

AGENDA

**Bainbridge Island Metropolitan Park & Recreation District
Regular Board Meeting 6:00 pm
Thursday – March 2, 2023**

Bainbridge Island Recreation Center
11700 Meadowmeer Circle NE
Bainbridge Is, WA 98110
206-842-5661

10. CALL TO ORDER

- 10.1 Roll Call
- 10.2 Adjustments to the Agenda
- 10.3 Conflict of Interest Disclosure
- 10.4 Mission Statement: The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District's parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.

20. PUBLIC COMMENTS — On topics not itemized elsewhere on the agenda. (Public comments regarding General Business agenda items will be taken during the agenda item.)

30. BOARD CONSENT

- 30.1 Minutes: Regular Board Meeting of February 16, 2023
- 30.2 Financial: Approval of vouchers and payroll.

40. GENERAL BUSINESS

- | | | | |
|-------------|--|---------|----------|
| 40.1 | Dog Park Plan Report
Action: Possible motion to approve. | Hamlin | (20 min) |
| 40.2 | First Look at Strawberry Hill Park Concept Plan
Action: Information only. | Hamlin | (20 min) |
| 40.3 | Strawberry Hill Park Artificial Turf Field Presentation
Action: Information only. | Hamlin | (20 min) |
| 40.4 | Proposed Plan to Renovate Ray Williamson Pool and Cease Planning for Larger Replacement Pool
Action: Possible motion to approve. | Kinney | (20 min) |
| 40.5 | 2022 Year End Budget Vs Actual
Action: Information only. | Swenson | (15 min) |

50. STAFF REPORT

60. UPCOMING MEETINGS

03/16/23	Regular Board Meeting	6 pm	Bainbridge Island Recreation Center
03/23/23	Board Retreat	5 pm	Bainbridge Island Recreation Center
04/06/23	Regular Board Meeting	6 pm	Bainbridge Island Recreation Center
04/20/23	Regular Board Meeting	6 pm	Bainbridge Island Recreation Center
05/04/23	Regular Board Meeting	6 pm	Bainbridge Island Recreation Center

70. BOARD MEMBER REMARKS

- 80. ADJOURNMENT
- 90. ADJOURN TO EXECUTIVE SESSION IF NEEDED
- 100. EXECUTIVE SESSION
- 110. RECONVENE TO REGULAR SESSION
- 120. ADJOURNMENT

Board Committees

Governance
 Capital Facilities
 Program
 Budget & Finance
 Personnel
 Ad Hoc Committee: Forest Management
 Ad Hoc Committee: Sakai Site Planning

2023 Board Representatives

Kinney/Swolgaard
 Kinney/Janow
 Janow/DeWitt
 Goodlin/Janow
 DeWitt/Kinney
 Swolgaard/DeWitt
 Goodlin/Swolgaard

Board Liaisons

Park District Committees:
 Trails Advisory Committee
 Dog Advisory Committee

Goodlin/DeWitt
 Kinney/Janow

Community/Public Agencies:
 Bainbridge Island Parks & Trails Foundation
 Intergovernmental Work Group (IGWG)
 Bainbridge Island School District
 City of Bainbridge Island

Goodlin/Janow
 Kinney/Swolgaard
 Goodlin/Kinney
 DeWitt/Janow

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
 REGULAR BOARD MEETING February 16, 2023
 BAINBRIDGE ISLAND RECREATION CENTER**

CALL TO ORDER: A quorum being present, the meeting was called to order at 6:00 pm by Chair Kinney.

BOARD MEMBERS PRESENT: Ken DeWitt, Tom Goodlin, Dawn Janow, Jay Kinney, Tom Swolgaard.

ADJUSTMENTS TO AGENDA: Remove General Business item 40.3 for the Park District/City of Bainbridge Island Emergency Hub Agreement.

MISSION STATEMENT: Chair Kinney read the Park District’s mission statement: The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District’s parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.

BOARD CONSENT

APPROVAL OF MINUTES:

Upon hearing there were no corrections to the minutes of the February 2, 2023 regular board meeting, Chair Kinney stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: Janow/Swolgaard: I have reviewed the following vouchers, warrants and electronic payments and move that they be approved for payment.

