AGENDA

Bainbridge Island Metropolitan Park & Recreation District
Regular Board Meeting 6:00 pm
Thursday – December 4, 2025

Strawberry Hill Center
7666 High School Road NE
Bainbridge Is, WA 98110
206-842-0501

Remote access options for board meetings available at www.biparks.org.

10. CALL TO ORDER

10.1 Roll Call
10.2 Adjustments to the Agenda
10.3 Conflict of Interest Disclosure
10.4 Mission Statement: The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District's parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.

20. PUBLIC COMMENTS

30. BOARD CONSENT

30.1 Minutes: Regular Board Meeting of November 20, 2025
30.2 Financial: Approval of vouchers and payroll.

40. GENERAL BUSINESS

40.1	Comprehensive Plan Update: Trails Vision Plan **Action:** Information only.	Roush	(15 min)
40.2	Resolution 2025-24: Data Backup and Recovery Policy **Action:** Motion to adopt.	Swenson	(5 min)
40.3	Resolution 2025-25: Financial and Revenue Policy **Action:** Motion to adopt.	Swenson	(5 min)
40.4	Amended 2025 General Fund Budget **Action:** Information only.	Swenson	(10 min)
40.5	Amended 2025 Capital Improvement Fund Budget **Action:** Information only.	Miller	(10 min)
40.6	Amended 2025 Land Acquisition Fund Budget **Action:** Information only.	Swenson	(10 min)
40.7	Board Meeting Calendar for February 2026 through January 2027 **Action:** Information only.	Hamlin	(5 min)

50. STAFF REPORT

60. UPCOMING MEETINGS

12/18/25	Regular Board Meeting	6:00 pm	Strawberry Hill Center
1/08/26	Regular Board Meeting	6:00 pm	Strawberry Hill Center

70. BOARD MEMBER REMARKS

80. ADJOURNMENT

90. ADJOURN TO EXECUTIVE SESSION IF NEEDED

100. EXECUTIVE SESSION

110. RECONVENE TO REGULAR SESSION

120. ADJOURNMENT

Board Committees	**2025 Board Representatives**
Governance	Goodlin/Janow
Capital Facilities	
Program	
Budget & Finance	Kinney/DeWitt
Personnel	Goodlin/Swolgaard
Ad Hoc Committee: Comprehensive Plan	Janow/Kinney
Board Liaisons	
Park District Committees:	
Trails Advisory Committee	DeWitt/Swolgaard
Community/Public Agencies:	
Bainbridge Island Parks & Trails Foundation	Kinney/Swolgaard
Bainbridge Island School District	
City of Bainbridge Island	

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING November 20, 2025
STRAWBERRY HILL CENTER

CALL TO ORDER: A quorum being present, the meeting was called to order at 6:00 pm by Vice-Chair Janow.

BOARD MEMBERS PRESENT: Ken DeWitt, Dawn Janow, Jay Kinney, Tom Swolgaard.

ADJUSTMENTS TO AGENDA: Add item 40.12 to General Business for approval of the executive director's salary and an executive session for real estate.

CONFLICT OF INTEREST DISCLOSURE: None

MISSION STATEMENT: Vice-Chair Janow read the District's mission statement: The mission of the Bainbridge Island Metropolitan Park & Recreation District is to build a healthy community through effective, sustainable stewardship of the District's parks and open space, and through the development and delivery of innovative cultural and recreation opportunities.

BOARD CONSENT

APPROVAL OF MINUTES:

Upon hearing there were no corrections to the minutes of the November 6, 2025 regular board meeting, Vice-Chair Janow stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: Kinney/Swolgaard: I have reviewed the following vouchers, warrants, and electronic payments and move that they be approved for payment.

Batch Date	Fund Number and Name	Warrant Numbers	Total Batch Amount
11/5/2025	001 General Fund	31023-31045	$9,902.56
11/7/2025	001 General Fund 300 Capital Improvement Fund	31046-31078	$78,620.38
11/13/2025	001 General Fund 300 Capital Improvement Fund	31079-31092	$47,221.58
11/18/2025*	001 General Fund 300 Capital Improvement Fund	31093-31122*	$204,425.68
Preapproval for WhiteWater West Industries *(*included in the 11/18/2025 batch but holding check until preapproval)*		31121*	$151,621.48

GENERAL BUSINESS

PRELIMINARY COMPREHENSIVE PLAN DRAFT PRESENTATION: Senior Planner Matthew Keough introduced two consultants working on the Comprehensive Plan update with Framework, Urban Designer Hope Freije and Public Engagement Lead Sarah Lukins. Hope Freije said a lot of the demand and needs analysis has been done and today there will be conversation about the inventory. By looking at what assets are in the system and what was heard from public engagement the board can determine a level of service for the District. A well-designed level of service tells you what your priorities are moving forward and influences funding strategies and capital projects. Increasing or even maintaining a level of service will mean needing to secure the necessary funding. She asked the board to reflect on if the assessment presented accurately reflects what the community has and needs, as well as whether there is a desire to increase level of service and if so for what specific components.

DRAFT

Sarah Lukins talked about the work being done to update the island's park system inventory to reflect how the District and District partners have changed since the last update. The inventory is broken into five categories: natural areas, recreational shoreline, developed park land, indoor facilities, and trails. There is more work to be done to identify both ownership and management of the various assets to get a better understanding of the big picture. Hope Freije noted that in addition to physical assets there are a tremendous number of recreation programs provided by the District in multiple programming areas.

The public engagement process included stakeholder meetings, an open house, in person events, and both a statistically valid and an open survey. The priorities identified through the public engagement process are: 1) maintenance of existing land, programs, and facilities, 2) increasing trail connections, 3) stewarding existing natural areas, and 4) increasing access to recreational shoreline. Adding amenities and expanding trails were identified as the top ways to encourage park use.

Level of service measures what the park system provides and how that might change in the future. It should reflect what matters to residents, realistic goals, be easy to use and understand, and reflect the assets of both the District and District partners. The level of service is measured by looking at quantity, quality, and access. Quantity was measured by benchmarking against peer communities with a similar population size, median income, population density, and median age. The District outperformed all the communities in metrics per 1,000 residents in all categories. Quantity received a 5 out of 5 level of service score in all categories, however recreational shoreline was omitted because it does not apply to most of the peer communities. Determining quality used a scoring rubric which was completed by staff to assign a score from 1 to 5 to all District owned assets with 1 indicating not in use, 3 meaning that it is meeting expectations, and 5 indicating above and beyond. Most categories scored at around a 3 in level of service for quality with developed park land coming in highest at 3.07 and natural areas coming in lowest at 2.47. The assessment reflects that parks are more or less meeting their intended use, but there is room to improve. For context Hope Freije noted that the Recreation and Conservation Office would give the District an A for this level of quality. Determining access scores utilized a buffer analysis. The buffer captures the population within half a mile of access points to assets in all five categories to assess distribution on the island. The buffer scores reflect the percentage of people within half a mile of the access points, which is 86% for natural areas, 48% for recreational shoreline, 74% for developed park land, 53% for indoor facilities, and 87% for trails. The level of service score for access came in at a 5 for natural areas, developed park land, and trails and a 4 for recreational shoreline and indoor facilities.

Next steps are to incorporate feedback from partners, finalize the data in the inventory for District and partner properties, outline funding strategies, finalize the goals and objectives, and outline implementation actions. Hope Freije asked the board if the proposed level of service measurements for quantity, quality, and access provide the right framework to help the board identify priority actions. The board members generally agreed with the system developed for measuring level of service through quantity, quality, and access. The board agreed to direct that the goal should be to maintain a 2.5 aggregate level of service score as a baseline.

MEETING ADJOURNED to a five-minute recess at 7:12 pm with announced time to reconvene at 7:17 pm. **MEETING RECONVENED** at 7:17 pm.

DRAFT DATA BACKUP AND RECOVERY POLICY: Assistant Executive Director Amy Swenson said the data backup and recovery policy is a new policy for the District and there was some discussion.

DRAFT FINANCIAL AND REVENUE POLICY: Assistant Executive Director Amy Swenson said this is an update to the current financial and revenue policy. The minimum for the General Fund balance was updated to three months of operational expenses. The section regarding allocation to the executive director's discretionary reserve, which is used for emergency or unexpected expenses, was updated to be reviewed and decided annually.

RESOLUTION 2025-16: 2026 GENERAL FUND BUDGET: MSC: DeWitt/Swolgaard: Move to adopt Resolution 2025-16 adopting the General Fund budget for 2026.

RESOLUTION 2025-17: 2026 CAPITAL IMPROVEMENT FUND BUDGET: Procurement Administrator Michelle Miller noted that the additional funding for the replacement of the artificial turf fields at Battle Point Park will come from the Turf Field Replacement Fund and other funding not the General Fund. The plan is to bridge the gap between the cost of the rubber fill and the preferred cork fill for the fields with the Turf Field Replacement Fund transfer and fundraising from the user groups. **MSC: Kinney/DeWitt: Move that we approve Resolution 2025-17 adopting a Capital Improvement Fund budget for 2026.**

RESOLUTION 2025-18: 2026 LAND ACQUISITION FUND BUDGET: MSC: DeWitt/Swolgaard: Move that we adopt Resolution 2025-18 the Land Acquisition Fund budget for 2026.

RESOLUTION 2025-19: 2026 TURF FIELD REPLACEMENT FUND BUDGET: MSC: Kinney/DeWitt: Move that we adopt Resolution 2025-19 adopting a Turf Field Replacement Fund budget for 2026.

RESOLUTION 2025-20: 2026 BOND REDEMPTION FUND BUDGET: Assistant Executive Director Amy Swenson noted that 2026 is the first year the District will make the principal payment for the Bainbridge Island Recreation Center. **MSC: Kinney/Swolgaard: Move that we adopt Resolution 2025-20 adopting a Bond Redemption Fund budget for 2026.**

RESOLUTION 2025-21: 2026 SALARY SCALE: Assistant Executive Director Amy Swenson said the salary scale reflects a 3% cost-of-living adjustment and the document formatting has been adjusted. **MSC: DeWitt/Swolgaard: Move that we adopt Resolution 2025-21 authorizing the salary schedule for personnel of the Bainbridge Island Metropolitan Park & Recreation District for 2026.**

RESOLUTION 2025-22: 2026 REGULAR PROPERTY TAX LEVY ASSESSMENT: Assistant Executive Director Amy Swenson said this resolution allows the county to collect taxes for the District. **MSC: DeWitt/Swolgaard: Move to approve Resolution 2025-22 authorizing and directing the county assessor to levy regular property taxes for collection in 2026.**

RESOLUTION 2025-23: 2026 BOND LEVY TAX ASSESSMENT: MSC: Kinney/Swolgaard: Move to adopt Resolution 2025-23 authorizing and directing the county assessor to levy and extend upon the books of Kitsap County the sum of $455,075 for collection in 2026 for the purpose of paying the interest and principal payments due on June 1, 2026 and on December 1, 2026 for the general obligation bond indebtedness of the District.

