintendent Bryan Garoutte said that the winter/spring recreation catalog will be viewable online on December 5 and registration will be on Saturday, January 7. Bainbridge Island Recreation Center will be offering a winter break student membership. The new Pilates reformer is expected to arrive this week. Staff will begin working on marketing testimonials for BIRC soon. There will be a large tennis tournament at BIRC the last week of December. BIRC thriller dance workshop participants also danced at the Haunted Hayride. Basketball league is starting November 28. The gymnastics department recently hired a second instructor. The mountain bike program has a new instructor.

Park Services Division: Park Services Division Director Dan Hamlin said staff is dealing with leaves, drains, and winterizing. Staff is fixing potholes in parking lots and working on cabin 5 at Fay Bainbridge Park. Engineering Project Manager Mark Epstein is leaving the City of Bainbridge Island and he will be missed. Senior Planner Perry Barrett said a Williams-Olson Park community meeting will be held November 16 regarding updates on the planning process. Commissioner Goodlin asked about the status of withdrawing the Sakai Park plan from the City of Bainbridge Island. Dan Hamlin said the City has been notified that the Park District is withdrawing the plan. Commissioner Swolgaard asked about the sail float replacement

project. Executive Director Terry Lande said it is budgeted to be replaced in 2024 and it will probably take that long to get the permits.

Executive Director Terry Lande said the Haunted Hayride was a great success with about 2,000 participants.

BOARD MEMBER ITEMS:

- Commissioner Kinney said that when he was a softball dad he remembers a lot of tree debris coming down on the fields at Strawberry Hill Park. He said that might be an issue that involves removing trees around the perimeter of the artificial turf field. Park Services Division Director Dan Hamlin said the field may require more frequent sweeping. The trees on the east and north sides of the field are not on Park District property. He will talk to the Field Turf representatives about it.
- Commissioner Kinney said that according to Clay Roberts the pickleball group wants exclusive use of the tennis courts at Battle Point Park and they want to build a roof over them so they can play in the winter. He read a statement he wrote in response to the request by the pickleball group including: advising that pickleball have a formalized group to represent it; stating that before the Park District will turn the use of those courts over to pickleball two tennis courts need to be built elsewhere; the pickleball group will need to present architectural engineering plans, fundraising plans, plans for operations and programming of the facility, and a revenue plan to cover the annual operational budget. He said he would also attach the policy regarding Capital Project Proposals from Outside Groups. Commissioner Goodlin said they might need to discuss whether Battle Point Park makes sense as a location since he has heard traffic concerns from the neighborhood regarding increasing night use of the park. Commissioner Janow said the statement gives pickleball a starting point. Terry Lande suggested adding that the proposal would have to go through the public process. Terry Lande said that he met with Clay Roberts and Heidi Zwicker a week ago and he had a very honest conversation with them about it. He said what Commissioner Kinney put together gives the pickleball group good direction and is an appropriate next step. Commissioner Janow agreed and emphasized that the pickleball group needs to have a formalized group of leaders. It is important to keep in mind that the Park District is a recreational organization, not a professional one that's mission is to provide world class facilities. Commissioner Kinney said he wanted to get the point across that the Park District is extremely busy for the next few years, so if they want something done they need to do the leg work. Also, something needs to be done for tennis. Commissioner Janow said that the pickleball group should be made aware that they need to follow the policy for any facility changes that are proposed. Commissioner Kinney said that he assumes tennis will be happy with one or two tennis courts at Strawberry Hill Park in addition to the one that is there. Terry Lande said that he had a conversation with Loanne Harmeling with the tennis group regarding the plan to build two additional tennis courts at Strawberry Hill Park.
- Commissioner Goodlin said he had a conversation with Paul Curtis, an architect at ARC Architects. The conversation was about the 2019 report to the board regarding a replacement pool. In general, Paul Curtis thought that the costs in the report may have been a little high, but it is hard to know where costs are now. When the Park District embarks on a replacement pool, determinations will be made that will lead to the cost of the facility. He said there is a way through the state to hire a general contractor who then hires the sub-contractors to save money. He said construction costs right now are \$650-\$750 a square foot for an aquatic facility. They talked about optimization of the design. There was no optimization for energy efficiency in the 2019 report. He made a contact with someone in Port Angeles where they recently spent 17 million to remodel a pool.
- Commissioner Janow said that she went to the Haunted Hayride, and it was fantastic.
- Commissioner Janow said that she recently attended a Bainbridge Island Parks & Trails Foundation meeting.