Batch Date	Fund Number & Name	Warrant Numbers	Total Batch Amt	Pre-Approved
02/03/23	001 General Fund 300 Capital Improvement Fund	24572	49,704.02	02/03/23
02/07/23	001 General Fund	24573-24674	44,301.86	02/07/23

GENERAL BUSINESS

MLK DAY OF SERVICE RECAP: Volunteer Program Manager Morgan Houk said staff has been working hard to rebuild volunteer programs post pandemic. This year’s MLK Day of Service at Blakely Harbor Park was one of the first large events staff has been able to host since the pandemic. Bainbridge Island Parks & Trails Foundation, Islandwood, and Sustainable Bainbridge partnered with the Park District for this event. Over 175 volunteers showed up to the event, almost half of which were under 18 years old. Volunteers spread 15 yards of wood chips, planted 125 wildflowers, removed more than 25 yards of invasive species, collected four large bags of trash, and dozens of kids completed native plant scavenger hunts.

INTEGRATED PEST MANAGEMENT 2023 APPLICATION PROPOSAL: Natural Resources Manager Lydia Roush said a variety of different strategies are used to control invasive species including cultural, mechanical, biological, and chemical. The treatment depends on how bad the invasive infestation is, what kind of species it is, and how aggressive it is. In 2022 0.006% of Park District land was treated chemically to control invasive species and broadleaf vegetation in 11 parks. Plants are spot treated individually. In 2023, because Kitsap County’s noxious weed coordinator position is still vacant, staff will again have to shoulder the burden of controlling invasive species in parks. **MSC: Janow/DeWitt: Approve applying herbicide treatments for noxious weeds on Park District property at known locations and newly discovered locations and follow up treatment as necessary through the spring and fall 2023 application seasons.** Commissioner DeWitt said when the integrated pest management policy was established it was required that staff come to the board to make a report at least once a year and to ask the board for permission to use certain herbicides. Commissioner Janow thanked staff for working to keep invasive species under control in parks. Commissioner Swolgaard noted that using herbicides is a last resort.

STEMPER REPORT ON RAY WILLIAMSON POOL: Park Services Superintendent David Harry introduced President and Managing Member Melody Leung of Stemper Architecture Collaborative. Melody Leung said that Stemper has experience with pool buildings built in the 1970's and the team has worked together for 15-20 years. Melody Leung and her team performed an extensive assessment of systems and created a list of the existing critical conditions for the Ray Williamson pool. The team reviewed the critical architectural, mechanical, plumbing, fire protection, electrical, and structural items found during the assessment. Melody Leung reviewed the risk assessment which is a summation of the critical scope items the team presented and includes the lead time for materials, installation time, life cycle duration, disruption impact on pool, preliminary cost, and a short discussion of the risks and recommendations. She understands there are other discussions happening regarding the Ray Williamson pool, but in the meantime the pool must continue to operate with minimized shutdowns to limit loss of revenue. The next thing to do is determine the primary scope of critical items with preliminary costs of about 2.7 million dollars.

Commissioner Kinney asked if Stemper worked on the pools in Seattle that were in similar shape that have been repaired. Melody Leung said yes, and some were in worse condition than Ray Williamson. Commissioner Kinney asked how long the pool will have to be shut down to address all the critical repairs. Melody Leung said that some of the items will require a shut down and some will not, they would work strategically with staff for minimal impact on programming. A similar pool in Seattle was shut down for 9-12 months, but for that project they were able to divert programming to other pools. Ray Williamson would have to be shut down for an unknown number of months. Commissioner Goodlin said that the report says a seismic review and retrofit is recommended if the building is to be used for more than ten years. A member of the Stemper team said that depending on how long the Park District is planning to keep the building, a seismic evaluation may be recommended as the chance of a more significant seismic event occurring increases with time. Commissioner Janow said that she is concerned about staff and other people who will be performing the work. Melody Leung said there are no immediate life safety issues.

RAY WILLIAMSON POOL STAFF RECOMMENDATIONS REGARDING STEMPER REPORT: Park Services Superintendent David Harry said staff would like the board to consider the information presented and approve moving forward with the next steps of the project including cost estimating, construction drawings, and extending the contract with Stemper Architecture Collaborative to work on the next phase of this project. He said shutdown periods may be able to be broken down into shorter periods of time but that will extend the length of the process. Executive Director Terry Lande asked if the next step would be to provide a sequential list of the critical items. David Harry said yes, and though it will be a complex thing to figure out, he has confidence in the Stemper team which has a lot of experience with similar projects. Park Services Division Director Dan Hamlin said 1.1 million dollars has already been budgeted in the next three years for Ray Williamson renovations.