EXECUTIVE DIRECTOR SALARY: Commissioner Swolgaard said at the last board meeting a motion was passed that mistakenly stated that Executive Director Dan Hamlin's 3% salary increase for 2026 was a cost-of-living adjustment. However, the executive director receives the COLA per his contract, and the motion should have referenced a 3% merit increase. **MSC: Swolgaard/Kinney: Approve the executive director salary increase for 2026 for 3%, which is consistent with staff merit increases.**

STAFF REPORT

Recreation Division: Recreation Division Director Madison Collins said winter programs will be available to view in the online registration software on Monday and the first ever digital-only recreation catalog will be available on Tuesday. There are new programs being offered this winter including mixed media arts, rug tufting, and a cribbage tournament.

Park Services Division: Park Services Division Director Lydia Roush noted that staff are working to keep up with the falling leaves. Work on the new trail from Vincent Road to Gazzam Lake Nature Preserve is going well and the boardwalk portion is complete. Park Services Superintendent David Harry said construction of the Bainbridge Island Japanese American

Exclusion Memorial visitor center is progressing quickly. The new raku kiln at the Eagledale Pottery Studio is now operational. Donor recognition and interpretive signage are being installed at Williams-Olson Park this week.

Administrative Division: Assistant Executive Director Amy Swenson said the District's audit by the Office of the Washington State Auditor for 2024 has begun. This audit will include the District's conversion to the new finance software system.

Executive Director Dan Hamlin said staff will meet with the Bainbridge Island School District staff next week. The School District is getting pressure from select team user groups for gymnasium space. There will be discussion about how to relieve some of the pressure while maintaining community programming for the public. Work on the project agreement with the Bainbridge Island Parks & Trails Foundation for the replacement of the sail float with a dock extension has begun. City Manager Blair King offered to meet with staff to find a path forward for the vacation of the right of way that runs through the south end of Manzanita Park without the significant costs associated with the requirements initially communicated by the planning department. Staff met with BIPTF Executive Director Mary Meier to clarify areas of interest for additional trail easements. Staff are working to publicize that the recreation catalog will be available only in digital format for the winter season. Staff are working on a new ticketed Sounds of Winter concert series.

BOARD MEMBER REMARKS:

- Commissioner Swolgaard thanked staff for sharing photos of the progress on the Bainbridge Island Japanese American Exclusion Memorial visitor center.
- Commissioner Swolgaard said he and Commissioner DeWitt attended a Planning Commission and a City Council meeting to make public comment on the importance of implementing a park zone. Commissioner DeWitt noted the topic was not on the agenda, but it appears the Planning Commission will be talking about it in one of their sessions in the spring.
- Commissioner Kinney said he thinks the District's Comprehensive Plan update is coming along well and he is happy with Framework, the consultant firm hired to work on the update.
- Commissioner Kinney gave kudos to staff for facilitating a smooth budget process.
- Commissioner DeWitt congratulated the Bainbridge High School girls swim team for winning the state championship.
- Commissioner DeWitt said he heard a compliment from a member of the public about the atmosphere at the Aquatic Center in the last year.
- Commissioner Janow said for the last two weeks she has been especially enjoying the natural beauty during walks in District parks and thanked staff for making it possible for people to go out and enjoy it.
- Commissioner Janow thanked Commissioner DeWitt and Commissioner Swolgaard for working to advocate for park zoning. Park zoning has been in conversation for many years, and it is important to continue to advocate. She hopes to see action on the park zone to benefit not only the District but the community at large. Commissioner DeWitt noted that a park zone would benefit COBI by cutting down on the workload for planning staff and because COBI owns parks.

MEETING ADJOURNED to a five-minute recess at 7:55 pm with announced time to reconvene at 8:00 pm. **MEETING RECONVENED** at 8:00 pm.

MEETING ADJOURNED TO EXECUTIVE SESSION at 8:00 pm for discussion regarding consideration of site selection or acquisition of real estate if likelihood that disclosure would increase price per RCW 42.30.110(1)(b) with announced time to reconvene at 8:10 pm.

MEETING RECONVENED at 8:10 pm and **ADJOURNED** at 8:10 pm.

Helen Stone
Dan Hamlin
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: _____
Tom Goodlin

BY: _____
Dawn Janow

BY: _____
Jay C. Kinney

BY: _____
John Thomas Swolgaard

ATTEST: _____
Kenneth R. DeWitt

DRAFT

CHAPTER 4.3 RECREATIONAL TRAILS

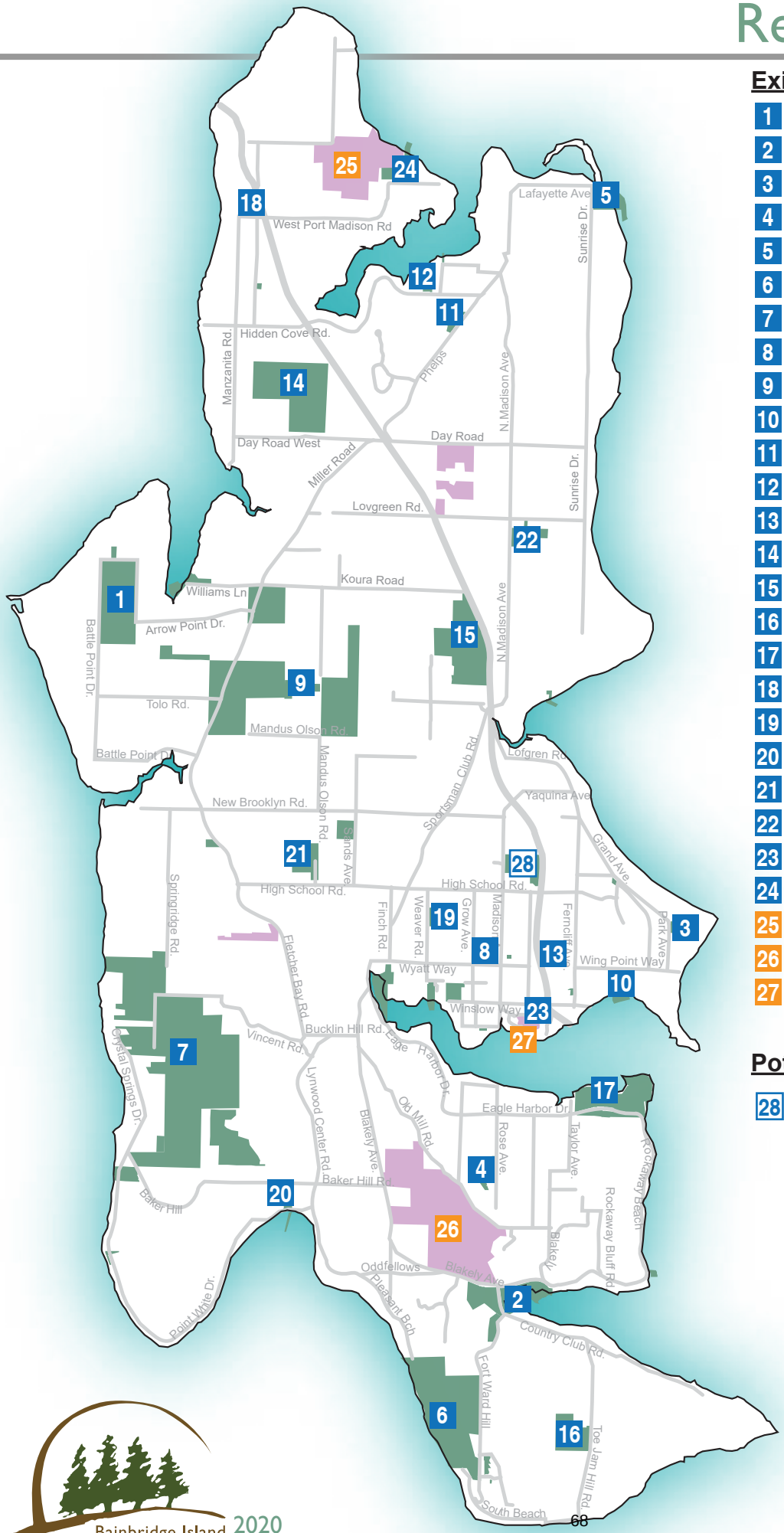
The Recreational Trails classification categorizes park land that has recreational trails. Recreational Trails are primarily off-road, soft surface, non-motorized trails intended primarily for enjoyment and exercise, and include:

- Trails through natural areas,
- Trail corridors within parks,
- Trails that connect parks to parks,
- Trails that connect neighborhoods to parks, especially where a walking route provides closer access than via existing roads
- Trails that connect parks to the shoreline
- Trails that connect parks to points of interest
- Trails that connect parks to public spaces
- Trails that connect parks to transportation corridors

The Park District is responsible for the planning, development, operation, and maintenance of recreational trails, including water trail facilities and infrastructure. The District will continue to collaborate with other public and private agencies to assure that multi-jurisdictional trail to trail and road to trail connections are well coordinated and cost-effective.

The following Trails Vision Plan outlines the future direction for expansion of recreational trail inventory and how these recreational trails connect to other jurisdictional trail systems. Included as part of the Trails Vision Plan are several attachments that indicate the existing trail inventory, possible future recreational trails, water access trails, trails standards and trail details.

This plan has been drafted by Park District Staff in coordination with the Trails Advisory Committee, as well as in consultation with the City of Bainbridge Island, Bainbridge Island Parks Foundation, and citizen input through the comprehensive plan public engagement process.



Existing Recreational Trails

1 Battle Point Park
2 Blakely Harbor Park
3 Camp Yeomalt
4 Eagledale Park
5 Fay Bainbridge Park
6 Fort Ward Park
7 Gazzam Lake Nature Preserve
8 Gideon Park
9 Grand Forest
10 Hawley Cove Park
11 Hidden Cove Ballfields
12 Hidden Cove Park
13 John Nelson Linear Trail
14 Manzanita Park
15 Meigs Park
16 Nute's Pond
17 Pritchard Park
18 Rotary Centenial Park
19 Rotary Park
20 Schel Chelb Park
21 Strawberry Hill Park
22 Ted Olson Park
23 Waypoint & Waypoint Woods
24 West Port Madison Nature Preserve
25 Blodel Preserve
26 IslandWood
27 Waterfront Park

Potential Recreational Trails

28 Sakai Park

Bainbridge Island Metropolitan Park & Recreation District

Recreational Trails Vision Plan

March 6, 2020

Introduction

This Trails Vision Plan serves as a guiding document for the Bainbridge Island Metropolitan Park & Recreation District (BIMPRD) to use in acquiring, planning, developing and maintaining recreational trails on Bainbridge Island.