- Commissioner Janow said she is excited to hear more about the Kindred Spirit mailbox.
- Commissioner Janow said she had a conversation with Inez Maubane Jones with Arts & Humanities Bainbridge about the troll project and they seem to be on board.
- Commissioner DeWitt said that the staff and volunteers did a phenomenal job on the Haunted Hayride.
- Commissioner DeWitt asked about the status of the easement on the old Hayashida property. Park Services Division Director Dan Hamlin said the property owner has declined to make any changes to the easement.

MEETING ADJOURNED to a five-minute recess at 8:45 pm with announced time to reconvene at 8:50 pm. **MEETING RECONVENED** at 8:52 pm.

MEETING ADJOURNED TO EXECUTIVE SESSION at 8:52 pm for discussion of personnel with announced time to reconvene at 9:07 pm.

MEETING RECONVENED at 9:07 pm. **MSC: Kinney/Janow: Approve increase in Executive Director Lande’s 2023 salary by 7%, consistent with the COLA approved for all District employees and increase Executive Director’s vacation allowance by one week.**

MEETING ADJOURNED at 9:08 pm.

Helen M. Stone
 Terry M. Lande
 BAINBRIDGE ISLAND METROPOLITAN
 PARK & RECREATION DISTRICT

BY: _____
 Kenneth R. DeWitt

BY: _____
 Jay C. Kinney

BY: _____
 Tom Goodlin

BY: _____
 Dawn Janow

ATTEST: _____
 John Thomas Swolgaard

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

RESOLUTION 2022-13

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE
BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION
DISTRICT, KITSAP COUNTY, WASHINGTON, ADOPTING A
GENERAL FUND BUDGET FOR 2023.**

BE IT RESOLVED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, that the General Fund budget for fiscal year 2023, a copy of which is attached hereto as Exhibit "A", and incorporated by this reference in its entirety, be and the same are hereby adopted and ratified.

PASSED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this 17th day of November, 2022 the undersigned commissioners being present.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

BY: _____
Kenneth R. DeWitt

BY: _____
Jay C. Kinney

BY: _____
Tom Goodlin

BY: _____
Dawn Janow

ATTEST: _____
John Thomas Swolgaard

Exhibit A

2023 Budget GENERAL FUND

	Budget 2023
Beginning Cash Balance	3,619,912.00
<u>Revenue</u>	
Tax Revenue Operations	8,565,469.00
Administration	87,506.00
Park Services	498,000.00
Recreation	5,917,030.00
Total Revenue	15,068,005.00
<u>Expenses</u>	
Administration	3,141,950.00
Interfund Transfers	2,680,000.00
Park Services	3,156,130.00
Recreation	6,934,545.00
Total Expenses	15,912,625.00
Excess or (Deficiency) of	
Revenue over Expenditures	(844,620.00)
Estimated Ending Cash	2,775,292.00

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

RESOLUTION 2022-14

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, ADOPTING A CAPITAL IMPROVEMENT FUND BUDGET FOR 2023.

BE IT RESOLVED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, that the Capital Improvement Fund budget for fiscal year 2023, a copy of which is attached hereto as Exhibit "A", and incorporated by this reference in its entirety, be and the same are hereby adopted and ratified.

PASSED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this 17th day of November, 2022 the undersigned commissioners being present.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

BY: _____
Kenneth R. DeWitt

BY: _____
Jay C. Kinney

BY: _____
Tom Goodlin

BY: _____
Dawn Janow

ATTEST: _____
John Thomas Swolgaard

Bainbridge Island Metro Park and Recreation District

Exhibit A

2023 - 2027 Capital Plan

Projects	Funding	Capital/Large Maintenance	FY23	FY24	FY25	FY26	FY27
1 Asphalt Improv	General Fund	Capital	100,000				35,000
2 Aquatics Ray Upgrade	General Fund	Capital	300,000	500,000	300,000		
3 Aquatic Nakata steel truss re-coating	General Fund	Capital				40,000	
4 BPP Bathrooms	General Fund	Capital	500,000				
5 Battle Point large picnic shelter	General Fund	Capital		75,000			
6 BIRC HVAC Replacement	General Fund	Capital					100,000
7 BIRC Solar	General Fund	Capital					100,000
8 Maintenance Area Plan	General Fund	Capital		200,000	500,000		
9 Battle Point Transmitter membrane roof	General Fund	Large Maintenance		50,000			
10 Cave Property Improvements	General Fund	Capital			200,000		
11 New Drinking Fountain-Parks	General Fund	Capital			10,000		10,000
12 Eagledale shelter renovation	General Fund	Capital	20,000				
13 Eagle Dale Roof	General Fund	Capital					150,000
14 Eagle Harbor Sail Float	General Fund	Capital		1,000,000			
15 Fay Bathroom/shower	General Fund	Capital		200,000			
16 Ft Ward Shelter	General Fund	Capital		50,000			

