

AGENDA

**Bainbridge Island Metropolitan Park & Recreation District
Regular Board Meeting 6:00 pm
Thursday – April 20, 2023**

Bainbridge Island Recreation Center
11700 Meadowmeer Circle NE
Bainbridge Is, WA 98110
206-842-5661

10. CALL TO ORDER

- 10.1** Roll Call
- 10.2** Adjustments to the Agenda
- 10.3** Conflict of Interest Disclosure
- 10.4** Mission Statement: The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District's parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.

20. PUBLIC COMMENTS — On topics not itemized elsewhere on the agenda. (Public comments regarding General Business agenda items will be taken during the agenda item.)

30. BOARD CONSENT

- 30.1** Minutes: Regular Board Meeting of April 6, 2023
- 30.2** Financial: Approval of vouchers and payroll.

40. GENERAL BUSINESS

- 40.1** Skatepark Plan Update Slingerland (20 min)
Action: Motion to approve.

50. STAFF REPORT

60. UPCOMING MEETINGS

| | | | |
|----------|-----------------------|------|-------------------------------------|
| 05/04/23 | Regular Board Meeting | 6 pm | Bainbridge Island Recreation Center |
| 05/18/23 | Regular Board Meeting | 6 pm | Bainbridge Island Recreation Center |
| 06/01/23 | Regular Board Meeting | 6 pm | Bainbridge Island Recreation Center |
| 06/15/23 | Regular Board Meeting | 6 pm | Bainbridge Island Recreation Center |
| 07/06/23 | Regular Board Meeting | 6 pm | Bainbridge Island Recreation Center |

70. BOARD MEMBER REMARKS

80. ADJOURNMENT

90. ADJOURN TO EXECUTIVE SESSION IF NEEDED

100. EXECUTIVE SESSION

110. RECONVENE TO REGULAR SESSION

120. ADJOURNMENT

Board Committees

Governance
Capital Facilities
Program
Budget & Finance
Personnel
Ad Hoc Committee: Forest Management
Ad Hoc Committee: Sakai Site Planning

2023 Board Representatives

Kinney/Swolgaard
Kinney/Janow
Janow/DeWitt
Goodlin/Janow
DeWitt/Kinney
Swolgaard/DeWitt
Goodlin/Swolgaard

Board Liaisons

Park District Committees:
Trails Advisory Committee
Dog Advisory Committee

Goodlin/DeWitt
Kinney/Janow

Community/Public Agencies:
Bainbridge Island Parks & Trails Foundation
Intergovernmental Work Group (IGWG)
Bainbridge Island School District
City of Bainbridge Island

Goodlin/Janow
Kinney/Swolgaard
Goodlin/Kinney
DeWitt/Janow

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING April 6, 2023
BAINBRIDGE ISLAND RECREATION CENTER**

CALL TO ORDER: A quorum being present, the meeting was called to order at 6:00 pm by Vice-Chair Swolgaard.

BOARD MEMBERS PRESENT: Ken DeWitt, Tom Goodlin, Dawn Janow, Tom Swolgaard.

MISSION STATEMENT: Vice-Chair Swolgaard read the Park District’s mission statement: The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District’s parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

Adam Hunt said that the Sakai Park planning process needs to be prioritized and that adequate indoor recreation facilities are needed.

Penelope Hunt said she signed her name to support the Sakai Park action petition and read it aloud.

Commissioner Goodlin said he would be interested in conversation to further the planning for Sakai Park.

BOARD CONSENT

APPROVAL OF MINUTES:

Upon hearing there were no corrections to the minutes of the March 16, 2023 regular board meeting, Vice-Chair Swolgaard stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: Janow/DeWitt: I have reviewed the following vouchers, warrants and electronic payments and move that they be approved for payment.

| Batch Date | Fund Number & Name | Warrant Numbers | Total Batch Amt | Pre-Approved |
|------------|--|-----------------|-----------------|--------------|
| 03/22/23 | 001 General Fund | 25164-25169 | 16,508.96 | 03/22/23 |
| 03/27/23 | 001 General Fund 300 Capital Improvement Fund | 25170-25227 | 218,145.58 | 03/27/23 |
| 03/30/23 | 001 General Fund | 25228 | 7,684.00 | 03/30/23 |
| | 001 General Fund (March Payroll) | EFT & 3093-3106 | 629,836.94 | |

GENERAL BUSINESS

INTRODUCTION OF SENIOR PLANNER MATT KEOUGH: Park Services Division Director Dan Hamlin introduced Senior Planner Matthew Keough. Matthew Keough said it is a privilege to be in this position and he is thrilled to join the Park District.