Purpose

The purpose of the Trails Vision Plan is to provide the District and the community with a guide for the future growth of recreational trails on the island.

Vision Statement

Develop community through a system of interconnected trails, and trail infrastructure, that offer prescribed, healthy, outdoor experiences, within a rich variety of landscapes and natural habitats.

Goals of the Trails Vision Plan

- Promote health and wellness for community members with nature trails for pedestrian, bicycling, and equestrian use.
- Provide access/educate the community about conservation and preservation of our natural resources through a system of prescribed trails, carefully laid out to minimize impacts to sensitive areas and routed to avoid significant tree removal.
- Provide for community connections to highlight our unique historical venues, park landscapes and the island's natural beauty.
- Increase community connections between the Winslow core, parks, recreation centers, schools and neighborhoods by linking to other publicly maintained non-motorized corridors.
- Partner and collaborate with other agencies and non-profits on opportunities, as they arise, for key connections and trail system development and expansion.
- Develop and implement a trail classification system that meets the needs of a large variety of user types and abilities.
- Develop trail connections by integrating multi-jurisdiction trails, such as District recreational trails and the City of Bainbridge Island's non-motorized transportation corridors, to create long distance routes north and south, and east and west.
- Promote education of trail use that include trail etiquette, conservation, preservation, and leave-no-trace principles.
- Design trails that protect, conserve, and blend in with the natural landscape by maintaining tree canopy and minimize impacts to natural stormwater flows.
- Design multi-use trails for public use that carefully consider the impacts to wildlife.
- Enhance and support the volunteer program for citizens and organizations to assist with trail maintenance activities.

Community Benefits of an Interconnected Trail System

Trails provide numerous quality of life, environmental, and economic benefits to the individuals they serve and the communities in which they are located.

Examples of the benefits of a well-developed trail system:

- Increases recreational and health opportunities.

- Satisfies the high local public expectation for quality trails, parks, open space and outdoor recreation.
- Provides benefits to the environment by connecting people with the natural environment.
- Preserves important natural areas and habitats.
- Provides protection of sensitive landscapes, natural areas, and habitats by allowing education and access to these landscapes.
- Provides social benefits by connecting people with neighbors and generating a stronger sense of community.
- Provides a sense of spiritual, mental, and emotional well-being through immersion in nature, as well as moments of peace and tranquility in an increasingly noisy world.
- Increases public access to historical, cultural and natural environment.
- Provides interconnected trail systems that encourage active transportation.
- Provides for non-motorized options of travel
- Increases tourism.
- Increases property value.
- Reduces green house gas emissions by providing alternatives to automobile travel.
- Provides fish and wildlife viewing opportunities.

Trail Development

The Park District assumes the major responsibility for the planning, development, and operation of a variety of recreational based trails. Trail types primarily include off-road multi-use (hike/bike/equestrian) soft surface trails, and water trails.

The following principles should guide trail development decisions:

- Purposely prescribe use of sensitive areas by carefully routing trails to minimize impact while providing for public access and educational opportunities.
- Consider and include trail corridors and trail infrastructure that enhance emergency access and wayfinding.
- Utilize “Best Management Practices”, techniques, and the latest industry trends in the development of recreational trail systems that create the least impact to natural areas in the planning phase of trails and during construction activities.
- Seek educational opportunities for staff and volunteers on the latest “Best Management Practices”, techniques, and trends in construction and maintenance of recreational trail systems.
- Consider potential user conflicts in the development of site-specific trail development. Special-use trail systems may need to be considered as community needs arise.
- Develop trail design and standards that are easy to maintain and access by maintenance, security, and other appropriate personnel, equipment, and vehicles.
- Trail development should include an island-circumnavigating water trail, and regional water trail designation for non-motorized small watercraft such as kayaks, canoes, etc. This could include designations such as the Cascadia Marine Trail. The trail may incorporate and improve a system of boat ramps, landings, and other general improvements to public facilities, such as drinking water, restrooms, picnic tables, etc., where practical.
- Coordinate with the City of Bainbridge Island to identify low-use roads and other sources when possible to increase connectivity.

Trail Development Priorities

Specific trail priorities will be set by the District Board of Commissioners, primarily during the annual budget development process, with the possibility of adjustments throughout the year.

The District will focus its trail resources on the priorities established by the District Board annually. Trail priorities are subject to change and may include the following, in no specific order:

- Trails between parks (e.g. Forest to Sky Trail).
- Trails within parks (e.g. Grand Forest Trails).
- Trails that lead to points of interest, such as shoreline access or viewpoints.
- Trails that connect neighborhoods to parks, especially where a walking route provides closer access than via existing roads.
- Cross-island trails (East/West, North/South) independent of the Non-Motorized Transportation Plan, Core 40.
- Trail development that includes a series of trailheads, trailside rest stops, viewpoints, interpretive exhibits, and trail signage systems that integrate hike, bike, and horse trails with specific historical, cultural, environmental, and scenic points of interest.
- Trails linking parks to COBI's Non-motorized Transportation Plan, Core 40 corridor. (See Appendix J).
- Trail projects that enhance emergency personnel's access to trail users and ability to protect community assets.
- Trail projects that can increase accessible trail options.
- Trails that are likely to receive the heaviest usage, and as a result benefit the greatest number of users.

Acknowledgements

- The Park District acknowledges COBI as the lead agency for development and maintenance of road ends and on-road pedestrian and bicycle touring routes and scenic drives. The Park District may consider management, or transfer of ownership, of trails that meet the District's established criteria of recreational trails in this plan.

- The Park District will, wherever feasible, connect recreational soft surface trails with other, publicly accessible, jurisdictional trails systems (including public, private, and non-profit entities) to provide public routes that can be utilized by a variety of users. Where these connections occur, there will be transitions from other jurisdictional trail standards to District recreational trail standards.

- The Park District will partner with public, private, and non-profit entities when available and applicable to expand, develop and maintain an integrated system of trails on Bainbridge Island.

- When consistent with the established criteria of recreational trails in this plan, the Park District may coordinate with other agencies to create a water trail around Bainbridge Island for non-motorized small watercraft utilizing park properties, road ends and other public properties.

Implementation

On an annual basis the Board, with input from staff, the Parkland Acquisition Committee, and the Trails Advisory Committee, and consultation with other jurisdictional planners (such as COBI) and non-profits (such as the Park Foundation) will determine through the budget development process, which trail projects to prioritize.

While plans will be set annually, the District should remain flexible to take advantage of unforeseen opportunities as they arise to improve, expand, or create connections across the Island within the Districts trail systems and to other public trail systems.

Inventory

The District strives to provide quality trails to all user types. Generally, the District's priority is to provide inclusive, multi-use trails rather than exclusive, use-specific trails. However, community needs, and expectations may warrant the consideration of special use trails, or trail systems to avoid predictable user

conflicts. Special use options may include pedestrian-only trails, equestrian trails, off leash dog trails, mountain bike trails, and water trails.

The District currently uses a trail classification system with 3 trail categories. Generally, trails are multi-use and any trail restrictions are posted on specific trails if applicable. This system consists of the following trail classifications and is inventoried on the attached map.

- Class I trails are wide enough for users to pass from opposite directions without leaving the trail or having to stop to make way for another user. Class I trails are the standard of choice for major trails in the park system.

- Class II trails are recreational trails that serve as secondary loops or trails within parks and are easily accessed by parking areas or other close points of entry.

- Class III trails are recreational trails that provide a more intimate experience through natural areas or trails that traverse difficult terrain and provide access to points of interest, such as shoreline access, scenic views, sensitive areas, or historic sites.

- An additional classification could be considered for transportation corridors that would need to be funded by COBI, other agencies, or donation/grant opportunities. These corridors would be vetted by the District and approved by the Board of Commissioners. Alternative hardened surfaces (such as a bonded wood or similar product) would be preferred over concrete or asphalt.

- The District should collaborate with COBI on a standard classification of trail where parks connects to the Sound to Olympics trail, or similar, regional shared-use paths traverse through park property. (up to 8 feet wide with a 12% maximum grade).

- Where approved by the Board of Commissioners, the City of Bainbridge Island will be allowed to construct sections of the Sound to Olympic Trail through District property to the 10 to 12 feet wide standard, similar to the existing completed sections of the STO.