2023 - 2027 Capital Plan

Projects	Funding	Capital/Large Maintenance	FY23	FY24	FY25	FY26	FY27
17 Grand Forest Parking Expansion	General Fund	Large Maintenance	25,000	50,000			
18 Hidden Cove Shelter	General Fund	Capital		50,000			
19 Island Center Hall Heat	General Fund	Capital		25,000			
20 Island Center Hall Septic Gideon Playground	General Fund	Capital		25,000			
21 Improvements	General Fund	Capital			50,000		
22 Pt White Pier	General Fund	Capital			250,000		
23 Sakai Improvements	General Fund	Capital				200,000	
24 Seabold Playground	General Fund	Capital		20,000			
25 Skate Bowl Painting	General Fund	Capital		25,000			
26 Strawberry Hill Skate Park	General Fund	Capital	25,000				
27 Seabold Roof Replacement	General Fund	Capital				40,000	
28 Strawberry Hill Turf Field	General Fund	Capital	1,500,000				
29 Strawberry Hill Bike Park	General Fund	Capital	25,000				
30 SH Snack Shack roof	General Fund	Large Maintenance				25,000	25,000
31 Tennis Court	General Fund	Capital	200,000		40,000		
32 Williams Shelter	General Fund	Capital	20,000		10,000		10,000
33 TOTAL GENERAL AND LID LIFT FUNDING			2,715,000	2,270,000	1,360,000	305,000	430,000
34							
35 Aquatic - Nakata Liner	Insurance	Capital	250,000				

2023 - 2027 Capital Plan

Projects	Funding	Capital/Large Maintenance	FY23	FY24	FY25	FY26	FY27
36 Fay Bathroom/shower	Grant	Capital		500,000			
37 Moritani Habitat	BI Parks Foundation	Capital	10,000	10,000	10,000	10,000	10,000
38 Playground Fort Ward	Donations	Capital	50,000				
39 Point White Pier RCO Grant Park Improvements (Skate Park or	Donations	Capital			250,000		
40 Eagle Harbor Float)	Grant	Capital		500,000			
41 Strawberry Hill Bike Park	Donations	Capital	500,000				
42 Strawberry Hill Skate Park	Donations	Capital	500,000				
43 Strawberry Hill Turf Field	BI Parks Foundation	Capital	500,000				
44 Tennis Court	Donations	Capital	200,000				
45 Williams Park	Grant	Capital	130,000				
46 TOTAL OTHER FUNDING			60,000	1,010,000	260,000	10,000	10,000
47							
48 TOTAL ALL PROJECTS			2,775,000	3,280,000	1,620,000	315,000.00	440,000.00

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

RESOLUTION 2022-15

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, ADOPTING A LAND ACQUISITION FUND BUDGET FOR 2023.

BE IT RESOLVED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, that the Land Acquisition Fund Budget for fiscal year 2023, a copy of which is attached hereto as Exhibit "A", and incorporated by this reference in its entirety, be and the same are hereby adopted and ratified.

PASSED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this 17th day of November, 2022 the undersigned commissioners being present.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

BY: _____
Kenneth R. DeWitt

BY: _____
Jay C. Kinney

BY: _____
Tom Goodlin

BY: _____
Dawn Janow

ATTEST: _____
John Thomas Swolgaard

BAINBRIDGE ISLAND METRO PARKS AND RECREATION DISTRICT
LAND ACQUISITION FUND
2023 BUDGET

Exhibit A

Title	2023 Budget	
Estimated Beginning Balance	\$	300,000.00
Investment Interest	\$	120.00
Operating Transfers In - GF	\$	-
Total Revenue	\$	120.00
Park Facilities - Trail Easements	\$	50,000.00
Park Facilities - Land		
Total Expenses	\$	50,000.00
Ending Cash	\$	250,120.00

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

RESOLUTION 2022-16

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, ADOPTING A TURF FIELD REPLACEMENT FUND BUDGET FOR 2023.

BE IT RESOLVED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, that the Turf Field Replacement Fund Budget for fiscal year 2023, a copy of which is attached hereto as Exhibit "A", and incorporated by this reference in its entirety, be and the same are hereby adopted and ratified.