SECOND LOOK AT STRAWBERRY HILL PARK CONCEPT PLAN: Park Services Division Director Dan Hamlin said that after presenting the board with a draft concept plan for Strawberry Hill Park on 3/2/23, concerns were brought up regarding parking and adding a perimeter trail. Staff have been working with the consultant Asakura Robinson on solutions. In the last presentation, removal of the old office building and other storage buildings for consolidation of storage on the Comcast property was exhibited. Reorientation of field 3 and installing an artificial turf field was also presented. The full report will assess utility needs, future utility needs, and parking. A phased parking approach was shared, as specific uses expand parking can be added as needed. Peak use needs for a full build out would require 226 parking spots, there are 206 parking

spots in the current plan, and there are currently 135 parking spots. Future options for parking include pervious parking areas, seasonal temporary parking, or perhaps entering into an arrangement with the Filipino American Community Hall. A perimeter loop trail has been added to most of the park, excluding the area around the bike park due to constraints. Commissioner Goodlin expressed concern about the design of numerous small parking lots breaking up park space. Dan Hamlin said at this point the parking lots depicted just represent the number of spaces that will be needed, and that staff have the same concern. Executive Director Terry Lande said staff are looking at Sakai Park as an alternative to Strawberry Hill Park for two tennis courts and the topic may be on a future board meeting agenda. Commissioner Goodlin said that he would encourage that thought. Commissioner DeWitt said the easement on the western part of Strawberry Hill Park does not look accurate. Dan Hamlin said it will be corrected. Commissioner Janow asked if there will be a timeline for the order in which development will happen at Strawberry Hill Park. Dan Hamlin said fundraising will play a role in determining the order in which projects are developed. The dog park expansion will happen first as there is funding in place.

TEMPORARY CONSTRUCTION EASEMENT AGREEMENT WITH CITY OF BAINBRIDGE ISLAND AT SAKAI PARK: Park Services Division Director Dan Hamlin said that the City of Bainbridge Island is working with a lot of property owners on this project. In the offer letter the project description is not accurate because the project scope was expanded, however, to update it COBI would have to update it with all the people who have already signed it. Instead, COBI has submitted a statement clarifying the project description. The description in the easement is accurate. The project is for COBI to do road improvements including curbs and gutters, sidewalk accessibility improvements, planting strips, and separated bike lanes. There will be \$20,300 in compensation from COBI for the temporary construction easement. The project is scheduled to begin in August and run into 2024. Starting at the south end of Sakai Park along Madison Avenue and going north 523 feet an area 10-17 feet wide will be cleared and grubbed other than trees that are over eight inches in diameter. COBI will replant the area when they are done from a list of plants acceptable to the Park District. Commissioner Swolgaard asked why COBI needs to encroach on Sakai Park and said that COBI does not do this anywhere else. Dan Hamlin replied that the temporary construction easement grants access to the construction site. Commissioner Janow asked if there would be any changes to the entrance to Sakai Park. Dan Hamlin said that in preparation for future needs at Sakai Park the realignment of the park entrance will also be done by COBI at their expense other than moving the power poles which the Park District will pay for. There is a discussion underway regarding COBI running sewer lines to the edge of Sakai Park. **MSC: DeWitt/Janow: Approve the temporary construction easement agreement with the City of Bainbridge Island at Sakai Park and authorize the executive director to sign. Commissioner Swolgaard opposed the motion.** Commissioner Janow said she thinks the agreement is great as it covers a lot of bases for the Park District and creates more accessible multimodal transportation for the community and to this park which is eventually going to connect to the Sound to Olympics trail. Commissioner Swolgaard said he has some concerns and that he does not like signing off on a document that he thinks has holes in it such as the incorrect project description and said the exhibits are fuzzy making them hard to read. He said that there is also a difference in value of the properties compared to in the valuation and Sakai Park in his opinion. Dan Hamlin said that COBI has done a tremendous amount of work and that COBI will pay the Park District and realign the entrance to Sakai Park as compensation. Commissioner Swolgaard said in his view things need to be done properly. Commissioner Goodlin asked if Park District Attorney Hayes Gori offered an opinion on this. Dan Hamlin said that Hayes Gori had some similar concerns as Commissioner Swolgaard but said that it is okay to move forward as is. Commissioner Swolgaard said the compensation amount is extremely low. Commissioner DeWitt said the realignment of the entrance alone is worth a lot more than \$20,000.

It was noted that a motion made at the 3/16/23 board meeting did not authorize the executive director to sign the interlocal agreement with the City of Bainbridge Island regarding disaster support. **MSC: Janow/DeWitt: Authorize the executive director to approve and sign the interlocal agreement between the City of Bainbridge Island and the Park District for**

disaster response support with the provision that item 3C is looked at by Park District Attorney Hayes Gori, Executive Director Terry Lande, and Commissioner Kinney.