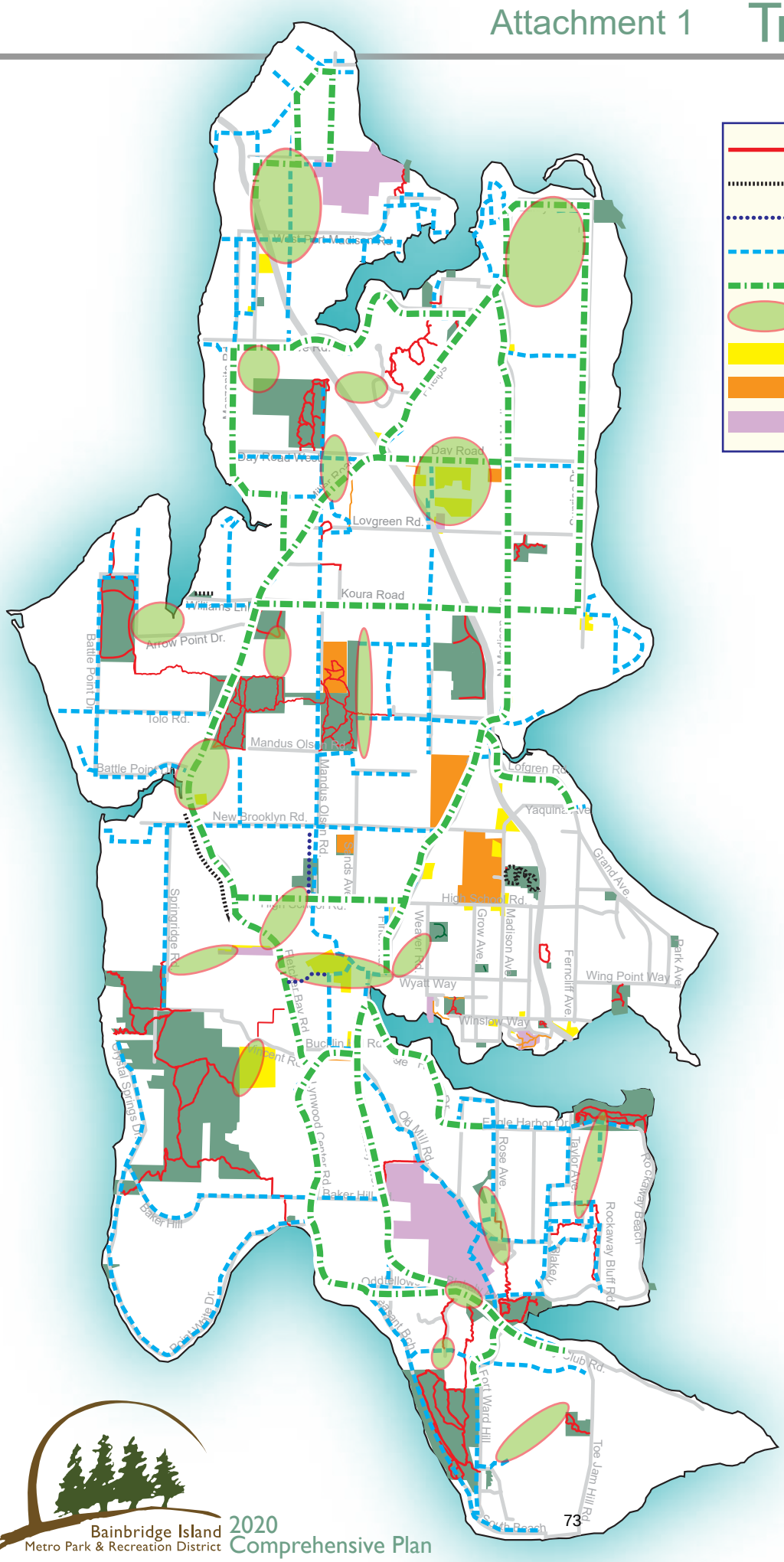
Attachments

1. Attachment 1: Graphic - Trail Vision Plan
2. Attachment 2: Graphic - Trail Inventory
3. Attachment 3: Graphic - Water Access/Trail
4. Attachment 4: Chart - Trail Standards
5. Attachment 5: Trail Details (a: standard trail, b: multipurpose trail, c: multi-jurisdictional corridor trail connection, d: accessible trail)

This plan serves as an update to the Bainbridge Island Metropolitan Park & Recreation District's 2020 Comprehensive Plan.

Any changes to this Trails Vision Plan including attachments will require a formal process to amend the Comprehensive Plan.

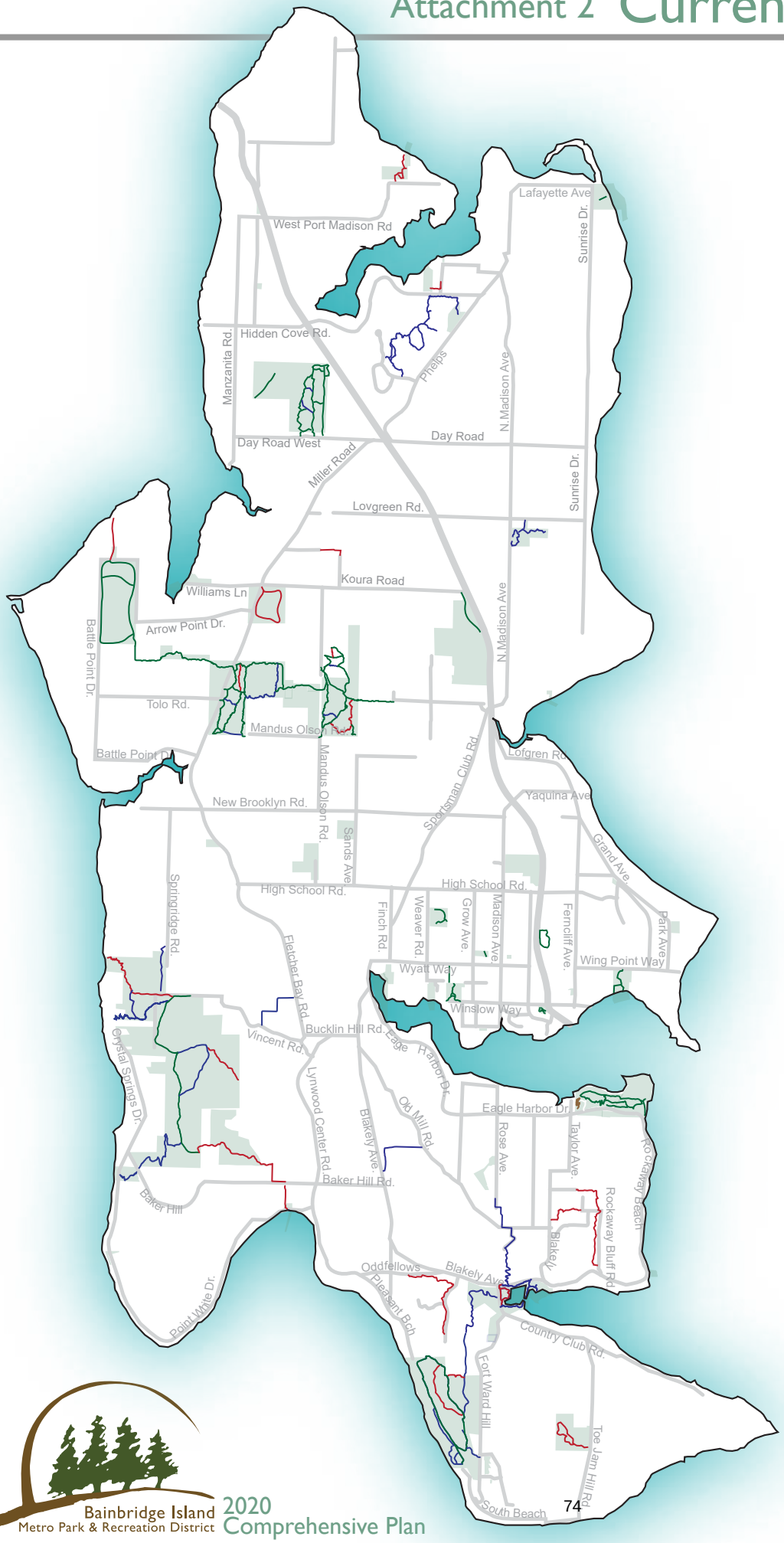
Trails Vision Plan



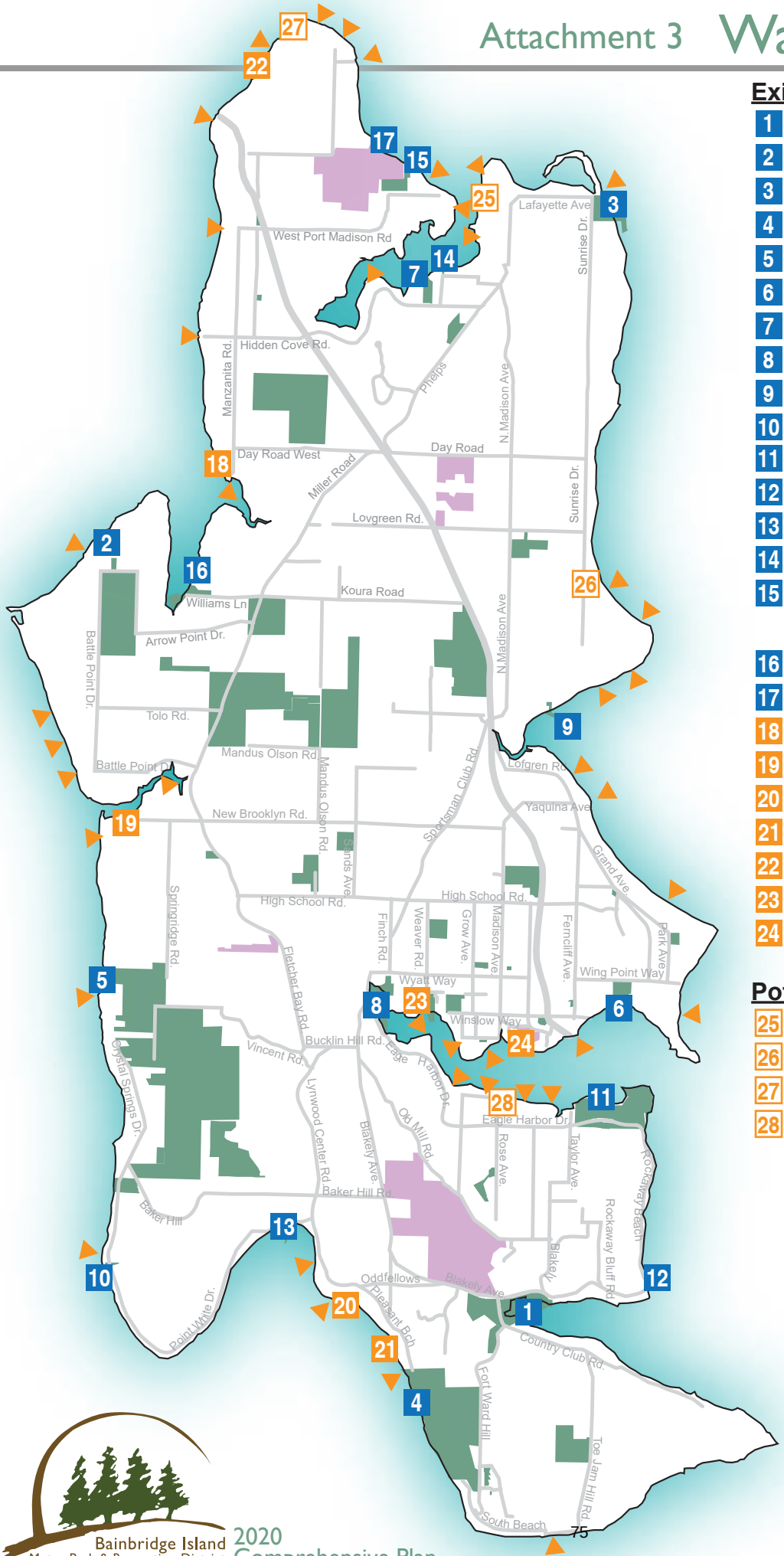
Legend

- BIMPRD Trails
- Planned BIMPRD Trails
- Future BIMPRD Trails
- COBI Non-motorized
- COBI Core 40
- Potential Corridors
- City Property
- School Property
- Other Open Space