PASSED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this 17th day of November, 2022 the undersigned commissioners being present.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

BY: _____
Kenneth R. DeWitt

BY: _____
Jay C. Kinney

BY: _____
Tom Goodlin

BY: _____
Dawn Janow

ATTEST: _____
John Thomas Swolgaard

BAINBRIDGE ISLAND METROPOLITAN PARK AND RECREATION DISTRICT
TURF FIELD REPLACEMENT FUND
2023 BUDGET

Exhibit A

Title	2023 Budget
Estimated Beginning Balance	\$ 17,120.00
Investment Interest	\$ 120.00
Short Term Rental	\$ 12,000.00
Transfer From CC 29	\$ -
Total Revenue	<u>\$ 12,120.00</u>
Prof Fees - Other	\$ 7,000.00
	<u>\$ 7,000.00</u>
Estimated Ending Cash	<u><u>\$ 22,240.00</u></u>

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

RESOLUTION 2022-17

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, AUTHORIZING 2023 SALARIES FOR PERSONNEL OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT.

WHEREAS, the 2023 General Fund Budget has been reviewed and approved by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District; and

WHEREAS, the attached salary scale for 2023 includes changes reflected in the 2023 General Fund Budget which include a 7% cost of living adjustment for all staff based on a rise in the consumer price index;

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, as follows:

1. That monthly salaries for full time personnel and that hourly wage rates for regular part-time and part-time employees are established and attached hereto as Exhibit "A" for the year, 2023.
2. That the Park District Executive Director may authorize scheduled/periodic salary step increases based on merit evaluation, and in accordance with Park District personnel policies or as amended.

PASSED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this 17th day of November, 2022, the undersigned commissioners being present.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

BY: _____
Kenneth R. DeWitt

BY: _____
Jay C. Kinney

BY: _____
Tom Goodlin

BY: _____
Dawn Janow

ATTEST: _____
John Thomas Swolgaard

BAINBRIDGE ISLAND METROPOLITAN PARK RECREATION DISTRICT

Exhibit A

2023 Salary Scale

FULL TIME SALARY SCALE (40 hours equivalent)

BAINBRIDGE ISLAND METRO PARK AND RECREATION DISTRICT

POSITION	Hourly/Salary	2022		2023											
		A Step	A Step	B Step	C Step	D Step	E Step	F Step	G Step	H Step	I Step	J Step	K Step	L Step	
Office Specialist	Hourly	23.09	24.70	25.45	26.21	26.99	27.80	28.64	29.50	30.38	31.29	32.23	33.20	34.20	
	Monthly Equiv.	3,994	4,274	4,402	4,534	4,670	4,810	4,955	5,103	5,256	5,414	5,576	5,744	5,916	
	Annual Equiv.	47,931	51,286	52,824	54,409	56,041	57,723	59,454	61,238	63,075	64,967	66,916	68,924	70,992	
Maintenance Tech	Hourly	24.24	25.94	26.72	27.52	28.34	29.19	30.07	30.97	31.90	32.86	33.84	34.86	35.91	
	Monthly Equiv.	4,202	4,496	4,631	4,770	4,913	5,060	5,212	5,369	5,530	5,695	5,866	6,042	6,224	
	Annual Equiv.	50,423	53,953	55,571	57,239	58,956	60,724	62,546	64,423	66,355	68,346	70,396	72,508	74,683	
Rec Prog Specialist	Hourly	25.40	27.17	27.99	28.83	29.69	30.59	31.50	32.45	33.42	34.42	35.46	36.52	37.62	
	Monthly Equiv.	4,402	4,710	4,851	4,997	5,147	5,301	5,460	5,624	5,793	5,967	6,146	6,330	6,520	
	Annual Equiv.	52,824	56,522	58,218	59,964	61,763	63,616	65,525	67,490	69,515	71,600	73,748	75,961	78,240	
Senior Office Specialist	Hourly	25.40	27.17	27.99	28.83	29.69	30.59	31.50	32.45	33.42	34.42	35.46	36.52	37.62	
	Monthly Equiv.	4,402	4,710	4,851	4,997	5,147	5,301	5,460	5,624	5,793	5,967	6,146	6,330	6,520	
	Annual Equiv.	52,824	56,522	58,218	59,964	61,763	63,616	65,525	67,490	69,515	71,600	73,748	75,961	78,240	
Accounting Coordinator	Hourly	28.86	30.88	31.81	32.76	33.74	34.76	35.80	36.87	37.98	39.12	40.29	41.50	42.75	
	Monthly Equiv.	5,002	5,352	5,513	5,678	5,849	6,024	6,205	6,391	6,583	6,780	6,984	7,193	7,409	
	Annual Equiv.	60,028	64,230	66,156	68,141	70,185	72,291	74,460	76,693	78,994	81,364	83,805	86,319	88,909	
Recreation Program Coord	Hourly	28.86	30.88	31.81	32.76	33.74	34.76	35.80	36.87	37.98	39.12	40.29	41.50	42.75	
	Monthly Equiv.	5,002	5,352	5,513	5,678	5,849	6,024	6,205	6,391	6,583	6,780	6,984	7,193	7,409	
	Annual Equiv.	60,028	64,230	66,156	68,141	70,185	72,291	74,460	76,693	78,994	81,364	83,805	86,319	88,909	
Maintenance Coordinator Rec Program Coordinator	Hourly	28.86	30.88	31.81	32.76	33.74	34.76	35.80	36.87	37.98	39.12	40.29	41.50	42.75	
	Monthly Equiv.	5,002	5,352	5,513	5,678	5,849	6,024	6,205	6,391	6,583	6,780	6,984	7,193	7,409	
	Annual Equiv.	60,028	64,230	66,156	68,141	70,185	72,291	74,460	76,693	78,994	81,364	83,805	86,319	88,909	
Office Supervisor	Hourly	28.86	30.88	31.81	32.76	33.74	34.76	35.80	36.87	37.98	39.12	40.29	41.50	42.75	
	Monthly Equiv.	5,002	5,352	5,513	5,678	5,849	6,024	6,205	6,391	6,583	6,780	6,984	7,193	7,409	
	Annual Equiv.	60,028	64,230	66,156	68,141	70,185	72,291	74,460	76,693	78,994	81,364	83,805	86,319	88,909	