Commissioner Goodlin said his concern is that this is a different situation than what was previously budgeted for. He thinks that kind of expenditure, to revive the pool, also needs to be compared to the cost for a replacement pool. He said it is a shame to put money into something that is not serving the community all that well, as it is undersized. If there is anything of immediate concern or that is dangerous that should be taken care of. Commissioner Kinney said that the critical items need to be dealt with. Commissioner DeWitt said that the board needs to know what items need to be taken care of first and a decision needs to be made quickly. Commissioner Janow said the repair of this pool is important and money is already allocated for it. Commissioner DeWitt said he thinks the board should move forward with Stemper to get the critical items prioritized and an estimate of costs. Commissioner Goodlin said he would like to see those items that would have to be addressed even if the board were to move forward with a replacement pool. Commissioner Swolgaard said that if the pool was to be replaced there would still be a commitment to keep the Ray Williamson pool operational during construction. A new pool would not be able to be built without passing a bond measure. Commissioner DeWitt noted that it took five tries

to get a bond passed for the Don Nakata pool. The board agreed that staff should move forward working with Stemper on the project.

Quynh-Anh Nguyen said that it is critical to have a pool for swimming as an activity for older people to stay healthy.

Nick Schnee said that it is necessary to have a good aquatic center in the community, he encouraged the board to think long term about at what point it is more cost effective to build a new facility.

Barney Voegtlen said a new pool is needed and he asked the board to think about the costs of maintaining Ray Williamson versus building a new pool and said that the aquatic community can raise the money for a new pool.

Commissioner Kinney said a new pool is not the discussion for tonight, but it can be put on a future agenda.

STAFF REPORT:

Park Services Division: Park Services Division Director Dan Hamlin said that staff had their monthly meeting with the City of Bainbridge Island planning department regarding permitting. Discussions have been initiated regarding creating a park zone in COBI planning. In the bike park preapplication meeting staff learned that COBI would consider the bike trails to be pervious surfaces. The Strawberry Hill Park turf field consultation went well. Schel Chelb Park permits have been received. A new trails technician, Brandan Davidson, has been hired. Senior Planner Perry Barrett's retirement party will be March 17. Senior Planner Perry Barrett said all the paperwork has been submitted to COBI for a bench at Pritchard Park. He is responding to questions from COBI regarding Williams-Olson Park permitting.

Recreation Division: Recreation Superintendent Bryan Garoutte said the basketball hoop that was broken in the gym at Bainbridge Island Recreation Center has been fixed. Ten additional spots for BIRC tennis memberships will be open soon. There have been some issues with parking at BIRC during peak hours, staff is working to address the issues. There is a new tot tennis class at BIRC. A new mountain bike coordinator has been hired. February's middle school dance had about 150 participants which is record attendance. A new pottery instructor has been hired. All-Day Explorer Camp is full for mid-winter break next week.

BOARD MEMBER REMARKS:

- Commissioner Swolgaard asked if there are any updates on the Comcast property condemnation process. Executive Director Terry Lande said there are no updates.
- Commissioner Swolgaard asked when the next comprehensive plan update will be done. Staff responded 2026.
- Commissioner Swolgaard said that Blakely Harbor Park looks phenomenal.
- Commissioner DeWitt asked what the plan is for having goats at Blakely Harbor Park to help control invasive species this year. Park Services Division Director Dan Hamlin said staff is working on coordinating that.
- Commissioner DeWitt reminded the board that it is F-1 filing season for elected officials.
- Commissioner DeWitt wished Executive Director Terry Lande a happy belated birthday.
- Commissioner Goodlin said he attended a Bainbridge Island Parks & Trails Foundation meeting.
- Commissioner Goodlin said he attended a Trails Advisory Committee meeting.
- Commissioner Goodlin said that he and Commissioner Kinney met with Bainbridge Island School District Board President Mark Emerson about the Aquatic Center lease envelope. Mark Emerson did not see any problem with a similar size pool to Ray Williamson being built in the north parking lot of the Aquatic Center. Executive Director Terry Lande said the challenge is that if a new pool was built in the north parking lot, the Aquatic Center would be

down a parking lot as the School District would turn the Ray Williamson pool area into a parking lot for the high school. Commissioner Goodlin said that would be a challenge.

- Commissioner Janow said she attended the Dog Advisory Committee meeting, and that Volunteer Program Manager Morgan Houk does a great job leading that committee.
- Commissioner Janow asked about the status of the playground project at the Fort Ward Parade Grounds. Park Services Division Director Dan Hamlin said staff is working on an agreement with the Bainbridge Island Parks & Trails Foundation to move forward with that project.
- Commissioner Kinney proposed using the upcoming board retreat to discuss capital improvement project planning and the board agreed.
- Commissioner Goodlin asked staff for a report on Aquatic Center usage.

MEETING ADJOURNED at 8:01 pm.

Helen M. Stone
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: _____
Jay C. Kinney

BY: _____
John Thomas Swolgaard

BY: _____
Dawn Janow

BY: _____
Kenneth R. DeWitt

ATTEST: _____
Tom Goodlin