Current Trail Inventory



Water Access/Trail



Existing Waterfront Access

1. Blakely Harbor
2. Fairy Dell Trail
3. Fay Bainbridge Park
4. Fort Ward Park
5. Gazzam Lake Park
6. Hawley Cove Park
7. Hidden Cove Park
8. Lumpkin
9. Manitou Beach
10. Point White Pier
11. Pritchard Park (co-owned COBI)
12. Rockaway Beach Park
13. Schel Chelb
14. T'Chookwap Park
15. W. Port Madison Nature Prsv.(high bank)
16. Williams-Olson Park
17. Bloedel Reserve
18. Dock Street
19. Fletcher Bay
20. Lytle Road
21. Pleasant Beach Drive
22. Puget Sound Energy
23. Strawberry Packing Plant
24. Waterfront Park

Potential Waterfront Access

25. Lafayette Avenue
26. Mountain View Road
27. Sanwick Street
28. Ward Avenue

Other Road End Access

ATTACHMENT 4

Trail Standards

Trail Classification System

Bainbridge Island Metro Park & Recreation District

March 6, 2020

Trail Attributes	Trail Class 1 Main Trails or Loops, Multi-Modal connections	Trail Class 2 Secondary Loops, Long Distance connections	Trail Class 3 Periphery loops, Nature trails, and difficult terrain trails
Recreational Useage	• Multi-use unless specifically signed • More frequent 2-way traffic • Standard used when linked to Non-Motorized trail system	• Multi-use unless specifically signed • Less frequent 2-way traffic • Through connections and connections to trailheads	• Multi-use unless specifically signed • Connector trails within larger trails • Less frequent 2-way traffic
Tread	• Tread width, 5-6ft, may be reduced for short distances to avoid significant features • Corridor width 7 to 8 feet • Permeable native and non-native soft surface materials	• Tread width 3-4ft, may be reduced for short distances to avoid significant features • Corridor width 5 to 6 feet • Native soils and non-native materials	• Tread width, 3 ft maximum • Corridor width 4 feet • Typically, native materials
Obstacles Construction Criteria Winter Storm Priority	• Few obsatcles • Few exposed roots • Generally moderate grades • 1st priority after winter storms • As barrier free as feasible • Machine built and maintained	• More obstacles than Class 1 • 2nd priority after winter storms • Machine built and maintained	• May be sizeable roots • 3rd priority after winter storms • Some steep grades • Narrow trail corridor • Typically, hand built and maintained
Structures and Trail Elements	• May be several built structures: steps, bridges, boardwalks, signage, culverts	• May be several built structures: steps, bridges, boardwalks, signage, culverts	• Natural materials preferred • 3rd priority after winter storms • Built structures as needed • Typically, hand built and maintained
Management	• Seasonal pruning of trail corridor • Routine inspections of trail conditions • Proactive approach	• Seasonal pruning of trail corridor • Annual inspections of trail conditions • Proactive approach	• Seasonal pruning of trail corridor • Annual inspections of trail conditions • Proactive approach