BAINBRIDGE ISLAND METROPOLITAN PARK RECREATION DISTRICT

2023 Salary Scale

BAINBRIDGE ISLAND METRO PARK AND RECREATION DISTRICT

POSITION	Hourly/Salary	2022		2023										
		A Step	A Step	B Step	C Step	D Step	E Step	F Step	G Step	H Step	I Step	J Step	K Step	L Step
Head Swim Coach	Monthly	5,002	5,352	5,513	5,678	5,848	6,024	6,205	6,391	6,582	6,780	6,983	7,193	7,409
	Annual	60,024	64,226	66,153	68,137	70,181	72,287	74,455	76,689	78,990	81,359	83,800	86,314	88,904
IT Manager <i>*scale change in 2023</i>	Monthly	5,753	6,637	6,837	7,042	7,253	7,470	7,695	7,925	8,163	8,408	8,660	8,920	9,188
	Annual	69,036	79,649	82,039	84,500	87,035	89,646	92,335	95,105	97,959	100,897	103,924	107,042	110,253
Facility Maint Manager	Monthly	5,753	6,156	6,340	6,531	6,727	6,928	7,136	7,350	7,571	7,798	8,032	8,273	8,521
	Annual	69,036	73,869	76,085	78,367	80,718	83,140	85,634	88,203	90,849	93,574	96,382	99,273	102,251
Natural Resource Manager	Monthly	5,753	6,156	6,340	6,531	6,727	6,928	7,136	7,350	7,571	7,798	8,032	8,273	8,521
	Annual	69,036	73,869	76,085	78,367	80,718	83,140	85,634	88,203	90,849	93,574	96,382	99,273	102,251
Parks Program Manager	Monthly	5,303	5,674	5,844	6,019	6,200	6,386	6,578	6,775	6,978	7,188	7,403	7,625	7,854
	Annual	63,633	68,087	70,130	72,234	74,401	76,633	78,932	81,300	83,739	86,251	88,838	91,504	94,249
Rec Prog Manager	Monthly	5,303	5,674	5,844	6,019	6,200	6,386	6,578	6,775	6,978	7,188	7,403	7,625	7,854
	Annual	63,633	68,087	70,130	72,234	74,401	76,633	78,932	81,300	83,739	86,251	88,838	91,504	94,249
Exec Services Manager	Monthly	5,303	5,674	5,844	6,020	6,200	6,386	6,578	6,775	6,979	7,188	7,404	7,626	7,854
	Annual	63,633	63,633	65,542	67,508	69,533	71,620	73,768	75,981	78,261	80,608	83,027	85,517	88,083
Program Administrator	Monthly	6,203	6,637	6,837	7,042	7,253	7,470	7,695	7,925	8,163	8,408	8,660	8,920	9,188
	Annual	74,439	79,649	82,039	84,500	87,035	89,646	92,335	95,105	97,959	100,897	103,924	107,042	110,253
Parks/Recreation Superintendent	Monthly	7,204	7,708	7,939	8,177	8,423	8,675	8,936	9,204	9,480	9,764	10,057	10,359	10,670
	Annual	86,445	92,496	95,271	98,129	101,073	104,105	107,228	110,445	113,758	117,171	120,686	124,307	128,036
Senior Planner	Monthly	7,204	7,708	7,939	8,177	8,423	8,675	8,936	9,204	9,480	9,764	10,057	10,359	10,670
	Annual	86,445	92,496	95,271	98,129	101,073	104,105	107,228	110,445	113,758	117,171	120,686	124,307	128,036
Division Director	Monthly	7,804	8,350	8,601	8,859	9,125	9,398	9,680	9,971	10,270	10,578	10,895	11,222	11,559
	Annual	93,649	100,204	103,210	106,306	109,496	112,780	116,164	119,649	123,238	126,935	130,743	134,666	138,706