RESOLUTION 2023-04: AMENDED 2023 CAPITAL IMPROVEMENT FUND BUDGET: Park Services Division Director Dan Hamlin said only fiscal year 2023 is being changed in the amended 2023 Capital Improvement Fund budget. Some projects had to be carried forward from 2022 to 2023. Dan Hamlin said the artificial turf field at Strawberry Hill Park is now estimated to cost 3.5 million dollars. Executive Director Terry Lande said he would like to bring this topic back as an agenda item before spending any more money on it. The Bainbridge Island School District is now working towards installing an artificial turf field at Woodward Middle School this summer. They are also looking at turfing and lighting the baseball, softball, and soccer fields at Bainbridge High School this fall. If the School District moves forward with these projects, there is no immediate need to install an artificial turf field at Strawberry Hill Park and therefore it is prudent to not spend any more money on design work currently. Commissioner DeWitt said the storm water management for Strawberry Hill Park has not been designated in the plan yet. Terry Lande said if tennis courts are built at Sakai Park and an artificial turf field is not installed at Strawberry Hill Park it will reduce the need for parking and storm water management. Commissioner Goodlin said it would make sense to pause the planning for the artificial turf field at Strawberry Hill Park. Terry Lande said the Ray Williamson pool work in 2023 will be mainly permitting and bidding out work to be done in 2024. How pool closures will be stacked still needs to be decided. Commissioner Goodlin asked when the prioritization list for the Ray Williamson pool project will be brought before the board again. Terry Lande said staff are working with Stemper Architecture Collaborative to refine the plan before it is presented to the board. **MSC: Janow/DeWitt: Motion to pass resolution 2023-04 to adopt the amended Capital Improvement Fund budget for fiscal year 2023.**

STAFF REPORT

Recreation Division: Recreation Superintendent Bryan Garoutte said Aquatic Program Manager Marjorie LeMaster completed American Red Cross Water Safety Instructor Training. The Teen Center flashlight egg hunt is tomorrow night. The parent/child dance is next weekend. Spring soccer begins next week with 105 kids in the Saturday program and 350 kids in the weekday evening programs. Applications for summer jobs are being received. The summer recreation catalog is now available online.

Park Services Division: Park Services Division Director Dan Hamlin said the City of Bainbridge Island has shared the survey results for the two options for the Sound to Olympics trail through Sakai Park. Volunteer Program Manager Morgan Houk is facilitating 17 work parties in April. An accessible parking area and path is being built by the artificial turf fields at Battle Point Park for the area adjacent to the observatory where outdoor events are held. Senior Planner Matthew Keough said he will be working toward a park code classification with the City of Bainbridge Island to work hand in hand with land use expectations and get some understandings and development standards in place so that projects can move forward more efficiently. The Environmental Protection Agency has an expedited schedule for work at the Wycoff site adjacent to Pritchard Park over the next ten years. Work continues on the permitting for Williams-Olson Park.

Executive Director Terry Lande said that the development surrounding the Madison Tot Lot is requesting a five foot no build easement in exchange for walking and driving access to the tot lot, paving of the two designated park parking spots, a picnic table, and a park bench. Commissioner Goodlin asked if there are any plans for the park. Terry Lande said there is no ongoing conversation about the park.

BOARD MEMBER REMARKS:

- Commissioner DeWitt said Ty France, who plays for the Seattle Mariners, was at Rotary Park.

- Commissioner Janow said that she attended a meeting regarding the 2020-2021 audit and said the Park District got the highest marks possible.
- Commissioner Janow said she and Commissioner Goodlin attended the recent Bainbridge Island Parks & Trails Foundation meeting.
- Commissioner Goodlin said that it is important to have materials in the board packet for any agenda items that action will be taken on.
- Commissioner Goodlin asked about the request for amplification for people who are hard of hearing at the board meetings. Executive Director Terry Lande said it has been taken care of.
- Commissioner Swolgaard said he was in Mesa, Arizona with his family and was surprised to discover privately owned indoor skateparks that were built in old Kmart stores.

MEETING ADJOURNED at 7:56 pm.

Helen M. Stone
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

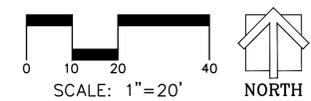
BY: _____
Jay C. Kinney

BY: _____
John Thomas Swolgaard

BY: _____
Dawn Janow

BY: _____
Kenneth R. DeWitt

ATTEST: _____
Tom Goodlin



SITE PLAN
SCALE: 1" = 20'

PROJECT: STRAWBERRY HILL SKATEPARK
LOCATION: BAINBRIDGE ISLAND, WA

SHEET:
SP1.3
DATE: 01.23.23
DRAWN BY: BAJ
CHECKED BY: MBF

GROUNDLINE
CONCRETE SKATEPARK DESIGN & CONSTRUCTION
4619 14th Ave SW
Seattle WA 98106
P. 206.932.6414 F. 206.932.6840
www.groundline.com



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