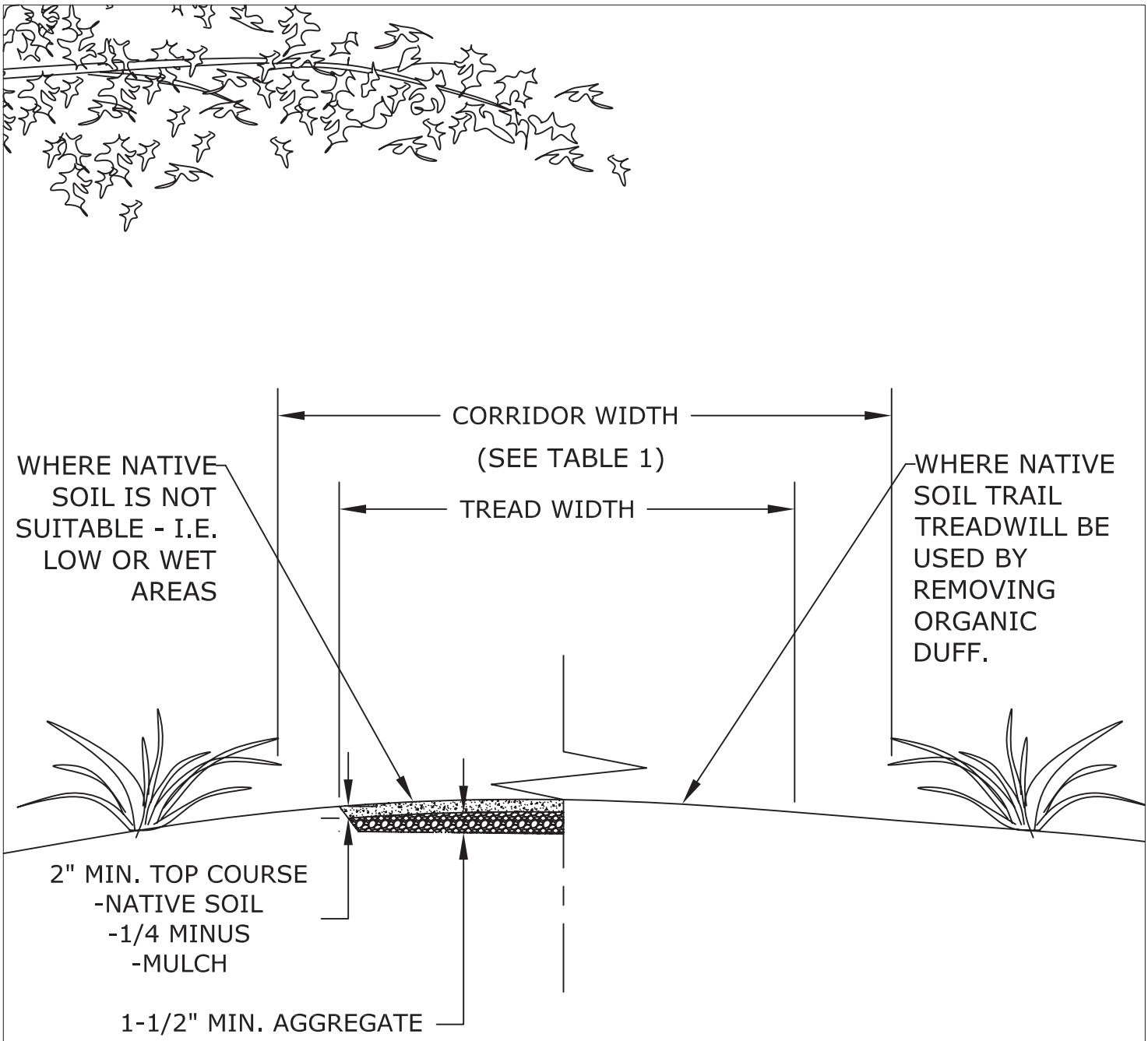


TABLE 1

CLASS	TREAD WIDTH	CORRIDOR WIDTH
I	5-6 FEET	7-8 FEET
II	4 FEET	6 FEET
III	2-3 FEET	4-5 FEET

Bainbridge Island Metro Park & Recreation District

Standard Trail
CLASS I-II-III

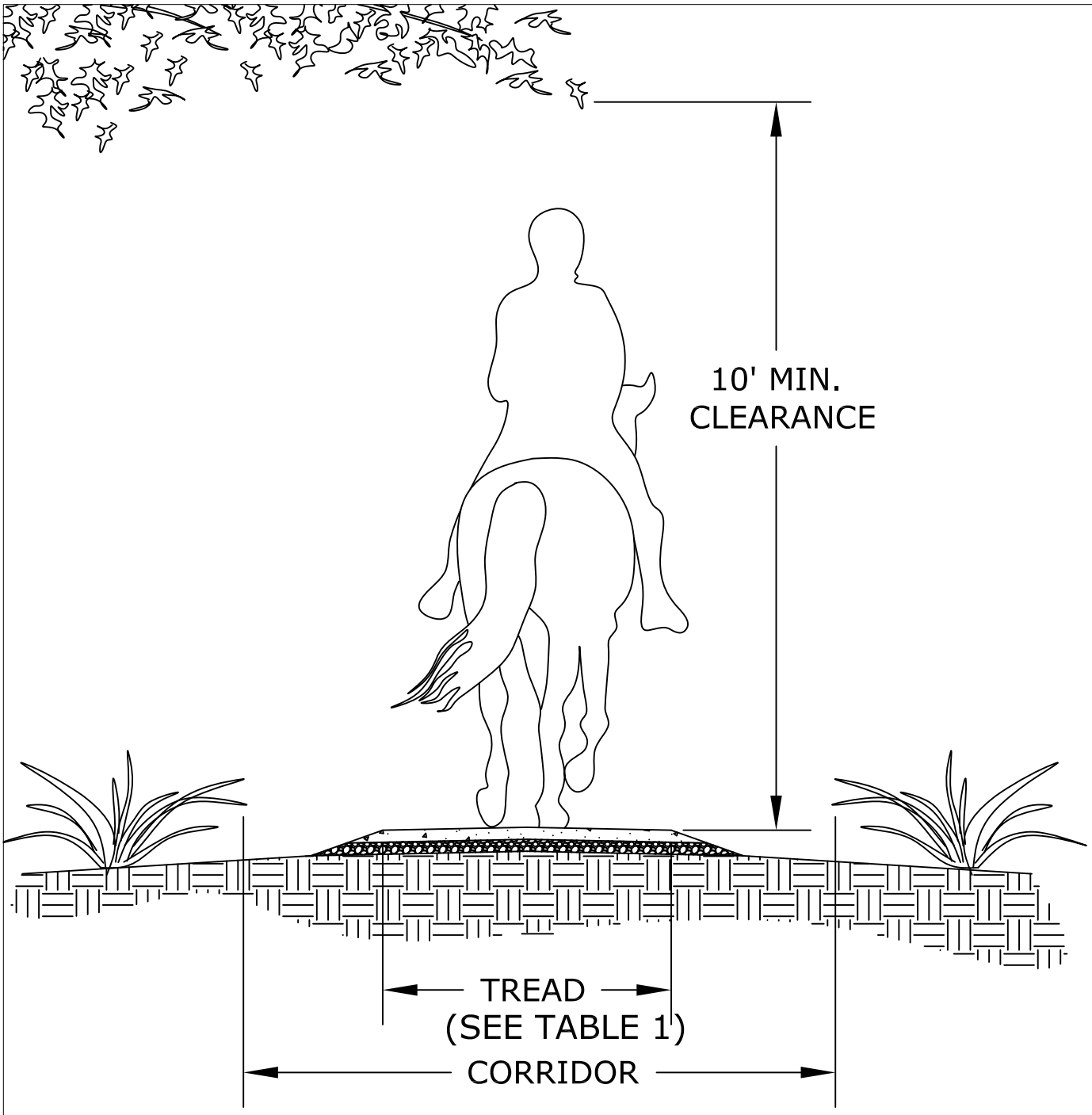


TABLE 1		
CLASS	TREAD WITDTH	CORRIDOR WIDTH
I	5-6 FEET	7-8 FEET
II	4 FEET	6 FEET
III	2-3 FEET	4-5 FEET

Bainbridge Island
Metro Park &
Recreation District

Multipurpose Trail
CLASS I-II-III

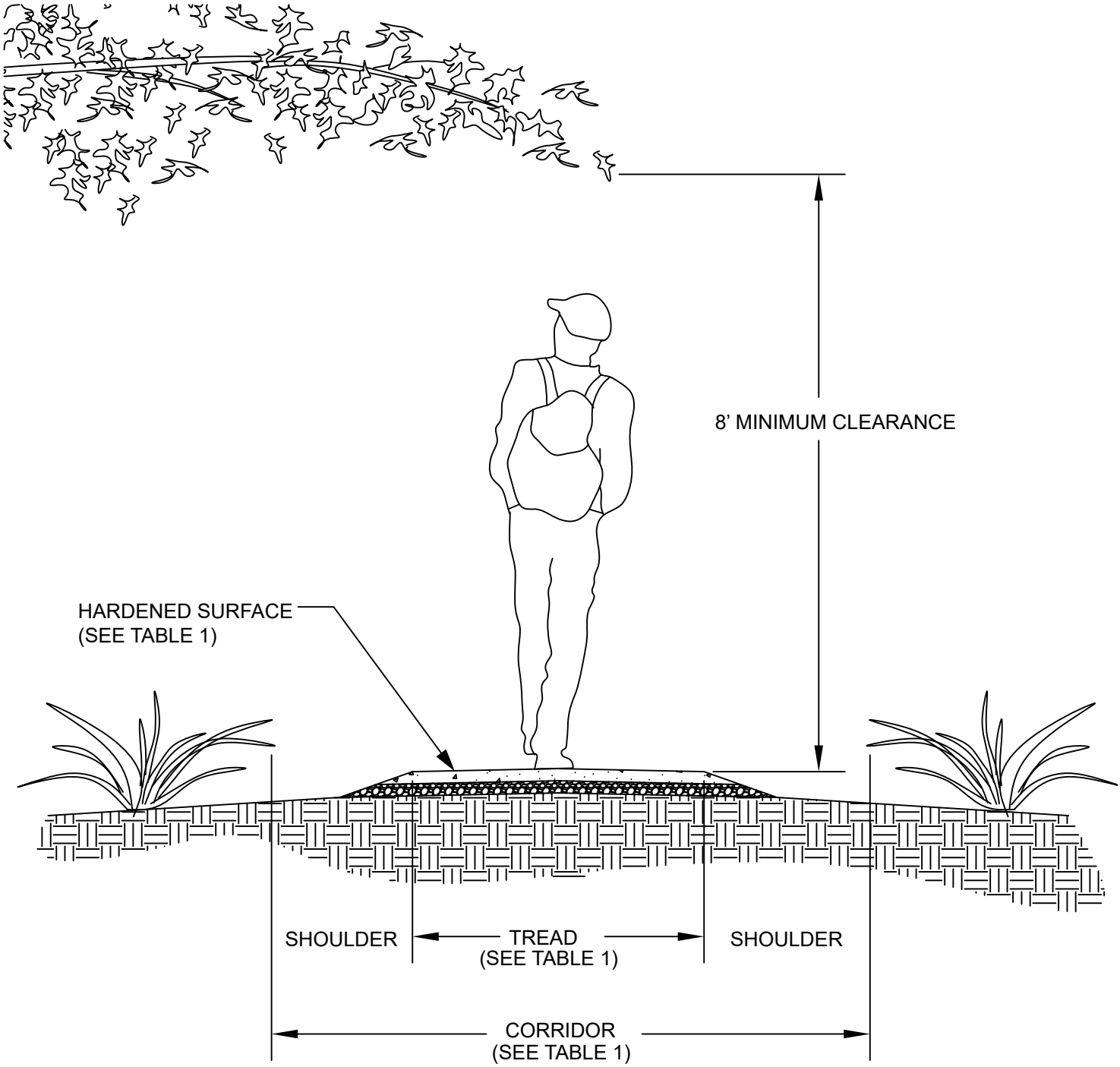


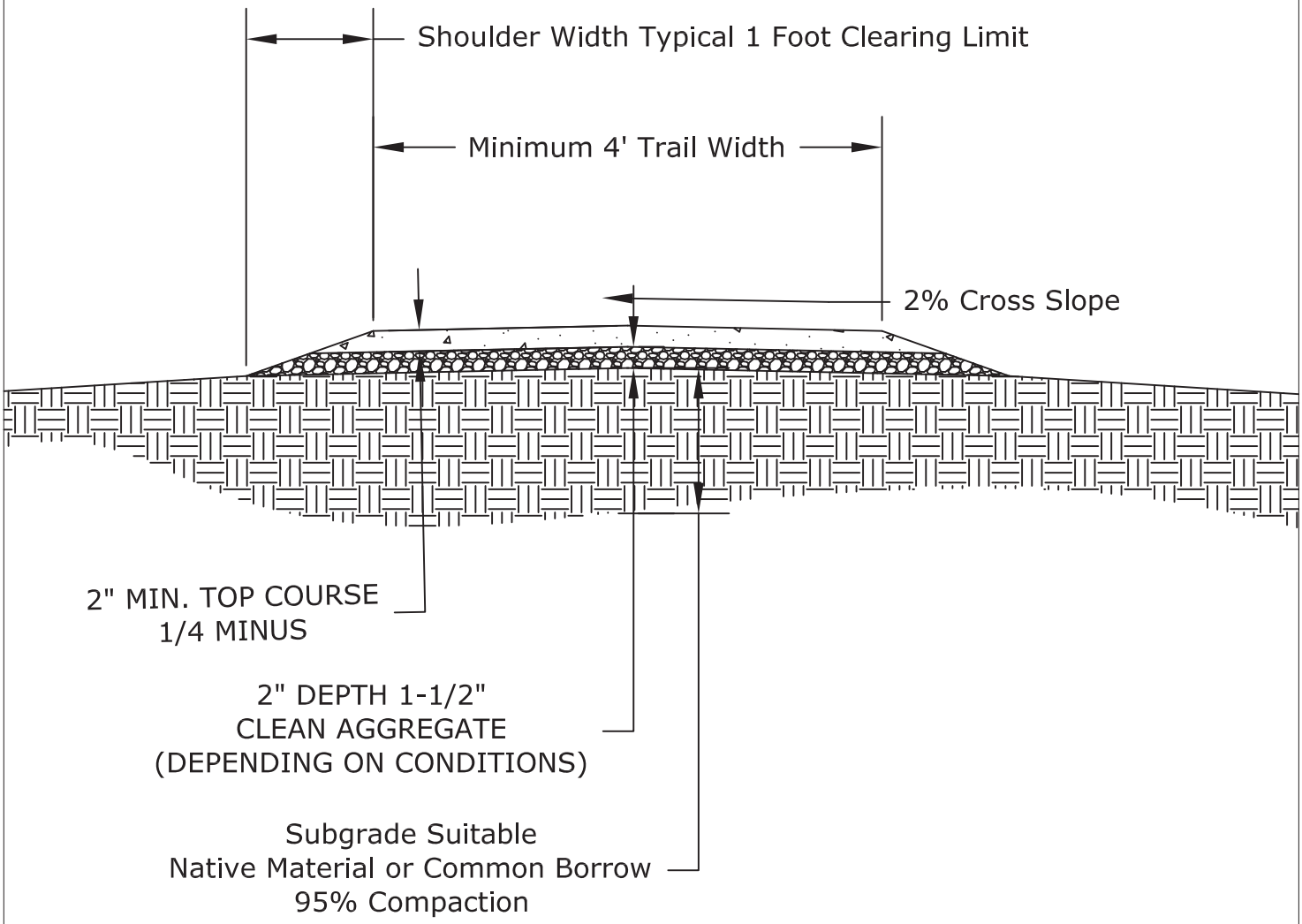
TABLE 1

CLASS	TREAD WIDTH	CORRIDOR WIDTH	HARDENED SURFACE
1A	6-8 FEET	8-10 FEET (2 FOOT SHOULDERS)	OTHER THAN ASPHALT OR CONCRETE
STO	10-12 FEET	14-16 FEET (2 FOOT SHOULDERS)	ASPHALT OR CONCRETE

Bainbridge Island Metro Park & Recreation District

Multi-jurisdictional Corridor Trail Connection

(ONLY WHERE APPROVED BY BOARD OF COMMISSIONERS)



A. Section shown is for typical conditions, trail may be modified to accomodate site specific requirements.
B. Crushed surfacing base course depth and size of aggregate is minimum requirement. Actual depth of aggregate may vary per site specific conditions
C. Stake trail alignment and trail clearing limits in the field before clearing
D. Trail is shown with minimum width. May vary with site specific requirements.
E. All organic materials shall be removed down to native material.
F. Accessible trail layout and construction shall utilize Forest Service Trail Access Guidelines (FSTAG)

Bainbridge Island
Metro Park &
Recreation District

Accessible Trail

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

RESOLUTION 2025-24

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, ADOPTING A DATA BACKUP AND RECOVERY POLICY FOR THE DISTRICT'S POLICY MANUAL.

WHEREAS, the Bainbridge Island Metropolitan Park & Recreation District has in place a District Policy Manual that includes board, operational, and personnel policies that the Board of Commissioners adopts by resolution when new policies are needed, or current policies require revision; and

WHEREAS, this resolution 2025-24 pertains to the addition of a data backup and recovery policy in the operational section of the District's policy manual; and

WHEREAS, it has been deemed necessary by staff and the board to have a data backup and recovery policy in place; and

WHEREAS, the data backup and recovery policy was reviewed and discussed at the November 20, 2025 board meeting,

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, that the data backup and recovery policy, a copy of which is attached hereto as Exhibit "A", be adopted and included in the District's Policy Manual.

PASSED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this 4th day of December, 2025, the undersigned commissioners being present.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

BY: _____
Tom Goodlin

BY: _____
Dawn Janow

BY: _____
Jay C. Kinney

BY: _____
John Thomas Swolgaard

ATTEST: _____
Kenneth R. DeWitt

Exhibit A

Policy Name: Data Backup and Recovery
Section: 3000 Operational: 3100 Administrative
Policy Number: 0000

Purpose: This policy establishes the framework for the secure and reliable backup and recovery of digital data and systems critical to the operations of the District. It ensures continuity of services in the event of data loss due to cyberattacks, natural disasters, hardware failure, or human error.