BAINBRIDGE ISLAND METROPOLITAN PARK RECREATION DISTRICT

2023 Salary Scale

PART-TIME SALARY SCALE FOR 2023 - ALL HOURLY

POSITION	2022		2023										
	A step	A step	B Step	C Step	D Step	E Step	F Step	G Step	H Step	I Step	J Step	K Step	L Step
Student Conservation Corp and Trails Crew	\$ 15.59	\$ 16.68	17.18	17.70	18.23	18.77	19.34	19.92	20.52	21.13	21.77	22.42	23.09
Park Aide	\$ 15.59	\$ 16.69	17.19	17.70	18.23	18.78	19.34	19.92	20.52	21.14	21.77	22.43	23.10
Camp Counselor	\$ 15.59	\$ 16.69	17.19	17.70	18.23	18.78	19.34	19.92	20.52	21.14	21.77	22.43	23.10
Recreation Assistant	\$ 15.59	\$ 16.69	17.19	17.70	18.23	18.78	19.34	19.92	20.52	21.14	21.77	22.43	23.10
Front Desk Clerk	\$ 16.74	\$ 17.91	18.45	19.00	19.57	20.16	20.76	21.39	22.03	22.69	23.37	24.07	24.79
Senior Recreation Assistant	\$ 16.74	\$ 17.91	18.45	19.00	19.57	20.16	20.76	21.39	22.03	22.69	23.37	24.07	24.79
Lifeguard	\$ 17.32	\$ 18.53	19.08	19.66	20.25	20.85	21.48	22.12	22.79	23.47	24.17	24.90	25.65
Recreation Instructor	\$ 17.32	\$ 18.53	19.08	19.66	20.25	20.85	21.48	22.12	22.79	23.47	24.17	24.90	25.65
Aquatics Instructor	\$ 18.47	\$ 19.76	20.36	20.97	21.60	22.24	22.91	23.60	24.31	25.04	25.79	26.56	27.36
Recreation Program Leader	\$ 18.47	\$ 19.76	20.36	20.97	21.60	22.24	22.91	23.60	24.31	25.04	25.79	26.56	27.36
Senior Lifeguard	\$ 19.62	\$ 21.00	21.63	22.28	22.95	23.63	24.34	25.07	25.83	26.60	27.40	28.22	29.07
Camp Program Supervisor	\$ 19.62	\$ 21.00	21.63	22.28	22.95	23.63	24.34	25.07	25.83	26.60	27.40	28.22	29.07
Recreation Specialist	\$ 19.62	\$ 21.00	21.63	22.28	22.95	23.63	24.34	25.07	25.83	26.60	27.40	28.22	29.07
Teen Center Program Supervisor	\$ 19.62	\$ 21.00	21.63	22.28	22.95	23.63	24.34	25.07	25.83	26.60	27.40	28.22	29.07
Senior Student Conservation Corp	\$ 19.62	\$ 21.00	21.63	22.28	22.95	23.63	24.34	25.07	25.83	26.60	27.40	28.22	29.07
Office Assistant	\$ 20.78	\$ 22.23	22.90	23.59	24.30	25.02	25.78	26.55	27.34	28.17	29.01	29.88	30.78
Event Assistant	\$ 20.78	\$ 22.23	22.90	23.59	24.30	25.02	25.78	26.55	27.34	28.17	29.01	29.88	30.78
Recreation Program Coordinator	\$ 21.93	\$ 23.47	24.17	24.90	25.65	26.41	27.21	28.02	28.86	29.73	30.62	31.54	32.49
Assistant Swim Coach	\$ 21.93	\$ 23.47	24.17	24.90	25.65	26.41	27.21	28.02	28.86	29.73	30.62	31.54	32.49
Senior Recreation Instructor	\$ 21.93	\$ 23.47	24.17	24.90	25.65	26.41	27.21	28.02	28.86	29.73	30.62	31.54	32.49
Swim Coach - Assistant	\$ 21.93	\$ 23.47	24.17	24.90	25.65	26.41	27.21	28.02	28.86	29.73	30.62	31.54	32.49
Student Conservation/Trails Crew Coordinator	\$ 21.93	\$ 23.47	24.17	24.90	25.65	26.41	27.21	28.02	28.86	29.73	30.62	31.54	32.49
Office Specialist	\$ 23.09	\$ 24.70	25.45	26.21	26.99	27.80	28.64	29.50	30.38	31.29	32.23	33.20	34.20
Maintenance Tech	\$ 24.24	\$ 25.94	26.72	27.52	28.34	29.19	30.07	30.97	31.90	32.86	33.84	34.86	35.91
CDL Driver	\$ 28.28	\$ 30.26	31.17	32.11	33.07	34.06	35.08	36.14	37.22	38.34	39.49	40.67	41.89

Step Scale from A to L is 3%

Executive Director has authority to negotiate hourly pay rates for short term, highly specialized, part-time employees.

BAINBRIDGE ISLAND METROPOLITAN PARK RECREATION DISTRICT

2023 Salary Scale

REGULAR PART-TIME SALARY SCALE FOR 2023 - ALL HOURLY

POSITION	2022	2023											
	A Step	A Step	B Step	C Step	D Step	E Step	F Step	G Step	H Step	I Step	J Step	K Step	L Step
Office Assistant	20.78	22.23	22.90	23.59	24.30	25.02	25.78	26.55	27.34	28.17	29.01	29.88	30.78
Head Lifeguard	21.93	23.47	24.17	24.90	25.65	26.41	27.21	28.02	28.86	29.73	30.62	31.54	32.49
Office Specialist	23.09	24.70	25.45	26.21	26.99	27.80	28.64	29.50	30.38	31.29	32.23	33.20	34.20
Maintenance Tech	24.24	25.94	26.72	27.52	28.34	29.19	30.07	30.97	31.90	32.86	33.84	34.86	35.91
Rec. Program Specialist	25.40	27.17	27.99	28.83	29.69	30.59	31.50	32.45	33.42	34.42	35.46	36.52	37.62
Maintenance Coordinator	28.86	30.88	31.81	32.76	33.74	34.76	35.80	36.87	37.98	39.12	40.29	41.50	42.75

Step Scale from A to L is 3%

Executive Director has authority to negotiate hourly pay rates for short term, highly specialized, part-time employees.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

RESOLUTION 2022-18

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, AUTHORIZING AND DIRECTING THE COUNTY ASSESSOR TO LEVY REGULAR PROPERTY TAXES FOR COLLECTION IN 2023.

WHEREAS, pursuant to RCW 84.55.120, a properly noticed public hearing was held on November 17, 2022 to consider the revenue sources including the 2023 regular and excess property tax levies; and

WHEREAS, on August 3, 2021, Proposition No. 1 was approved by the voters of the District, limiting annual levy increases for the years 2023 to 2027 to the annual increase (measured from June to June) in the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) for the Seattle-Tacoma-Bellevue statistical area, as compiled by the U.S. Bureau of Labor Statistics; and

WHEREAS, the maximum allowable regular levy for collection in calendar year 2023 is calculated to be \$8,446,718, which is equal to the lesser of (i) the amount estimated to be produced at the District's maximum statutory rate (\$0.75/\$1,000); or (ii) the District's highest previous levy (\$7,713,898) multiplied by the voter-approved limit factor of 9.5% (the CPI-W index change from June 2021 to June 2022), plus new construction and other adjustments pursuant to RCW 84.55.010; and

WHEREAS, the Board of Commissioners has determined that it is in the best interests of the District that the levy amount for collection in 2023 shall be the amount set forth below and is within the applicable limitations set by the voters;

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the District ("Board") as follows:

Section 1. Regular Property Tax Levy. Based on the voter-approved limitation on annual levy increases, the Board has determined that the Regular Property Tax levy for collection in calendar year 2023 is fixed and established in the amount of \$8,545,858. This Regular Property Tax levy represents a dollar increase of \$732,820 and a percentage increase of 9.5% from the levy amount set for collection in the previous year, excluding the addition of new construction, improvements to property, any increase in the value of state assessed property, any annexations that have occurred, and administrative refunds made as shown below:

2023 Regular Levy	\$8,545,858.00
Less 2022 Regular Levy Amount	7,713,898.00
Less New Construction	80,059.00
Less Refunds	19,081.00
Total Increase	732,820.00
Percent Increase	9.5

The Chair of the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District be authorized to sign on behalf of the District, the Levy Certification hereto attached as Exhibit "A".

Section 2. Notice to Kitsap County. This resolution shall be certified to the proper County officials, as provided by law, and taxes herein levied shall be collected on behalf of the District at the time and in the manner provided by the laws of the State of Washington for the collection of taxes for metropolitan park and recreation districts.