Reference: None applicable

Policy:

Scope

This policy applies to all District staff, contractors, and volunteers who handle or manage digital data, including but not limited to administrative records, registration systems, financial data, and communications. This policy does not address compliance with Washington State records management requirements

Policy Statement

The District will maintain a robust data backup and recovery system that:
1. Protects sensitive and operational data.
2. Ensures timely recovery of services.
3. Complies with Washington State standards and public records laws.

Backup Strategy

The District will follow the 3-2-1 backup rule:
1. Maintain three copies of all critical data.
2. Store backup files on both Network Attached Storage (NAS) and cloud-based devices.
3. Keep one copy off-site or in the cloud to ensure resilience against regional disasters.

Backup Procedures

Frequency: Daily incremental backups and weekly full backups for critical systems.

Storage Locations:
1. On-site secure NAS.
2. Cloud-based storage with encryption.
3. Off-site physical storage (if applicable).

Retention: Backups will be retained for a minimum of 90 days unless otherwise required by law or operational need.

Encryption: All backup data must be encrypted both in transit and at rest.

Roles and Responsibilities

IT Manager: Oversees implementation, monitoring, and testing of backup systems.

Executive Services: Understand and oversee the archival and record keeping requirements.

Staff: Follow procedures for saving and storing data in designated systems.

Managers, Division Directors, Superintendents: Encourage, teach and remind staff of their responsibilities.

Recovery Planning

The District will maintain a Data Backup and Recovery Policy that:

1. Identifies critical systems and data loss incidents.
2. Defines recovery time objectives (RTO) and recovery point objectives (RPO).
3. Includes procedures for manual operations during outages.
4. Designates alternate work locations if primary facilities are compromised.

Testing and Validation

1. Backup systems will be tested quarterly to ensure data integrity and recoverability.
2. Failed backups must be addressed immediately.
3. Annual review of backup and recovery plans will be conducted to reflect changes in technology or operations.

Training and Awareness

New employees will be instructed on proper file storage during onboarding.

Compliance and Review

This policy will be reviewed on a regular basis and updated as needed to comply with:

1. Washington State Auditor's Office guidelines.
2. District Operational Policies.

Backup Tools and Technologies

To ensure secure and reliable employee data protection, District IT staff may utilize a combination of the following tools and platforms:

Local Backup Solutions: Microsoft Windows 0365

Cloud-Based Backup Services: Microsoft Azure Backup

Hybrid Backup Platforms: Synology Hyper Backup

All cloud-based systems containing District data must be vetted by District IT staff and provide secure server data backups.

Data Breach Response

In the event of a data breach—defined as unauthorized access, disclosure, or loss of sensitive or protected data, the District will follow a structured response protocol to minimize harm, ensure transparency, and comply with legal obligations.

1. Detection and Reporting:
    a. Immediate reporting to IT Director.
    b. Use of automated monitoring systems (OpenText Core Endpoint Protection).

2. Initial Assessment:
    a. Assess nature, scope, and type of data affected.

3. Containment and Mitigation:

    a. Isolate affected systems.
    b. Reset credentials and patch vulnerabilities.

4. Notification:
    a. Notify individuals and authorities per RCW 19.255.010 and federal laws.

5. Documentation and Reporting:
    a. Compile incident report and share with Executive Director to determine further action.

6. Post-Incident Review:
    a. Identify root causes and improve protocols.

7. Prevention and Training:
    a. Annual cybersecurity training and regular audits.

Data Recovery Procedures

In the event of data loss due to system failure, human error, cyberattack, or natural disaster, District IT staff will follow structured recovery procedures to restore operations efficiently and securely.

1. Recovery Objectives:
    a. RTO: Restore critical systems within 24 hours.
    b. RPO: Data loss must not exceed 48 hours.

2. Recovery Process:
    a. Incident Identification
    b. Backup Verification
    c. Restoration
    d. Validation
    e. Documentation

3. Communication:
    a. Notify directors, managers, and applicable staff.

4. Continuous Improvement:
    a. Review and update recovery procedures and conduct refresher training.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

RESOLUTION 2025-25

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, ADOPTING A REVISED FINANCIAL AND REVENUE POLICY FOR THE DISTRICT'S POLICY MANUAL.

WHEREAS, the Bainbridge Island Metropolitan Park & Recreation District has in place a District Policy Manual that includes board, operational, and personnel policies that the Board of Commissioners adopts by resolution when new policies are needed or current policies require revision; and

WHEREAS, this Resolution 2025-25 pertains to the revision of the District's financial and revenue policy adopted by Resolution 2009-13 on July 23, 2009; and

WHEREAS, it has been deemed necessary by the board and staff to revise this policy; and

WHEREAS, the board reviewed and discussed the proposed policy revisions at the November 20, 2025 board meeting,

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, that the revised financial and revenue policy, a copy of which is attached hereto as Exhibit "A", be adopted and included in the District's Policy Manual.

PASSED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this 4th day of December, 2025, the undersigned commissioners being present.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

BY: _____
Tom Goodlin

BY: _____
Dawn Janow

BY: _____
Jay C. Kinney

BY: _____
John Thomas Swolgaard

ATTEST: _____
Kenneth R. DeWitt

Exhibit A

Policy Name: Financial and Revenue Policy
Section: 3000 Operational: 3300 Finance
Policy Number: 0000

Purpose: To provide a framework of operating standards and ensure compliance with federal, state, and local legal and reporting requirements.

Reference: None applicable

Policy:

The District is committed to the highest standards of responsible financial management. The District including the Board of Commissioners, Executive Director, and staff, will work together to ensure that all financial matters of the District are addressed with care, integrity, and in the best interest of the District.

1. General Fund Balance

- To maintain the District's credit rating and meet seasonal cash flow shortfalls, the budget shall provide for an anticipated undesignated General Fund balance of three months of operation expenses. The fund balance shall be exclusive of all reserves not anticipated to be readily available for use in emergencies and contingencies. The board will determine if additional reserves are desired for upcoming projects etc.

- Should the fund balance fall below an amount equal to three months of operation expenses, a plan for expenditure reductions and/or revenue increases will be submitted to the Board by the Executive Director.

- Generally, the fund balance levels are dictated by:

  - ✓ Cash flow requirements to support operating expenses
  - ✓ Relative rate stability from year to year for enterprise funds
  - ✓ Susceptibility to emergencies or unanticipated expenditure
  - ✓ Credit worthiness and capacity to support debt service requirements
  - ✓ Legal or regulatory requirements affecting revenues, disbursements, and fund balances
  - ✓ Reliability of outside revenues

2. Executive Director Discretionary Reserve

Each year, the General Fund budget may include an Executive Director Discretionary Reserve, if recommended by staff. These funds are intended to assist with emergency or unplanned expenses. The amount will be determined annually and must be approved by the Board. Any unspent funds at the end of the fiscal year will expire and not be carried forward.

3. Balanced Budgets

The District will maintain a balanced budget. Expenditures in any fiscal period must not exceed the total amount of appropriated expenses. Reserves can be utilized to balance the budget.

Use of reserve funds must be clearly identified in the final budget as a reduction of the ending fund balance and noted in the resolution adopting the final budget.

If a grant or major donation that is included in the budget is not awarded or received, any related expenses must be reviewed and approved by the Board before the associated project or event may proceed.

4. Financial reports

Financial reports comparing actual revenue and expenses to budgeted revenue and expenses will be prepared by the Accounting Department, and regular updates will be provided to the Board. Individual managers will monitor their budgets at least monthly. The Accounting Department will ensure that revenue and expenses are kept up to date in a timely manner.

5. Transfers

To the maximum extent possible and appropriate, General Fund transfers to other funds shall be defined as payments intended for the support of specific projects or services. Unexpended funds will revert to the General Fund balance, unless the Board approves otherwise.

For short-term cash deficits in non-General Funds during a year, short-term loans are preferred to advances, except in cases where the receiving fund is legally precluded from paying interest on loans or where loan transactions would be too numerous and/or costly to be effective.

Transfers will be reconciled with expenditures in the year-end closing process.

Where it is necessary to make advances of General Funds to another fund, this action shall be Board approved and:

- Not contrary to applicable Federal and State Law
- All excess cash balances shall be invested for the benefit of the General Fund (investment income will be credited to the General Fund)
- The General Fund will be repaid as soon as practical

6. Audit

The District will be audited by the Office of the Washington State Auditor every year, or on the recommendation of the Office of the Washington State Auditor, or if any grant or donor agreement requires a change.

BAINBRIDGE ISLAND METROPOLITAN
PARK AND RECREATION DISTRICT
2025 BUDGET
General Fund
Amended

Account Type	2025 Board Approved	2025 Amended	Difference
Estimated Beginning Balance	6,585,803.00	6,585,803.00	-
Tax Revenue	9,430,229.00	9,430,229.00	-
Admin	117,891.00	117,891.00	-
Parks	773,729.00	773,729.00	-
Recreation	6,102,158.00	6,102,158.00	-
Total Revenue	16,424,007.00	16,424,007.00	-
Admin	3,810,452.00	3,810,452.00	-
CIP Transfer	3,533,000.00	3,533,000.00	-
Parks	3,403,211.00	3,468,211.00	65,000.00
Recreation	7,002,700.00	7,052,700.00	50,000.00
Total Expense	17,749,363.00	17,864,363.00	115,000.00
(Deficit) Surplus	(1,325,356.00)	(1,440,356.00)	(115,000.00)
Estimated ending balance	5,260,447.00	5,145,447.00	(115,000.00)