Section 3. Severability; Necessary Corrections. Should any section, paragraph, sentence, clause or phrase of this resolution, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this resolution be preempted by State or Federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances. The Secretary of the Board is authorized to make necessary corrections to this resolution to correct any typographical, scrivener's or clerical errors; references to other local, state, or federal laws, codes, rules, or regulations; or section/subsection numbering and references.

Section 4. Effective Date. This resolution shall become effective immediately upon its adoption, as provided by law.

PASSED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this 17th day of November 2022 the undersigned commissioners being present.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

BY: _____
Kenneth R. DeWitt

BY: _____
Jay C. Kinney

BY: _____
Tom Goodlin

BY: _____
Dawn Janow

ATTEST: _____
John Thomas Swolgaard

Levy Certification

Exhibit A

Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In accordance with RCW 84.52.020, I, Kenneth R. DeWitt,
(Name)

Board Chair, for Bainbridge Island Metropolitan Park, do hereby certify to
(Title) & Recreation District
(District Name)

the Kitsap County legislative authority that the Board of Commissioners
(Name of County) (Commissioners, Council, Board, etc.)

of said district requests that the following levy amounts be collected in 2023 as provided in the district's
(Year of Collection)

budget, which was adopted following a public hearing held on 11/17/22:
(Date of Public Hearing)

Regular Levy: \$8,545,858
(State the **total** dollar amount to be levied)

Excess Levy: _____
(State the **total** dollar amount to be levied)

Refund Levy: \$19,081
(State the **total** dollar amount to be levied)

Signature: _____

Date: 11/17/22

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

RESOLUTION 2022-19

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, AUTHORIZING AND DIRECTING THE COUNTY ASSESSOR TO LEVY AND EXTEND UPON THE BOOKS OF KITSAP COUNTY THE SUM OF \$512,825 FOR COLLECTION IN 2023 FOR THE PURPOSE OF PAYING THE INTEREST AND PRINCIPAL PAYMENTS DUE ON JUNE 1, 2023, AND DECEMBER 1, 2023, ON GENERAL OBLIGATION BOND INDEBTEDNESS OF THE DISTRICT.

WHEREAS, many of the voter-approved general obligation bonds referenced in Resolution 2014-24 and adopted on November 25, 2014 have been paid off or were consolidated in the voter approved general obligation refunding bonds approved by Resolution 2009-14 and adopted on August 27, 2009; and

WHEREAS, the last bond refunded in accordance with Resolution 2009-14 adopted on August 27, 2009 was paid off at the end of 2018; and

WHEREAS, the current outstanding voter-approved indebtedness of the Bainbridge Island Metropolitan Park & Recreation District was assumed in accordance with Resolution 2015-12 adopted on June 18, 2015; and

WHEREAS, payments of interest and/or principal on the above referenced bond are made twice a year and are due and payable on June 1, 2023 and December 1, 2023,

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, that:

There shall be need of \$512,825 to pay the interest and principal on the above referenced bond that will become due and payable on the dates indicated above, and that the Board of Commissioners does hereby certify the need for an excess levy upon all taxable property within the Bainbridge Island Metropolitan Park & Recreation District to raise \$512,825, and does hereby authorize, direct and request the County Assessor to extend upon the books of Kitsap County the need for taxation to raise \$512,825 for the Bainbridge Island Metropolitan Park & Recreation District for collection in 2023 with such amount broken down as follows:

Administrative Fee	0.00
Principal	295,000.00
Interest	157,825.00
Reserve for Uncollected Taxes	<u>60,000.00</u>
Total Levy Amount	512,825.00

And that the Chair of the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District be authorized to sign on behalf of the District, the Levy Certification hereto attached as Exhibit "A",

PASSED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this 17th day of November, 2022.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

BY: _____
Kenneth R. DeWitt

BY: _____
Jay C. Kinney

BY: _____
Tom Goodlin

BY: _____
Dawn Janow

ATTEST: _____
John Thomas Swolgaard

Levy Certification

Exhibit A

Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In accordance with RCW 84.52.020, I, Kenneth R. DeWitt,
(Name)

Board Chair, for Bainbridge Island Metropolitan Park & Recreation District, do hereby certify to
(Title) (District Name)

the Kitsap County legislative authority that the Board of Commissioners
(Name of County) (Commissioners, Council, Board, etc.)

of said district requests that the following levy amounts be collected in 2023 as provided in the district's
(Year of Collection)

budget, which was adopted following a public hearing held on 11/17/22:
(Date of Public Hearing)

Regular Levy: _____
(State the **total** dollar amount to be levied)

Excess Levy: \$512,825
(State the **total** dollar amount to be levied)

Refund Levy: _____
(State the **total** dollar amount to be levied)

Signature: _____

Date: 11/17/22