Bainbridge Island Metro Park and Recreation District

CIP Amended 2025

PROJECT	DISTRICT FUNDING	DISTRICT FUNDING (AMENDED)	OTHER FUNDING	OTHER FUNDING (AMENDED)	TOTAL FY 25 AMENDED	Comment
(2024) Nakata Boiler Maintenance*		$54,261.48			$54,261.48	invoice came in too later for 2024 expense
(2024) Nakata Pool Liner*		$16,396.38			$16,396.38	retainage release for Nakata Pool Liner project
Ballfield Improvements	$50,000.00	$50,000.00			$50,000.00	
BIJAEMA Visitor Center			$620,000.00	$0.00	$0.00	
BPP Bathroom & Septic System	$165,000.00	$165,000.00			$165,000.00	
BPP Tennis/Pickleball Conversion			$53,000.00	$137,915.92	$137,915.92	agreement
District Wide Court Resurfacing	$60,000.00	$60,400.00			$60,400.00	
Eagle Harbor Sail Float	$1,400,000.00	$0.00	$500,000.00	$0.00	$0.00	
Eagledale Shelter Roof	$8,000.00	$8,052.14			$8,052.14	
EV Stations			$75,000.00	$0.00	$0.00	
Meigs Trail Improvement (Boardwalks)			$100,000.00	$0.00	$0.00	
Moritani Habitat			$10,000.00	$0.00	$0.00	
Nakata Slide Interior Recoat/Repair	$150,000.00	$170,000.00			$170,000.00	board approved overage
Nakata Slide Staircase	$160,000.00	$146,872.32			$146,872.32	
Nakata Solar Panels (Feasability)	$10,000.00	$0.00			$0.00	
RWP Loan Repayment	$300,000.00	$0.00			$0.00	no loan secured per board
RWP Planning	$300,000.00	$280,955.91			$280,955.91	
RWP Upgrades	$900,000.00	$2,349,632.93	$2,200,000.00	$0.00	$2,349,632.93	board directed to not pursue loan
Sakai Tennis Court			$70,000.00	$70,000.00	$70,000.00	
SH Skate Bowl Painting	$30,000.00	$32,641.17			$32,641.17	
Strawberry Hill MTB Park		$37,476.00	$450,000.00	$433,748.47	$471,224.47	split cost of change order, plus 2024 expense for engineering not paid in 2024 (billed too late)
Strawberry Hill Skate Park			$1,150,000.00	$0.00	$0.00	
(2024) Willams Olson*				$10,000.00	$10,000.00	Money left from 2024 funds
TOTAL	**$3,533,000.00**	**$3,371,688.33**	**$5,228,000.00**	**$651,664.39**	**$4,023,352.72**	

Capital Improvement

2025 Capital Improvement Fund
Budget - Amended

	Projects	Funding	Capital or Deferred Maint	FY25	*FY25A*	FY26	FY27	FY 28	FY 29	FY 30
1	AQ Nakata Boiler	General Fund	Capital		*54,261.48*			150,000		
2	AQ Door Replace	General Fund	Capital							
3	ADA Improvements	General Fund	Capital			50,000	50,000	50,000	50,000	50,000
4	AQ Nakata Pool Liner	General Fund	Capital		*16,396.38*					
5	Aquatic Ray Renovation	General Fund	Capital	900,000	*2,349,632.93*	3,000,000	400,000			
6	Aquatic Slide interior recoating	General Fund	Capital	150,000	*170,000*					
7	Aquatic Ray Loan payment	General Fund	Capital	300,000	-					
8	AQ restroom and locker updates	General Fund	Capital							
9	AQ Nakata Lighting	General Fund	Capital				80,000			
10	AQ Nakata Solar panels	General Fund	Capital	10,000	-					
11	AQ Ray Pool Solar (water)	General Fund	Capital					60,000		
12	Aquatic staircase	General Fund	Capital	160,000	*146,872.32*					
13	Aquatic Ray Planning	General Fund	Capital	300,000	*280,955.91*					
14	Asphalt Improvements	General Fund	Capital					100,000		
15	Aquatic Nakata steel truss re-coating	General Fund	Deferred Maint					200,000		
16	Battle Point picnic shelter renovation	General Fund	Capital							
17	Battle Point Turf Field	General Fund	Capital			1,200,000				
18	Battle Point Turf Field (TFRF)	Turf Field Fund	Capital			130,000				
19	Ballfield Improvements	General Fund	Capital	50,000	*50,000*	50,000	50,000	50,000	50,000	50,000
20	Maintenance Area Plan	General Fund	Capital						500,000	

	Projects	Funding	Capital or Deferred Maint	FY25	*FY25A*	FY26	FY27	FY 28	FY 29	FY 30
21	BPP Bathrooms Bld and Septic	General Fund	Capital	165,000	*165,000*	100,000				
22	Battle Point Transmitter membrane roof	General Fund	Large Maintenance					50,000		
23	Camp Yeomalt Improvements	General Fund	Deferred Maint							250,000
24	Cave Property Improvements	General Fund	Capital				100,000			
25	Demolition - Ft Ward/SHO	General Fund	Capital							
26	Dog Park Expansion	General Fund	Capital							
27	Eagledale Roof-Pottery Studio	General Fund	Capital			75,000				
28	Eagledale Pottery Studio Reno	General Fund	Capital					150,000		
29	Eagledale Shelter Roof	General Fund	Capital	8,000	*8,052.14*					
30	Eagle Harbor Sail Float	General Fund	Capital	1,400,000	-	230,000	670,000			
31	Fay Bathroom/shower (building and Septic)	General Fund	Capital						350,000	
32	Ft Ward Shelter	General Fund	Capital							120,000
33	Grand Forest East Parking Expansion	General Fund	Capital				50,000			
34	Hidden Cove Shelter	General Fund	Capital							50,000
35	Island Center Hall Heat	General Fund	Capital					30,000		
36	Island Center Hall Septic	General Fund	Capital						50,000	
37	Meigs trails corridor trail construction	General Fund	Capital					150,000		
38	New Admin Building	General Fund	Capital							
39	Gideon Playground Improvements	General Fund	Capital							
40	Playground Improvements	General Fund	Capital						50,000	
41	Pt White Pier	General Fund	Capital							
42	Pritchard Park improvements	General Fund	Capital							
43	Pru's/Hill Top septic	General Fund	Capital							
44	Rotary Improvements	General Fund	Capital					10,000		
45	Sakai Improvements	General Fund	Capital				50,000	50,000		

	Projects	Funding	Capital or Deferred Maint	FY25	*FY25A*	FY26	FY27	FY 28	FY 29	FY 30
46	Sakai Road Approach	General Fund	Capital							
47	Seabold Playground	General Fund	Capital							100,000
48	Seabold Roof Replacement	General Fund	Capital					40,000		
49	Seabold Foundation	General Fund	Capital					50,000		
50	Solar Projects	General Fund	Capital				100,000			
51	Strawberry Hill batting cage	General Fund	Capital							
52	Strawberry MTB Bike Park	General Fund	Capital		*37,476*					
53	SHP Ballfield Bathroom	General Fund	Deferred Maint							75,000
54	Strawberry Hill Skate Park Improvements	General Fund	Capital							
55	Strawberry Hill Center Heat pump	General Fund	Capital			30,000				-
56	SH Rec Office	General Fund	Capital					50,000		675,000
57	Tennis Court	General Fund	Capital							
58	SH Skate bowl Painting	General Fund	Large Maintenance	30,000	*32,641.17*					35,000
59	SH Snack Shack roof	General Fund	Large Maintenance				25,000			
60	Court Resurface	General Fund	Capital	60,000	*60,400*	75,000				75,000
61	Waste Disposal Sybertech	General Fund	Capital					75,000		
62	TOTAL GENERAL AND LID LIFT FUNDING			3,533,000	*3,371,688.33*	4,940,000	1,575,000	1,190,000	1,050,000	1,480,000
63	Aquatic - Nakata Liner	Settlement	Capital							
64	Aquatic/Birc Solar	Grants	Capital							
65	Aquatic - Ray Pool	Loan	Capital	2,200,000						
66	Battle Point Turf Field	Grant	Capital			170,000				
67	Battle Point Picnic Shelter (Kids Up)	Grant	Capital				200,000			
68	BP Tennis/Pickleball improvements	donation	Capital	53,000	*137,915.92*					
69	BIJAEMA Visitor Center	Dept of Commerce	Capital	620,000	-	620,000				

	Projects	Funding	Capital or Deferred Maint	FY25	*FY25A*	FY26	FY27	FY 28	FY 29	FY 30
70	Controlled Burn	Grant	Capital							
71	Eagle Harbor Sail Float	Donations	Capital			500,000				
72	Eagle Harbor Sail Float	Grant	Capital	500,000	-	500,000				
73	EV Stations	Dept of Commerce	Capital	75,000	-	75,000				
74	Meigs Trail Improvements (Boardwalks)	Grants	Capital	100,000	-		100,000			
75	Moritani Habitat	/BI Parks Foundation	Capital	10,000	*0*					
76	Point White Pier	Donations	Capital				750,000			
77	Eagle Harbor Sail Float	Grant	Capital							
78	Strawberry Bike area	Donation	Capital	450,000	*433,748.47*					
79	Strawberry Hill Snack Shack	Donation	Capital					50,000		
80	Strawberry Hill Skate Park Improvements	Donation	Capital	1,150,000	-		1,150,000			
81	Strawberry Hill batting cage	Donation	Capital							
82	Tennis courts	Donation	Capital	70,000	*70,000*					
83	Williams	/BI Parks Foundation	Capital		*10,000*					
84	TOTAL OTHER FUNDING			5,228,000	651,664.39	1,865,000	2,200,000	50,000	0	0
85										
86	TOTAL ALL PROJECTS			8,761,000	4,023,353	6,805,000.00	3,775,000.00	1,240,000.00	1,050,000.00	1,480,000.00

BAINBRIDGE ISLAND METROPOLITAN
PARK AND RECREATION DISTRICT
2025 BUDGET
Land Acquisition Fund
Amended

Account Type	2025 Board Approved	2025 Proposed Amended Budget	Difference
Estimated Beginning Balance	257,884.00	257,884.00	-
Interest Income	120.00	1,000.00	880.00
Contributions		1,590,000.00	1,590,000.00
Total Revenue	-	1,591,000.00	1,590,000.00
Land and/or easements	50,000.00	1,714,705.50	1,664,705.50
Prof Fees		1,696.20	1,696.20
Total Expense	50,000.00	1,716,401.70	1,664,705.50
(Deficit) Surplus	207,884.00	(125,401.70)	(74,705.50)
Estimated ending balance	207,884.00	132,482.30	(75,401.70)

Expense Detail

80,907.94	McKeon
25,000.00	Grand Forest (reimbursed)
3,869.80	Fletcher Bay Closing Cost
34,378.72	Bloedel Trail Easement
1,572,244.94	Grand Forest (reimbursed)
1,716,401.40	TOTAL

February 2026 – January 2027

Regular Board Meeting Calendar

Bainbridge Island Metro Park & Recreation District

February 02

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 03

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 04

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 05

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 06

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 07

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 08

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 09

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 10

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

November 11

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 12

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 01

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

The blue highlight indicates a regular board meeting.

2026 Regular Board Meeting Dates: February 5 and 19, March 5 and 19, April 2 and 16, May 7 and 21, June 4 and 18, July 9 and 23, August 6 and 20, September 3 and 17, October 1 and 15, November 5 and 19, December 3 and 17

2027 Regular Board Meeting Dates: January 7 and 21

Regular board meetings begin at 6:00 pm.